

Special Services Program Review BOE Presentation

Sept. 2019 - Sept. 2021



Special Education Program Review Planning and Process

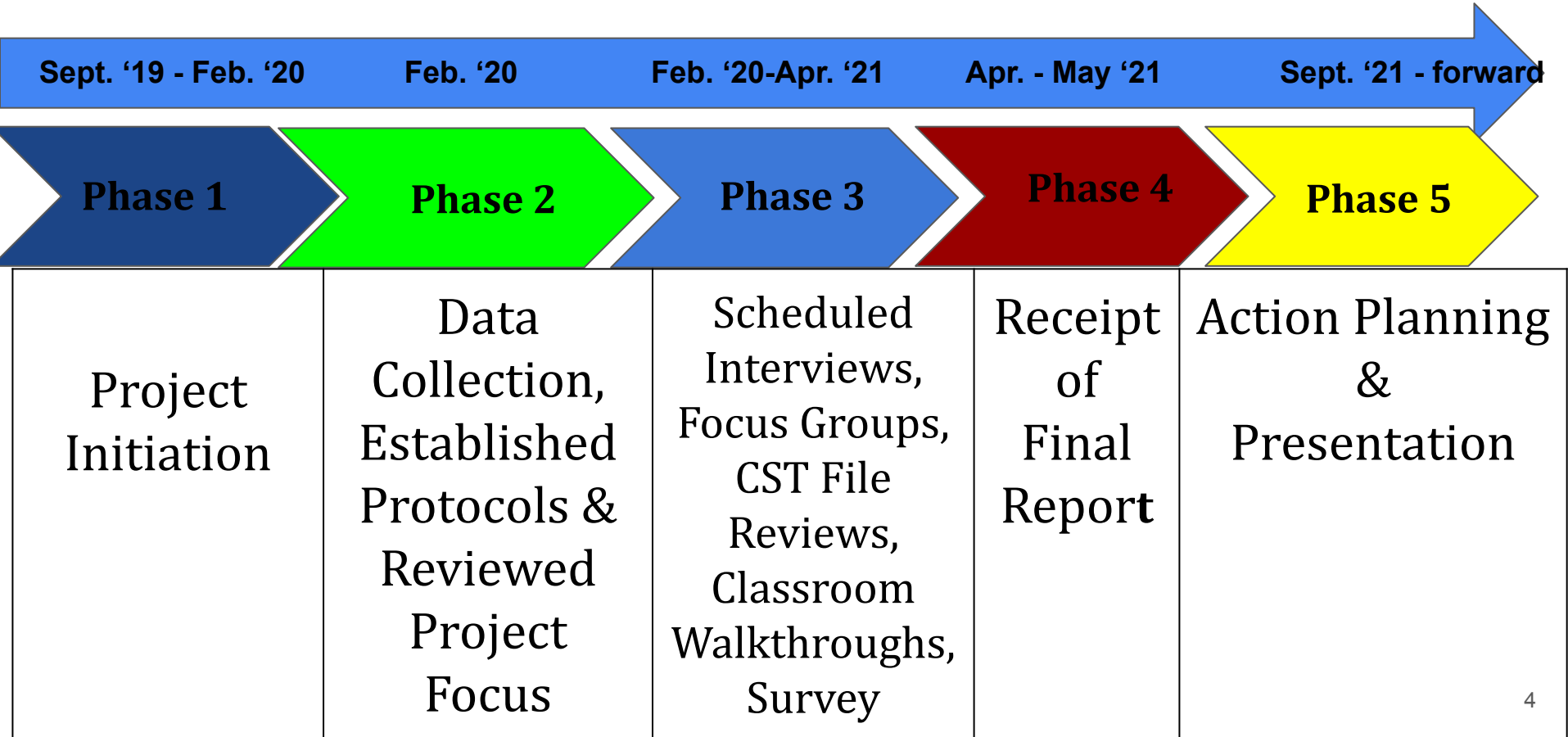


WW-P Areas of Focus

Special Education Department Program Review

- Program Offerings / Continuum of Services
- Special Education Code NJAC 6A:14 (Monitoring and Compliance)
- Professional Development
- Consistency in Procedure
- Process & Programming, and Articulation Between Schools
- Parent Relations

Program Review Timeline Sept. 2019 - Sept. 2021



5 Phase Program Review Process



Phase I: Project Initiation & Project Management

(Sept. 2019 ~ Feb. 2020)

- Project Planning and Timeline Developed
- Contract Signed
- In-person Kick-off Meeting with Stakeholders

5 Phase Program Review Process

Phase II: Data Collection, Established Protocols and Reviewed Project Focus **(February 2020)**

- Acquire and Review Data
 - Quantitative & Qualitative Data



5 Phase Program Review Process

Phase II: Data Collection, Established Protocols and Reviewed Project Focus (cont'd)

(February/March 2020)

- Finalize Protocols for:
 - Focus Groups w/ Parents, Students, Staff
 - Interviews w/ Parents, Students, Staff, Administrators, BOE
 - Classroom Walk Throughs
 - Student File Reviews
 - Parent Survey



QUANTITATIVE DATA:

Examples:

- Student Data General Education (GE) & Special Education (SE)
- Graduation Rates
- Dropout Rates
- Exiting Special Education
- Student Achievement Data
- Special Education Programs
- Personnel



QUALITATIVE DATA:

- The qualitative data that was requested and reviewed was all encompassing
- Multiple data points were collected and reviewed to ensure all areas of student instructional needs were being met

QUALITATIVE DATA:

Examples:

- Instruction Aligned with Core Standards & Curriculum
- Multi-Tiered System of Supports (MTSS)
- Professional Development (PD) Offerings
- Students Educated in General Education
- Interventions for GE & SE Students
- Configuration of Special Education Programs
- Instructional Support
- Special Education Staffing

QUALITATIVE DATA (cont'd):

Examples:

- Related Services
- Paraprofessionals
- Special Education Standard Operating Procedures
- State Performance Plan Indicators
- State/OCR Compliance
- Due Process Data
- Fiscal Data



5 Phase Program Review Process

Phase III: Scheduled & Re-scheduled Interviews, focus groups, CST file reviews, classroom walkthroughs, created surveys

(Feb. 2020 - April 2021)

- Interviews with District Administration and BOE Members
- Parent and Student Focus Groups (separately)
- Staff Survey
- Student File Review
- Focus Group Meetings with Staff
- Virtual Classroom Walkthroughs
- Parent Survey

5 Phase Program Review Process

Phase IV: Receipt of Final Report (May 2021)

- Final Program Review Report Received;
 - 14 Program Recommendations
 - 10 Adopted for Implementation

Organization of Recommendations

Consultants grouped their 14 recommendations into three identified areas for growth:

1. Pre-referral, Referral, Eligibility and Child Find
2. Teaching, Learning and Special Education Support
3. Special Education Organization and Personnel & Parent Engagement

10 Recommendations Adopted

1. Disproportionality
2. Engaging in Cultural Sensitivity to Support Families
3. Co-Teaching
4. Monitoring Paraprofessional Data Using Existing Forms
5. Progress Monitoring and Reporting for Specially Designed Instruction

10 Recommendations Adopted (cont'd)

6. Assistive Technology Procedures
7. Special Education Department Standard Operating Procedures
8. English Learners and Recently Arrived Immigrant English Learners
9. Ensuring Parent Awareness of Access to Interpreters
10. Differing Views on Special Education

5 Phase Program Review Process

Phase V: Action Planning & Presentation (June ~ Sept. 2021)

- Action Planning Committees Formed
 - Developed Goals Needed to Achieve 10 Recommendations Adopted for Implementation

Action Committee Participants

Administration: 4

Parents (including SEPTSA/SEPAG): 4

Teachers (GE and SE): 6

CST/Related Services: 5

BOE: 1

Instructional Assistant: 1

Action Committee Work

Action planning committees met this summer to develop and create actionable steps to achieve the goals highlighted in each of the aforementioned areas.

Next Steps:

- Program Review Report Will be Posted on District Website.
- Special Services Administrators and Staff Will Begin Working on Each of the Goals and Subsequent Actionable Steps.



