

BOARD OF EDUCATION MEETING MINUTES
July 13, 2021

Call to Order

The meeting of the West Windsor-Plainsboro Board of Education was called to order by Board President Kaish at 7:35 p.m. in the cafeteria of the Thomas Grover Middle School. Ms. Kaish read the following statement:

In accordance with the State’s Sunshine Law, adequate notice of this meeting was provided by sending a notice of the time, date, location, and, to the extent known, the agenda of this meeting on June 14, 2021 and July 9, 2021 to the *Home News Tribune* and *The Times*. On June 18, 2021 and July 9, 2021, copies of the notice were also posted on the district website, placed in the Board Office and in each of the district schools, and sent to Plainsboro and West Windsor Public Libraries and Plainsboro and West Windsor township clerks.

The following Board members were present:

Mr. Anthony Fleres	Ms. Michele Kaish	Ms. Loi Moliga
Ms. Louisa Ho	Ms. Dana Krug	Mr. Martin Whitfield
	Ms. Graelynn McKeown	Ms. Robin Zovich

Board member Rachel Juliana was absent. Present also were: Dr. David Aderhold, Superintendent of Schools; Ms. Charity Comella, Director of Human Resources; and Ms. Bonnie Cheney, Assistant Board Secretary. Also present was board attorney, Jeffrey Caccese, Esq.

PUBLIC COMMENT

Board President Kaish opened the first opportunity for public comment.

There were no public comments.

FINANCE

Upon motion by Ms. Ho, seconded by Ms. Moliga, and by roll call vote with all Board members present voting yes, the following board actions were approved:

Resolution Ratifying the Termination of Tricon and Approving a Credit Change Order for Crediting the School District with the Site Work Contract’s Balance due to Tricon’s Termination

1. WHEREAS, the West Windsor-Plainsboro Regional School Board (“Board”) contracted with Tricon Enterprises, Inc. (“Tricon”), for the Site Development Work at Community Middle School project (“Project”); and

WHEREAS, the Board and Tricon executed a contract to perform Site Work for the Project on July 28, 2020; and

WHEREAS, based on ongoing concerns regarding Tricon’s performance and timeliness in prosecuting the work, on June 22, 2021, the Board passed a Resolution authorizing the District and its professionals to take action necessary to carry out the work in a timely manner, pursuant to Paragraph 2.4 of the General Conditions of the Tricon contract, which Resolution is attached hereto as Finance Addendum #2; and

WHEREAS, the District then entered into a Memorandum of Understanding (MOU) with Tricon, wherein the Board issued an immediate termination for convenience to Tricon on the Project, dated June 30, 2021, attached hereto; and

WHEREAS, that MOU, which is incorporated by reference herein, provides for, inter alia:

- (1) the immediate termination and demobilization of Tricon; and
- (2) the provision of all required contract closeout documents by Tricon; and
- (3) payment to Tricon, in the full and final amount of Two Hundred Seventy-Eight Thousand, Four Hundred Twelve Dollars (\$278,412.00) for work performed. This amount is final and excludes profit, overhead, and demobilization.

WHEREAS, prior to the Tricon's termination, Tricon had a remaining contract balance available to earn for work performed on the Project of One Million, Three Hundred Eighty Thousand, Eight Hundred Thirty-Seven Dollars and Seventy-Four Cents (\$1,380,837.74); and

WHEREAS, the Board desires to approve a credit change order in favor of the Board to reduce Tricon's remaining contract balance on the project to Zero Dollars and Zero Cents (\$0.00); and

WHEREAS, based on the foregoing, the Board desires to:

- (1) ratify the Memorandum of Understanding with Tricon on the Community Middle School; and
- (2) authorize the approval of the credit change order to Tricon to reduce the remaining contract balance to Zero Dollars and Zero Cents (\$0.00).

NOW, THEREFORE, BE IT RESOLVED by the West Windsor-Plainsboro Regional School Board and the Members thereof, that the Board authorizes the ratification of the June 30, 2021 Memorandum of Understanding terminating Tricon and authorizes the credit change order to the Tricon contract to reduce Tricon's remaining contract balance to Zero Dollars and Zero Cents (\$0.00), effective July 13, 2021.

Business Services

2. Payment of bills as follows: Bill List Capital for July 13, 2021 (run on 07-07-21) in the amount of \$4,489,032.40.

Change Orders – Referendum Project

3. Approve Change Order No. 3 of the single overall contract of The Bennett Company Inc, for Community Middle School Addition/Renovations, as recommended by Fraytak Veisz Hopkins Duthie, PC (Architect/Planner Project No. 5063N) for labor and materials for concrete pad and fenced-in enclosure with vehicle bollards for proposed gas train equipment at a cost of \$49,832, and labor and materials to remove and replace existing kitchen floor with new quarry tile floor and wall base finished at a cost of \$38,428. This change order increases the contract amount of \$31,066,804.89 by \$88,260 to \$31,155,064.89.
4. Approve Change Order No. 4 of the single overall contract of The Bennett Company Inc, for Community Middle School Addition/Renovations, as recommended by Fraytak Veisz Hopkins Duthie, PC (Architect/Planner Project No. 5063N) for initial site work by The Bennett Company, Inc. and Vollers at a cost of \$500,000. This change order increases the contract amount of \$31,155,064.89 to \$31,655,064.89.

PERSONNEL

One personnel addendum was included for item #1 Personnel Items as follows: B. Certificated Staff – five changes and two resignations, and C. Non-Certificated Staff – four changes and one resignation.

Upon motion by Mr. Fleres, seconded by Ms. Zovich, following Dr. Aderhold’s recommendation of Dr. Faye Kim as Assistant Principal at High School North, Ms. Barbara Gould as Director of Counseling Health and Wellness, and Mr. Jose Santos as Assistant Director of Buildings and Grounds, and by roll call vote with all Board members present voting yes, the following board actions were approved:

Personnel

1. Personnel Items: (see attached)

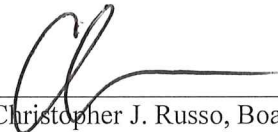
PUBLIC COMMENT

Board President Kaish opened the second opportunity for public comment.

There were no public comments.

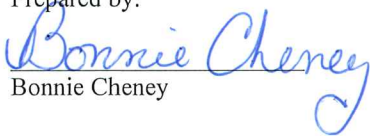
ADJOURNMENT

At 7:41 p.m., a motion to adjourn the meeting was made by Mr. Whitfield and seconded by Ms. McKeown. All Board members that were present voted in favor of adjourning the meeting.



Dr. Christopher J. Russo, Board Secretary

Prepared by:


Bonnie Cheney

Personnel Agenda

Board Meeting Date: Jul 13, 2021

It is recommended that approval be given to the following personnel actions as recommended by the Superintendent of Schools.

Name (Last, First)	Nature of Action	Position	Step	Salary	Loc.	Date Effective	Date Term.	Discussion
A. Administration								
Appoint								
Cincotta, Jessica	Appoint	Acting Principal		\$123.72/day	HSS	8/1/21	8/31/21	Appoint as Acting Principal, replacing Dennis Lepold. Approve per diem payment for additional duties.
Kim, Fay	Appoint	Assistant Principal		\$142,258.00 (prorated)	HSN	TBD	6/30/22	Appoint as Assistant Principal, pending employment verification, replacing Jessica Cincotta, who transferred. (Tenure date: TBD)
Change								
Cincotta, Jessica	Change	Principal		\$184,392.00 (prorated)	HSS	9/1/21	6/30/22	Change start date from TBD to 9/1/21 for change from Assistant Principal to Principal. Change tenure date from TBD to 9/2/23.
Gould, Barbara	Change	Director of Counseling, Health & Wellness		\$172,500.00 (prorated)	CO	TBD	6/30/22	Change from Principal to Director of Counseling, Health and Wellness, replacing Marshall McDonald, who transferred. (Tenure date: TBD)
Hamnett, Paul	Change	Assistant Principal		N/C	CMS	TBD	6/30/22	Change location from HSS to CMS, replacing Peter James, who transferred.
B. Certificated Staff								
Appoint								
Bruno, Vanessa	Appoint	Teacher Elementary	7MA	\$67,500.00	VIL	TBD	6/30/22	Appoint as 4th Grade teacher, pending employment authorization, replacing Kristin Fiumara, who resigned. (Tenure date: TBD)
Coulter, Kristen	Appoint	School Transition Coordinator	3BA	\$60,400.00	DIST	TBD	6/30/22	Appoint as School Transition Coordinator, pending employment authorization, growth position. (Tenure date: TBD)
Feddema, Sean	Appoint	Teacher Social Studies	5BA	\$62,450.00	HSS	TBD	6/30/22	Appoint as Social Studies teacher, pending employment authorization, replacing Valerie Kearns, who resigned. (Tenure date: TBD)
Marotta, Lauren	Appoint	Teacher Science	7MA	\$67,500.00	DIST	TBD	6/30/22	Appoint as Science teacher, pending employment authorization. (Tenure date: TBD)



Personnel Agenda

It is recommended that approval be given to the following personnel actions as recommended by the Superintendent of Schools.

Name (Last, First)	Nature of Action	Position	Step	Salary	Loc.	Date Effective	Date Term.	Discussion
Pagnani, Samantha	Appoint	Teacher Elementary	2BA	\$59,500.00	DN	TBD	6/30/22	Appoint as Kindergarten teacher, pending employment authorization, replacing Amber Koney, who resigned. (Tenure date: TBD)
Seibuchler, Shaina	Appoint	Job Coach	6BA	\$63,500.00	DIST	TBD	6/30/22	Appoint as Job Coach, pending employment authorization, replacing Stacey Belton, who transferred. (Tenure date: TBD)
Wang, Shuya	Appoint	Teacher Chinese- 28.6%	0MA+30	\$17,446.00	MH	TBD	6/30/22	Appoint as Chinese teacher, certificate pending, pending employment authorization. (Tenure date: TBD)
Zemanovich, Kristen	Appoint	Teacher Elementary	1MA	\$60,500.00	VIL	TBD	6/30/22	Appoint as 4th Grade teacher, pending employment verification, replacing Rachel Redelico, who transferred. (Tenure date: TBD)
Chapman, Gail	Appoint- Repl.	Teacher Elementary- LR	0BA	\$57,500.00	VIL	TBD	6/30/22	Appoint as leave replacement 4th Grade teacher, certificate pending, pending employment verification, replacing Laura King, who is on leave.
Feeley, Meghan	Appoint- Repl.	Teacher Art- LR	0BA	\$57,500.00	DN/TC	TBD	6/30/22	Appoint as leave replacement Art teacher, certificate pending, pending employment verification, replacing Keri Cruzado, who is on leave.
Mancuso, Kelsey	Appoint- Repl.	Teacher Mathematics- LR	2BA	\$59,500.00	CMS	TBD	6/30/22	Appoint as leave replacement Mathematics teacher, pending employment verification, replacing Shannon San Filippo, who is on leave.
Change								
Ferri, Jennifer	Change %	Teacher Special Education- 120%	12MA	\$83.40/day	HSS	5/20/21	6/18/21	Additional per diem payment for an extra section.
Ferri, Robert	Change %	Teacher Special Education- 120%	15BA	\$97.15/day	HSS	5/20/21	6/18/21	Additional per diem payment for an extra section.
Hawkins, Michael	Change %	Teacher Special Education- 120%	1MA	\$59.00/day	HSS	5/20/21	6/18/21	Additional per diem payment for an extra section.
Porter, Joseph	Change %	Teacher Social Studies- 100%; Teacher Special Education- 20%	4BA	\$60.00/day	HSS	5/25/21	6/18/21	Additional per diem payment for an extra section.



Personnel Agenda

It is recommended that approval be given to the following personnel actions as recommended by the Superintendent of Schools.

Name (Last, First)	Nature of Action	Position	Step	Salary	Loc.	Date Effective	Date Term.	Discussion
Wilson, Craig	Change %	Teacher Special Education- 120%	15BA	\$94.65/day	HSS	5/20/21	6/18/21	Additional per diem payment for an extra section.
Rescind								
Pei, Suey-Lain	Rescind	Teacher Chinese- 80%		N/A	CMS	6/30/21	6/30/21	Rescind resignation, after 12 years in the district, for the purpose of retirement.
Resignation								
Dukes, Shanika	Resign	School Counselor		N/A	GMS	7/1/21	7/1/21	Resign from position.
Fiumara, Kristin	Resign	Teacher Elementary		N/A	VIL	7/1/21	7/1/21	Resign from position.
Koney, Amber	Resign	Teacher Elementary		N/A	DN	7/1/21	7/1/21	Resign from position.
Pittman, Dana	Resign	Teacher Health & Physical Education		N/A	HSS	7/9/21	7/9/21	Resign from position.
Roberts, Irene	Resign	Speech Language Specialist- 50%		N/A	MH	6/30/21	6/30/21	Resign from position.
Sacca, Lisa	Resign	Teacher Science		N/A	CMS	7/13/21	7/13/21	Resign from position.
C. Non Certificated Staff								
Appoint								
Santos, Jose	Appoint	Assistant Director of Buildings and Grounds		\$100,000.00 (prorated)	CO	7/14/21	6/30/22	Appoint as Assistant Director of Buildings and Grounds, pending employment verification, replacing Kerwin Garcia.
Cavorley, Donna	Appoint	Secretary 12 Months	1	\$46,155.00 (prorated)	GMS	TBD	6/30/22	Appoint as a Secretary 12 Months, pending employment authorization, replacing Michele Wolf, who transferred. (Tenure date: TBD)
Change								
Cavorley, Donna	Change	Secretary 12 Months	1	\$46,155.00 (prorated)	GMS	7/23/21	6/30/22	Change start date from TBD to 7/23/21. Change tenure date from TBD to 7/24/24.




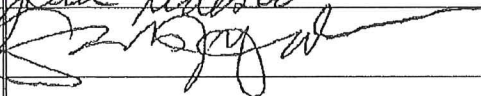
Personnel Agenda

It is recommended that approval be given to the following personnel actions as recommended by the Superintendent of Schools.

Name (Last, First)	Nature of Action	Position	Step	Salary	Loc.	Date Effective	Date Term.	Discussion
Holsman, Susan	Change	Secretary 12 Months		N/C	HSN	TBD	6/30/22	Change from Secretary To to Secretary 12 Months, replacing Michele Wolf, who resigned.
Swern, Donna	Change Location	Secretary 12 Months		N/C	BG	7/1/21	6/30/22	Change location from HSS to BG, growth position.
Torres Elizondo, Marilyn	Change	Secretary 12 Months		N/C	HSS	TBD	6/30/22	Change from Secretary To to Secretary 12 Months. Change location from CO to HSS, replacing Donna Swern, who transferred.
Resignation								
Marraffa, Tina	Resign	Secretary 10 Months- 50%		N/A	VIL	7/26/21	7/26/21	Resign from position.
Ryel, Rose	Resign	Secretary 12 Months		N/A	TRAN	7/6/21	7/6/21	Resign from position.
Wolf, Michele	Resign	Secretary 12 Months		N/A	HSN	7/8/21	7/8/21	Resign from position.
D. Substitute / Other								
None								
E. Extracurricular / Extra Pay								
None								
E. Stipend Athletic								
None								
E. Stipend Non-Athletic								
None								
F. Community Education								
None								
G. Emergent Hires								
None								



WEST WINDSOR-PLAINSBORO REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION SPECIAL MEETING DATE: July 13, 2021
PLEASE SIGN IN BELOW

	Signature
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