

**BOARD OF EDUCATION MEETING MINUTES**  
**September 19, 2023**

In accordance with the State’s Sunshine Law, adequate notice of this meeting was provided by sending a notice of the time, date, location, and, to the extent known, the agenda of this meeting on January 10, 2023, and September 15, 2023 to the *Home News Tribune* and *The Times*, posted on the district website, placed in the Board Office and in each of the district schools, and sent to Plainsboro and West Windsor Public Libraries and Plainsboro and West Windsor township clerks.

The meeting of the West Windsor-Plainsboro Board of Education was called to order by Board President Juliana at 7:05 p.m. in room C110/C111 of the District Administration Building. Upon motion by Ms. Ho, seconded by Ms. Krug, and by unanimous voice vote of all present, the meeting adjourned immediately into closed executive session to discuss the following;

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances;

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session;

NOW THEREFORE BE IT RESOLVED by the West Windsor-Plainsboro Regional School District Board of Education that it is necessary to meet in executive session to discuss certain items involving:

1. Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:	<b>Personnel and Student Matters</b>
2. Matters in which the release of information would impair the right to receive government funds, and specifically:	
3. Matters which, if publicly disclosed, would constitute and unwarranted invasion of individual privacy, and specifically:	
4. Matters concerning negotiations, and specifically:	
5. Matters involving the purchase of real property and/or the investment of public funds, and specifically:	<b>Discussion of District Property</b>
6. Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically:	
7. Matters involving anticipated or pending litigation, including matters of attorney client privilege, and specifically:	
8. Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically:	
9. Matters involving quasi-judicial deliberations, and specifically:	

BE IT FURTHER RESOLVED that any discussion held by the Board, which need not remain confidential, will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the Board will return to open session to conduct business at the conclusion of the executive session.

The meeting reconvened to public session in the multipurpose room at 7:44 p.m. The following Board members were present:

Ms. Pooja Bansal	Ms. Rachel Juliana	Ms. Loi Moliga
Ms. Elizabeth George-Cheniara	Ms. Dana Krug	Ms. Shwetha Shetty
Ms. Louisa Ho	Ms. Graelynn McKeown	Ms. Robin Zovich

No Board members were absent. Present also were: Dr. David Aderhold, Superintendent of Schools; Dr. Lee McDonald, Deputy Superintendent of Schools; Dr. Christopher Russo, Assistant Superintendent for Finance/ Board Secretary; Dr. Barbara Gould, Chief Academic Officer; Ms. Charity Comella, Assistant Superintendent for Personnel; and, Ms. Susan Totaro, Chief Equity Officer. Also present was board attorney, Jeffrey Caccese, Esquire, of Comegno Law Group.

### **BOARD PRESIDENT’S COMMENTS**

Board President Juliana explained that the meeting was called to order during the earlier closed executive session. She welcomed everyone to the meeting and the new school year.

### **SUPERINTENDENT’S COMMENTS**

Dr. Aderhold thanked everyone for the work done to ensure the opening of schools and welcomed everyone back. He mentioned that on October 6, 2023, an event will be held to celebrate the 50<sup>th</sup> anniversary of High School South.

### **REFERENDUM & RESIDENTIAL DEVELOPMENT UPDATE**

Board President Rachel Juliana turned the floor over to Superintendent, Dr. David Aderhold, to present an update on referendum projects and residential development. Dr. Aderhold began his presentation by reviewing the progress of the referendum projects around the district. The Superintendent presented photo updates of construction projects at each school. He provided photos of both completed projects and projects in progress at High School South, High School North, Millstone River, Wicoff, Town Center, Dutch Neck, Maurice Hawk, Village, Community Middle School, and Grover Middle School. Dr. Aderhold outlined projected residential growth in both West Windsor and Plainsboro, outlining the number of projected units, number of completed units, sending paths and expected student yields for each development. In summary, a total of 4,770 units are expected to be built which would yield 1,926 students. Dr. Aderhold explained some of the enrollment projection challenges unique to the West Windsor-Plainsboro School District. He reported that the next round of affordable housing obligations are expected in 2025, which may lead to another round of construction of property that would impact the district. The Superintendent outlined the tools the District will use to keep apprised of district capacity in the short and long-term. He also explained the potential need in the future to consider shifting sending areas, changing facilities for programs, redesigning school pathways, additional expansion, and innovation. Dr. Aderhold ended his presentation by mentioning that the District has no additional property for building, so the purchase of property may be something that needs consideration, and down the road, another referendum may be needed if additional development of housing is approved.

Several members of the Board engaged Dr. Aderhold in a conversation regarding the referendum and residential development.

## **PUBLIC COMMENTS**

One member of the public from West Windsor commented to suggest that the referendum and residential development presentation be shared with legislative leaders so they may understand the impact of the affordable housing mandates on school districts.

## **SUPERINTENDENT COMMENTS**

Dr. Aderhold responded to the public comment by mentioning that, according to the school funding formula, the only increase the school district can obtain without public vote is an adjustment based on an enrollment increase of over 10 percent. If enrollment increased by 9 percent, there would be no additional funds available for staffing and the district would be forced to figure out how to include the additional teachers' salaries and benefits in the budget without additional funding.

## **COMMITTEE REPORTS**

The Board President turned the floor over to Board member Dana Krug to begin the committee reports.

### **Administration & Facilities Committee**

Board member Dana Krug reported that the Administration & Facilities Committee met on September 12, 2023. Plainsboro Police Chief Eamon Blanchard and Sergeant Marty McElrath joined the committee to discuss safety initiatives including Project Safe Roads. The Committee reviewed Policy P4420 Benefits Covering Non-Affiliated Support Staff – Category B, and recommends it for first reading at the September 19, 2023 Board meeting. The Committee also reviewed Policy P2419 School Threat Assessment Teams and corresponding Regulation 2419 and recommends them for second reading and approval at the upcoming Board of Education meeting. The Committee received an update on construction projects. Phase II construction at the Wicoff School continues with the renovated media center now open for use by students and staff and the new parking lot accessible for staff. Renovations of the High School North culinary arts room and media center and the Millstone River and Dutch Neck School media centers are completed with spaces occupied by students and staff. Construction of the sensory playground at Town Center continues. The Committee also received an update on athletics. Heat and humidity were a challenge during the opening week for all high school sports but adjustments allowed student athletes to be safe without disruption to competition. WW-P United Football team is 2-1 with back-to-back convincing wins. North cross-country junior boys won their grade level at the Thompson Park Class Meet. The committee discussed ongoing conversations with local schools regarding the possibility of starting a cricket program. The School Start Time Exploration Committee met on Monday, September 18, 2023 to discuss athletics and extra-curricular activities and the possible effects of alternative school start times. The School Start Time Exploration Committee will meet in October to finalize recommendations to the Board of Education. The Committee reviewed School Crisis Manuals that include comprehensive plans, procedures and mechanisms that provide for safety and security in all District schools. The Committee reviewed the Memorandum of Agreements (MOA) with the West Windsor and Plainsboro Police Departments, to ensure cooperation with local law enforcement. The Committee discussed District facility rental contracts with community organizations for the 2023-2024 school year per R7510-Use of School Facilities. The Committee reviewed an updated job description for District Registrar and recommends it for approval at the upcoming Board meeting.

### **Curriculum Committee**

Board member Loi Moliga reported that the Curriculum Committee met on September 12, 2023. The Committee had the pleasure of listening to Millstone River's Assistant Principal, Ms. Heather Shanklin's

proposal for her doctoral research through Rutgers University. Ms. Shanklin's research will examine lessons learned by educational leaders from the Covid-19 pandemic. The Committee also had the opportunity to hear High School South mathematics teacher, Ms. Shehnaz Ahmad's proposal for her doctoral pilot research, which focuses on identifying students with math anxiety and examining the causes. Her qualitative research will consist of student interviews (after obtaining parental consent). We look forward to learning more about both Ms. Shanklin's and Ms. Ahmad's research and implication for our students. The Committee continued their conversation around AP testing and policies. Specifically, the Committee examined data around the number of AP assessments administered and the significant increase in testing in the last five years. The Committee discussed the impact on instructional programming, resources, staffing, physical (spacing) logistics of administering these large quantities of assessments. At the next meeting, the administration will be making recommendations to the Committee around changes to testing administration, which, if accepted, would be reflected in the Program of Studies. The Committee reviewed and recommends approval of several items on tonight's agenda, including the submission of the Statement of Assurance for Professional Development and Mentoring Plans. The Committee also recommends approval of professional development on tonight's agenda, including offsite professional development for eight science teachers to attend Rider University SELECT training, and on-site professional development for Teen Mental Health First Aid presented by PEI Kids. The Committee recommends other items on tonight's agenda, including the award of the September 19, 2023 RFP #24-01 to Reading and Writing Workshop and several field trips for the high schools.

#### Finance Committee

Board member Louisa Ho reported that the Finance Committee also met on September 12, 2023. The Committee reviewed the monthly financial reports and administration affirmed that there is money to complete the year. The Committee reviewed the agenda items for this evening and recommends them for approval. There are motions to approve a winning bid for the HSN Ropes Course repair, approve change orders to current construction projects, dispose of obsolete equipment, approve transportation routes, and approve staff professional development travel. Staff reported that the onsite portion of the audit is mostly complete. The audit continues with information being shared electronically. The auditor verbally commented that the records were in "great condition" and they were "moving along." Staff provided an update on construction projects. At High School North, the closeout documents are being completed for the sanitary main and the newly renovated library and culinary arts room are being used. At High School South, the new freezer in the kitchen has been stocked and is being used. At Village and Maurice Hawk, permits have been submitted to West Windsor for the media center renovations. At Town Center, the equipment has been installed in the Sensory Playground and we are waiting for rubber ground surface to be poured, which is scheduled on a day the students are off in September. The library renovation is moving along with under slab electrical work progressing. Flooring and painting will begin shortly. At Wicoff, for Phase I, the HVAC re-balancing report has been submitted to the Township for review. This is the last remaining item for the final Certificate of Occupancy. In Phase 2, the media center has been turned over to the District, the landscaping continues, teachers are using the new parking lot, gutters and downspouts have been installed, and above-ceiling inspections have occurred. The installation of flooring, plumbing fixtures and exterior aluminum doors has started. The HVAC portion of the renovations is in the substantial completion and punch-list phase. The opening days of school felt similar to opening days prior to the COVID pandemic. With respect to transportation, all students returned safely to their homes relatively smoothly on the first day of school. Of course, there were delays and problems, but overall it was as expected. There were air conditioning issues at High School North, Community Middle School and Millstone River due to equipment failure. The problems were mostly localized problems. Stand-alone units were installed in classrooms where needed. In the first two days of the new school year, Food Service served 186 breakfast meals and 3,719 lunch meals. The reimbursement rates from the Federal Government for breakfast have dropped by \$.02 per meal. The reimbursement for lunch has increased by \$.08. At the high schools, we have returned to a schedule

where all students have lunch at the same time. Additional vending machines were added in anticipation of this and to reduce foot traffic through hallways during athletic events. Sodexo had four new staff members start the school year with two more coming on soon. Communication has continued with building principals regarding their buildings' staffing.

**ADMINISTRATION**

Upon motion by Ms. Krug, seconded by Ms. Zovich, and by roll call vote with all Board members present voting yes, the following board actions were approved:

**Harassment, Intimidation, and Bullying**

1. Affirm the superintendent of school's recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Bill of Rights for a report dated August 29, 2023, for the following case numbers: 250539-CMS-08102023
2. Review the superintendent of school's recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Bill of Rights for a report dated September 19, 2023, for the following case numbers: 250871\_CMS\_09132023 and 250562\_HSS\_08182023.

**School Security Drills**

3. Acknowledge the following fire and security drills were performed in August 2023 in compliance with *N.J.S.A. 18A:41-1*:

<u>Fire Date</u>	<u>Security Date</u>	<u>School</u>
8/29/23	8/3/23	WW-P High School South

**Policies and Regulations**

4. First reading of the following policies and regulations:  
P 4420 Benefits Covering Non-Affiliated Support Staff – Category B
5. Second reading and approval of the following policies and regulations:  
P 2419 School Threat Assessment Teams  
R 2419 School Threat Assessment Teams

**Administrator Contract – Merit Goal**

6. Certify the following merit goal submissions:
  - a) Acknowledge that Christopher Russo has achieved his 2022-2023 quantitative merit goal criteria #1; and
  - b) Authorize submission of the 2022-2023 goal attainment for Christopher Russo, with appropriate documentation, for review and approval by the executive county superintendent.

7. Authorize submission of the 2023-2024 merit goal action plan with the appropriate documentation for review and approval by the executive county superintendent for the following:
  - a) Christopher Russo, Ed.D, Assistant Superintendent for Finance
  - b) Lee McDonald, Ed.D, Deputy Superintendent of Schools

### **Uniform State Memorandum of Agreement Resolution**

8. The Uniform State Memorandum of Agreement Resolutions between the West Windsor-Plainsboro Regional School District Board of Education and Middlesex County Law Enforcement Officials and between the West Windsor-Plainsboro Regional School District Board of Education and Mercer County Law Enforcement Officials; and

Whereas, the Uniform State Memorandum of Agreement between West Windsor-Plainsboro Regional School District Board of Education and Law Enforcement Officials was established in 1988 by the State Board of Education and codified in *N.J.A.C. 6.29-10.1*; and

Whereas *N.J.A.C. 6.29-10.1* established statewide policies and procedures for ensuring cooperation between education officials and law enforcement agencies; and

Whereas, those policies and procedures are consistent with, and complementary to, the State Memorandum of Agreement approved by the Department of Law and Public Safety and the Department of Education (revised in 2015); and

Whereas, this agreement addresses the state's evolving drug and alcohol problems and the problem of firearms and other weapons brought on to school property; now, therefore be it

Resolved, that the Uniform State Memorandum of Agreement between West Windsor-Plainsboro Regional School District and the Plainsboro Township Police Department be approved; and be it further

Resolved, that the Uniform State Memorandum of Agreement between West Windsor-Plainsboro Regional School District and the West Windsor Township Police Department be approved.

### **CURRICULUM AND INSTRUCTION**

Upon motion by Ms. Moliga, seconded by Ms. Bansal, and by roll call vote with all Board members present voting yes, the following board actions were approved:

#### **Professional Development Consultants**

1. PEI Kids to present Teen Mental Health First Aid, an evidence-based training program that teaches teens how to identify, understand and respond to signs and symptoms of mental health and substance use challenges among friends and peers, to high school juniors throughout the 2023-2024 school year, at a cost not to exceed \$15,762.

#### **Statement of Assurance for District Professional Development Plan and District Mentoring Plan**

2. Submission of the West Windsor-Plainsboro Regional School District Board of Education's District Professional Development Plan and District Mentoring Plan Statement of Assurance for the 2023-2024 school year to the New Jersey Department of Education, pursuant to *N.J.A.C. 6A:9C-4.2*.

**Overnight Field Trips**

3. Approval of the following overnight field trips:

High School Athletics

- a) WWP United Cheerleaders to the National Conference Championships, Orlando, Florida, from February 7, 2024, through February 12, 2024. The cost of the trip is approximately \$1200 per student.

High School South

- b) Science Olympiad to Massachusetts Institute of Technology, Cambridge, Massachusetts, from January 20, 2024, through January 21, 2024. The cost of the trip is approximately \$400 per student.
- c) Model United Nations to Model United Nations Conference, Philadelphia, Pennsylvania, from January 25, 2024, through January 28, 2024. The cost of the trip is approximately \$500 per student.
- d) Model United Nations to Model United Nations Conference, Washington, D.C., from February 15, 2024, through February 18, 2024. The cost of the trip is approximately \$500 per student.
- e) Science Olympiad to Bloomington, Indiana, from May 11, 2024, through May 13, 2024. The cost of the trip is approximately \$500 per student.
- f) Model United Nations to New York City, New York, from November 9, 2023, through November 12, 2023. The cost of the trip is approximately \$500 per student.

High School North

- g) Model Congress to Yale University, New Haven, Connecticut, from November 30, 2023, through December 3, 2023. The cost of the trip is approximately \$450 per student.

**Request for Proposal Award for Reading and Writing Professional Development – ESSA Grant**

4. Award the August 21, 2023, RFP #24-01 Reading and Writing Workshop Professional Development Program in compliance with *N.J.S.A 18A:18A-4.5*, for a single overall contract to Reading Writing Project Network for an amount not to exceed \$130,000 [The 2023-2024 contract covers consultant days and travel expenses, which will be paid through 2023-2024 Every Student Succeeds Act Title II grant funds] and reject other proposals as follows:

Other Bids:                      Children’s Literacy Initiative (rejected)  
                                            Axiom Learning (rejected)

- a) Reject the proposal from Children’s Literacy Initiative for RFP#24-01 as per *N.J.S.A18A:18A-22*, for being non-negotiable and substantially exceeding the Board of Education’s appropriation for the services, as funded by federal funds.
- b) Reject the proposal from Axiom Learning for RFP#24-01 as per *N.J.S.A. 18A:18A-4.4* for being non-responsive to the bid by not including required documents.

## **FINANCE**

A Finance Addendum was included for an additional item under Item #16, Travel and Related Expenses.

Upon motion by Ms. Ho, seconded by Ms. McKeown, and by roll call vote with all Board members present voting yes on all items, the following board actions were approved:

### **Business Services**

1. Payment of bills as follows:

- a) Bills List General for September 19, 2023 (run on 9-12-23) in the amount of \$10,011,218.41.
- b) Bills List Capital for September 19, 2023 (run on 9-08-23) in the amount of \$170,159.62.

2. Budget adjustments as follows:

- a) 2023-2024 school year as shown on the expense account adjustments for August 31, 2023 (run on 9-07-23) (Adjustment No. 077-125).

3. Accept the following reports, which will become a permanent part of the Board Minutes:

A-148 Report of the Secretary to the Board of Education as of July 31, 2023, indicating that no major account is over-expended and the Board secretary certifies that no line item is over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

A-149 Report of the Treasurer of School Monies to the Board of Education as of July 31, 2023.

### **Bid Award – Capital Outlay**

4. Award the August 31, 2023, Bid #24-2 Adventure Ropes Course Repairs at West Windsor-Plainsboro High School North to The Adventure Guild, Dunlap, Tennessee, at a not to exceed price of \$99,500. The repairs and required replacement of certain parts of the structure will be completed to meet the inspection requirements

### **Participation in National Cooperative Purchasing Program**

5. Authorize participation in the national cooperative OMNIA Partners, for the purposes of utilizing cooperative prices for HVAC Equipment, Installation, Services & Related Products, as awarded to Daikin Applied Americas Inc. based on the sealed proposal (RFP #20-04). The contract is available through OMNIA Partners, Public Sector / Region 4 ESC and services will be provided locally by D&B Service Group, a subsidiary of Daikin Applied Americas, Inc., Contract R200401, expiring on September 30, 2024, and completing the fourth year of a five-year term contract.

### **Cooperative Purchases**

6. Authorize a purchase utilizing New Jersey approved Cooperative Purchasing System – #65MCECCPS, #ESCNJ 20/21-13 to Open Systems Integrators, Hamilton, NJ as awarded through June 29, 2024, for the cost to reprogram (4) science room labels, complete required testing, and update fire alarm drawings at West Windsor-Plainsboro High School South for a total cost of \$774.



**Change Order – Referendum**

- 7. Approve Change Order #01, utilizing New Jersey approved Cooperative Purchasing System – #65MCESSCCPS, #ESCNJ 20/21-13 to Open Systems Integrators, Hamilton, NJ as awarded through June 29, 2024, for a credit for above ceiling devices not installed and two duct detectors not required at Wicoff Elementary School (Architects/Planners Project No. 5063J1) totaling 2,834.62. The Change Order also includes additional installation labor to remove fire alarm devices in the abatement area, labor to reprogram the fire alarm system, complete required testing, and update fire alarm drawings for an additional cost of \$4,058.10. This change order increases the total contract amount by a net \$1,223.48.

**Change Orders – Capital Reserve**

- 8. Approve Change Order #01 to the single overall contract of James R Ientile, Inc., Marlboro, NJ, originally awarded on June 13, 2023, for Replacement of Sanitary Main at West Windsor-Plainsboro High School, as recommended by Fraytak Veisz Hopkins Duthie, PC (Architect/Planner Project No. FVHD #5414), for a credit to the owner for unused allowance in the amount of \$5,000. This change order decreases the contract amount from \$113,012 to \$108,012.

**State Contract Purchase – Capital Reserve**

- 9. Authorize a purchase utilizing NJ State Contract #T2989-Communications Wiring Services, to Millennium Communications Group, Inc., as originally awarded through March 19, 2024, for labor and materials to provide and install (2) Axis A1601 Intelligent Controllers, (2) RDR RP40s, and (2) Genetec Advantage for Synergis Enterprise at Wicoff Elementary School (FVHD Project#5339) for a total amount not to exceed \$12,202.23.

**Equipment Disposal**

- 10. Disposal of obsolete equipment that has met the district’s life expectancy.  
[The age and/or physical condition of the equipment rendered it ineffective.]

Grover

- Arm chair, fabric - 10
- Bookcase, wooden – 2
- Chair, student – 60
- Chair w/desk attached -125
- Chair, rolling teacher – 3
- Credenza, wooden - 1
- Speakers, Yamaha – 1
- Table, conference – 2

High School North

- Desks, student - 118

Millstone River

- Chairs, student - 50
- Desks, student - 50
- Table, wooden – 6

Town Center

- Arm Chair, fabric - 31

**Transportation**

Quotes – Special Education

11. Award the 2023-2024 Student Transportation Contract-Multi Contract Number SKFALL24 to A-1 Limousine Inc. as follows:

<u>Route</u>	<u>Destination</u>	<u>Cost per Diem</u>	<u>#Days</u>	<u>Aide per Diem</u>	<u>Inc/Dec</u>
SKFALL24	Mercer County College	\$119.70	53	n/a	0.00

12. Award the 2023-2024 Student Transportation Contract-Multi Contract Number SPFALL24 to A-1 Limousine, Inc. as follows:

<u>Route</u>	<u>Destination</u>	<u>Cost per Diem</u>	<u>#Days</u>	<u>Aide per Diem</u>	<u>Inc/Dec</u>
SPFALL24	Mercer County College	\$119.70	29	n/a	\$ 0.00

13. Award the 2023-2024 Student Transportation Contract-Multi Contract Number HNVE1 to St. Mary Transportation, LLC. as follows:

<u>Route</u>	<u>Destination</u>	<u>Cost per Diem</u>	<u>#Days</u>	<u>Aide per Diem</u>	<u>Inc/Dec</u>
HNVE1	High School North/ Village Elementary School	\$331.00	67	n/a	n/a

14. Award the 2023-2024 Student Transportation Contract-Multi Contract Number VI21 to R&M Transportation as follows:

<u>Route</u>	<u>Destination</u>	<u>Cost per Diem</u>	<u>#Days</u>	<u>Aide per Diem</u>	<u>Inc/Dec</u>
VI21	Village Elementary	\$190.00	117	n/a	n/a

15. Award the 2023-2024 Student Transportation Contract-Multi Contract Number NC59A to Irvin Raphael, Inc. as follows:

<u>Route</u>	<u>Destination</u>	<u>Cost per Diem</u>	<u>#Days</u>	<u>Aide per Diem</u>	<u>Inc/Dec</u>
NC59A	High School North/	\$395.00	44	\$105.00	n/a

**Travel and Related Expenses Reimbursement**

16. As required, pursuant to *N.J.S.A. 18A:11-12*, Board Policy 6471 requires the Board of Education to approve in advance certain travel expenditures of Board members and school district employees. Travel expenditures incurred by the Board of Education or reimbursed to Board members or employees must comply with the requirements and limitations contained in *N.J.S.A. 18A:11-12*, the aforementioned Board bylaw and policies, and are subject to the annual limitation on the district's travel expenditures established by the Board of Education. All requests for approval of travel by school district employees that require the approval of the Board of Education have been reviewed and approved by the Superintendent of Schools. To approve the following:

- a) Three District coaches to attend NJBCA Coaching Clinic in Oceanport, NJ, on September 22, 2023, at a cost not to exceed \$190 including travel.
- b) One central office staff member to attend the School Law Forum in Atlantic City, New Jersey on October 26, 2023, at a cost not to exceed \$299 plus travel.
- c) Two central office administrators to attend the annual New Jersey School Boards Association Workshop in Atlantic City, New Jersey, October 23-26 2023, and authorize overnight travel and related expenses particular to attendance at these workshops at a cost not to exceed \$800 per person.
- d) Eight science teachers and one administrator to participate in the Rider University Science Education and Literacy Center's (SELECT) NGSS assessment professional learning workshop series at Rider University, Lawrenceville, New Jersey for 2 sessions during the 2023-2024 school year at a total group cost of \$300.
- e) One District staff member to attend Principles of Public Purchasing 2 virtual online class through Rutgers University from September 11, 2023 through October 15, 2023 to attend online class from Oct 23, 2023 through Nov 27, 2023, at a cost not to exceed \$944, no travel. This class is required to achieve Registered Public Purchasing Specialist certification as required for position.
- f) Two District coaches to attend the NJBCA Coaches Clinic in Oceanport, NJ, on September 22, 2023, at a cost not to exceed \$175 per person, including mileage.

**PERSONNEL**

A Personnel addendum was included that added to item #1 Personnel Items as follows: B. Certificated Staff – two changes and a leave of absence; C. Non Certificated Staff – sixteen changes and one resignation; D. Substitute/ Other – one appointment; E. Extracurricular/Extra Pay – four additions and two changes; E. Stipend Athletic – one addition; E. Stipend Non-Athletic – five additions and two rescindments; and F. Community Education – three appointments and one resignation.

Upon motion by Ms. George-Cheniara, seconded by Ms. Shetty, and by roll call vote with all Board members present voting yes, the following board actions were approved:

**Personnel**

- 1. Personnel Items: *(see attached)*

**Non-Affiliate Overtime**

- 2. Approve overtime rates of pay for hours worked in excess of 40 hours at time and one-half or double time for holidays, pursuant to FLSA, collective negotiations agreements, and/or district policies for employees in Non-Affiliate Policies A, B, and F. All hours worked must be pre-approved by a supervisor.

**Paraprofessional Staff Statement of Assurance**

- 3. Approve submission of the semi-annual Statement of Assurance regarding the Use of Paraprofessional Staff for the 2023-2024 school year, as per N.J.A.C. 6A:32-4, stating the West Windsor-Plainsboro Regional School District is in compliance with state and federal requirements.

**Job Descriptions**

4. Approve the following revised job description:

- a) District Registrar

**APPROVAL OF MINUTES**

Upon motion by Ms. Zovich, seconded by Ms. Moliga, and by affirmative voice vote of all present, the following Board of Education minutes were approved: August 29, 2023 Meeting and August 29, 2023 Closed Executive Session.

**LIAISON REPORTS**

Board member Dana Krug, liaison to the West Windsor Board of Recreation Commissioners, provided an update on recreation opportunities offered by the West Windsor Recreation Department. She reported that youth basketball is returning this school year. Parents may consider grades 1 and 2 clinics to learn fundamentals once a week at Grover, the 3 on 3 and fundamentals program for grades 3 and 4 at Grover, and the fifth through eighth grades winter league beginning in November. Parent volunteers are needed as coaches. These programs are open to West Windsor and Plainsboro students. West Windsor Recreation also continues to provide the boys and girls wrestling program, K-5 and 6-8, at Grover twice per week with matches on Sunday. Information can be found online under the West Windsor Recreation Department.

Elizabeth George-Cheniara, co-liaison to the West Windsor-Plainsboro Regional School District PTA-PTSAs, reported that she and her co-liaison, Ms. Loi Moliga, appreciate all of the work being done by the PTAs and PTSAs.

**NEW BUSINESS** *(None)*

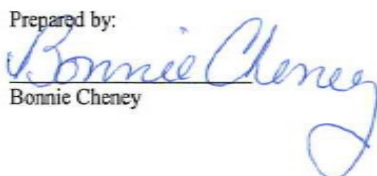
**PUBLIC COMMENT**

There were no public comments.

**ADJOURNMENT**

At 8:44 p.m., upon motion by Ms. George-Cheniara, seconded by Ms. Ho, and by unanimous voice vote of all present, the meeting adjourned.

  
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Dr. Christopher J. Russo, Board Secretary

Prepared by:  
  
Bonnie Cheney



# WEST WINDSOR - PLAINSBORO REGIONAL SCHOOL DISTRICT

## AUTOMATED PERSONNEL AGENDA REPORT

**Agenda Date: 9/19/2023**

**Deadline for next Agenda: 9/20/2023**

### Abbreviation Chart

AAPPL	Assessment of Performance toward Proficiency in Languages
AP	Advanced Placement
AVID	Advancement Via Individual Determination
CC	Child Care
CE	Community Education
CJ PRIDE	Central Jersey Program for the Recruitment of Diverse Educators
CR	Classroom
CST	Child Study Team
DEAC	District Evaluation Advisory Committee
DLI	Dual Language Immersion
EDCOT	Education with Digital Courseware and Online Technologies
EDP	Extended Day Program
EFMLEA	Emergency Family and Medical Leave Expansion Act
EPSLA	Emergency Paid Sick Leave Act
ESL	English Second Language
ESSER	Elementary and Secondary School Emergency Relief
ESY	Extended School Year
FMLA	Family Medical Leave Act
KE	Kindergarten Extension
LOA	Leave of Absence
MODEL	Measure of Developing English Language
NGSS	Next Generation Science Standards
NJFLA	New Jersey Family Leave Act
ODE	Outdoor Education
OG	Orton Gillingham
OOD	Out of District
SAC	Student Assistance Counselor
SES	Supplemental Educational Services
SPED	Special Education
TCRWP	Teachers College Reading and Writing Project

If you have any questions or concerns, please contact Charity Comella at [charity.comella@wwprsd.org](mailto:charity.comella@wwprsd.org)  
or at the WWP School Board Office: 609-716-5000 ext. 5015.

# Personnel Agenda

It is recommended that approval be given to the following personnel actions as recommended by the Superintendent of Schools.

Name (Last, First)	Nature of Action	Position	Step	Salary	Loc.	Date Effective	Date Term.	Discussion
<b>A. Administration</b>								
None								
<b>B. Certificated Staff</b>								
<b>Appoint</b>								
Scialfa, Selena	Appoint-Repl.	Teacher Elementary-LR	OMA	\$63,000.00 (prorated)	DN/TC	9/13/23	6/30/24	Appoint as a Leave Replacement Elementary Teacher, replacing Sara O'Connell and Caitlin Kosiras, who are on leave.
<b>Change</b>								
Hubbard, Lisa	Change	Learning Disabilities Teacher Consultant	15MA+30	\$99,975.00 (prorated)	MH	9/20/23	6/30/24	Change start date from 9/26/23 to 9/20/23. Change tenure date from 9/27/27 to 9/21/27.
Kaiser, Alexandria	Change	Teacher Special Education	5MA	\$68,000.00 (prorated)	TC	9/11/23	6/30/24	Change start date from 9/1/23 to 9/11/23. Change tenure date from 9/2/27 to 9/12/27.
Woodhead, Sara	Change	Teacher Elementary	13BA	\$87,000.00	MH	9/1/23	6/30/24	Change start date from 9/26/23 to 9/1/23. Change tenure date from 9/27/27 to 9/2/27.
Young, Jordyn	Change	Teacher Special Education	OMA	\$63,000.00	VIL	9/1/23	6/30/24	Change start date from TBD to 9/1/23. Change tenure date from TBD to 9/2/27.
Schumann, Veronica	Change	School Counselor	OMA	\$63,000.00 (prorated)	VIL	9/7/23	6/30/24	Approve salary to be funded by ESSER funds. Change start date from TBD to 9/7/23. Change tenure date from TBD to 9/8/27.
Danch, Alia	Change	Teacher Social Studies	6MA+30	\$71,350.00	CMS	9/1/23	6/30/24	Change salary from MA to MA+30 as per contract.
Mann, Mary	Change	Teacher Special Education	13MA+30	\$92,300.00	GMS	9/1/23	6/30/24	Change salary from MA to MA+30 as per contract.
Mastroianni, Elisa	Change	Teacher Mathematics	5MA	\$68,000.00	HSS	9/1/23	6/30/24	Change salary from BA to MA as per contract.
Musso, Michael	Change	Media Specialist	5MA	\$68,000.00	MR	9/1/23	6/30/24	Change salary from BA to MA as per contract.
Licato, April	Change Location	Teacher Mathematics		N/C	HSS	9/1/23	6/30/24	Change location from 50% HSN 50% HSS to 100% HSS.
Costello, Kathleen	Change %	Teacher Special Education 120%	15MA	\$103.17/day	HSS	9/1/23	9/29/23	Additional per diem payment for an extra section.
Ferri, Jennifer	Change %	Teacher Special Education 120%	15MA	\$97.87/day	HSS	9/1/23	9/29/23	Additional per diem payment for an extra section.



# Personnel Agenda

It is recommended that approval be given to the following personnel actions as recommended by the Superintendent of Schools.

Kemo, Kerry	Change %	Teacher Special Education 120%	15MA	\$104.77/day	HSS	9/1/23	9/29/23	Additional per diem payment for an extra section.
Raveendran, Jaina	Change %	Teacher Mathematics 120%	12BA	\$83.00/day	HSS	9/1/23	9/29/23	Additional per diem payment for an extra section.
Miller, Sydney	Change %	Teacher Special Education 120%	4BA	\$65.00/day	HSS	9/1/23	9/29/23	Additional per diem payment for an extra section.
Levanduski, Karen	Change %	Teacher Special Education 120%	15MA	\$101.87/day	HSS	9/1/23	TBD	Additional per diem payment for an extra section.
Hawkins, Michael	Change %	Teacher Special Education 120%	4MA	\$67.00/day	HSS	9/1/23	TBD	Additional per diem payment for an extra section.
Sobolewski, Karen	Change %	Teacher Special Education 120%	12MA+30	\$88.30/day	HSS	9/1/23	TBD	Additional per diem payment for an extra section.
Fernandez, Yanisbel	Change %	Teacher Spanish 120%	2BA	\$75,600.00	GMS	9/1/23	6/30/24	Change salary from 100% to 120%.
Arias, Nicole	Change %	Teacher Health & Physical Education 110%	15MA	\$112,057.00	CMS	9/1/23	6/30/24	Change salary from 100% to 110%.
Davis, Scott	Change %	Teacher Health & Physical Education 110%	15BA	\$110,605.00	CMS	9/1/23	6/30/24	Change salary from 100% to 110%.
Bryde, Jeanine	Change %	Teacher Business 120%	15PhD	\$128,520.00	HSS	9/1/23	TBD	Change salary from 100% to 120%.
Bebawi, Kimberly	Change %	Teacher Family & Consumer Science 120%	15MA+30	\$119,970.00	HSS	9/1/23	TBD	Change salary from 110% to 120%.
Bidwell, Jessica	Change %	Teacher Family & Consumer Science 120%	8MA+30	\$90,420.00	HSS	9/1/23	TBD	Change salary from 110% to 120%.
Scarpitta, William	Change %	Teacher Computer Science 120%	15MA	\$125,004.00	HSS	9/1/23	TBD	Change salary from 100% to 120%.
Biro, Monica	Change %	Teacher Mathematics 120%	15MA	\$124,044.00	HSN	9/1/23	TBD	Change salary from 100% to 120%.



# Personnel Agenda

It is recommended that approval be given to the following personnel actions as recommended by the Superintendent of Schools.

Totaro, William	Change %	Teacher Business 120%	15MA	\$122,244.00	HSN	9/1/23	TBD	Change salary from 100% to 120%.
<b>Leave of Absence</b>								
Bilicki, Rebecca	Leave- FMLA/CC	School Nurse		N/A	GMS	2/26/24	5/24/24	FMLA/CC: 2/26/24-5/24/24 unpaid, with benefits. (RTW: 5/28/24)
Kapadia, Chandni	Leave- FMLA	School Counselor		N/A	GMS	9/1/23	9/26/23	Intermittent FMLA: 9/1/23-9/26/23 unpaid, with benefits.
Weiss, Brooke	Leave- FMLA/NJFLA/CC	Teacher Resource Specialist-BCBA		N/A	MR/CMS	1/8/24	4/5/24	FMLA/NJFLA/CC: 1/8/24-4/5/24 unpaid, with benefits. (RTW: 4/8/24)
<b>Resignation</b>								
Chapman, Gail	Resign	Teacher Elementary		N/A	VIL	10/30/23	10/30/23	Resign from position.
<b>C. Non Certificated Staff</b>								
<b>Appoint</b>								
Hartmann, Elise	Appoint	Secretary 12 Months	1	\$47,554.00 (prorated)	CMS	TBD	6/30/24	Appoint as a Secretary 12 Months, pending employment verification, replacing Melissa McGrady who transferred. (Tenure date: TBD)
Powar, Ulka	Appoint	Instructional Assistant	1	\$20.61/hr.	TC	9/7/23	6/30/24	Appoint as Instructional Assistant, for 7 hrs/day, replacing WonJoo Shankoff who transferred.
Shah, Meghna	Appoint	Instructional Assistant	1	\$20.61/hr.	HSN	TBD	6/30/24	Appoint as Instructional Assistant, pending employment verification, for 7.25 hrs/day, replacing Anitha Verdamanickam, who resigned.
Cassidy, Brianna	Appoint	Bus Aide	0	\$15.43/hr.	TRAN	9/8/23	6/30/24	Appoint as Bus Aide, growth position, not to exceed 4.4 hours per day.
Sharma, Madhu	Appoint	Cafeteria Aide	0	\$15.43/hr.	MH	TBD	6/30/24	Appoint as a Cafeteria Aide, replacing Jignesh Bhatt who resigned, not to exceed 3.5 hours per day.
Sharma, Subhash	Appoint	Cafeteria Aide	0	\$15.43/hr.	DN	9/7/23	6/30/24	Appoint as a Cafeteria Aide, replacing Deepti Thool who resigned, not to exceed 3.5 hours per day.
Molina, Cynthia	Appoint	Security Officer "Eyes on the Door"		\$16.75/hr.	DIST	TBD	6/30/24	Appoint as Security Officer "Eyes on the Door," pending employment verification, replacing Caryn Bridgewater, who transferred.
<b>Change</b>								





# Personnel Agenda

It is recommended that approval be given to the following personnel actions as recommended by the Superintendent of Schools.

Vogler, Mackenzie	Change	Accountant		\$62,000.00 (prorated)	CO	9/15/23	6/30/24	Change start date from TBD to 9/15/23.
Lendor, Charrise	Change	Secretary To	1	\$49,951.00 (prorated)	CO	9/5/23	6/30/24	Change start date from TBD to 9/5/23. Change tenure date from TBD to 9/6/26.
Bridgewater, Caryn	Change	Security Aide		\$30,000.00	HSN	9/1/23	6/30/23	Change start date from TBD to 9/1/23.
Cox, Jonathan	Change	Instructional Assistant	1	\$20.61/hr.	HSN	9/1/23	6/30/24	Change start date from TBD to 9/1/23.
Prakash, Sandhya	Change	Instructional Assistant	1	\$20.61/hr.	DN	9/1/23	6/30/24	Change start date from TBD to 9/1/23.
Abernathy, Johnny	Change	Security Officer "Eyes on the Door"		\$16.75/hr.	DIST	9/12/23	6/30/24	Change start date from TBD to 9/12/23.
Kriebel, Sylvia	Change	Security Officer "Eyes on the Door"		\$16.75/hr.	DIST	9/18/23	6/30/24	Change start date from TBD to 9/18/23.
O'Conne, Colleen	Change	District Registrar		\$85,000.00 (prorated)	CO	9/20/23	6/30/24	Change from Administrative Assistant for Finance to District Registrar, growth position.
Hartmann, Elise	Change	Secretary 12 Months	1	\$47,554.00 (prorated)	CMS	9/21/23	6/30/24	Change start date from TBD to 9/21/23. Change tenure date from TBD to 9/22/26.
Lopez-Barillas, Jennifer	Change	Cafeteria Aide	0	\$15.43/hr.	MH	9/20/23	6/30/24	Change start date from TBD to 9/20/23.
Sharma, Madhu	Change	Cafeteria Aide	0	\$15.43/hr.	MH	9/20/23	6/30/24	Change start date from TBD to 9/20/23.
Patel, Bhavishaben	Change	Instructional Assistant	1	\$20.61/hr.	CMS	9/1/23	6/30/24	Change hourly rate from \$19.17 to \$20.61.
Venkatraman, Durgalakshmi	Change	Instructional Assistant	1	\$20.61/hr.	TC	9/1/23	6/30/24	Change hourly rate from \$19.17 to \$20.61.
Chasia, Sandhya	Change	Instructional Assistant		N/C	CMS	9/1/23	6/30/24	Change from 7.25 hrs/day to 7.75 hrs/day.



# Personnel Agenda

It is recommended that approval be given to the following personnel actions as recommended by the Superintendent of Schools.

Ganesh, Padmavathy	Change	Instructional Assistant	N/C	CMS	9/15/23	6/30/24	Change from 3.75 hrs/day to 4.25 hrs/day.
Gorman, Elizabeth	Change	Instructional Assistant	N/C	CMS	9/1/23	6/30/24	Change from 7.25 hrs/day to 7.75 hrs/day.
Ghosh, Sudipta	Change	Instructional Assistant	N/C	CMS	9/1/23	6/30/24	Change from 7.25 hrs/day to 7.75 hrs/day.
Josephson, Emily	Change	Instructional Assistant	N/C	CMS	9/1/23	6/30/24	Change from 7.25 hrs/day to 7.75 hrs/day.
Kodali, Vasavi	Change	Instructional Assistant	N/C	CMS	9/1/23	6/30/24	Change from 7.25 hrs/day to 7.75 hrs/day.
Patel, Bhavishaben	Change	Instructional Assistant	N/C	CMS	9/1/23	6/30/24	Change from 7.25 hrs/day to 7.75 hrs/day.
Shah, Netri	Change	Instructional Assistant	N/C	CMS	9/1/23	6/30/24	Change from 7.25 hrs/day to 7.75 hrs/day.
Siano, Wendy	Change	Instructional Assistant	N/C	CMS	9/1/23	6/30/24	Change from 7.25 hrs/day to 7.75 hrs/day.
Shah, Dipika	Change	Instructional Assistant	N/C	HSN	9/8/23	6/30/24	Change from 7.25 hrs/day to 7.5 hrs/day.
Singh, Priyadarshini	Change	Instructional Assistant	N/C	HSN	9/8/23	6/30/24	Change from 7.25 hrs/day to 7.5 hrs/day.
Tuan, Borying	Change	Instructional Assistant	N/C	HSN	9/8/23	6/30/24	Change from 7.25 hrs/day to 7.5 hrs/day.
Agnello, Annmarie	Change	Instructional Assistant	N/C	CMS	9/1/23	6/30/24	Change from 7.25 hrs/day to 7.5 hrs/day.
Bist, Pooja	Change	Instructional Assistant	N/C	MR	9/1/23	6/30/24	Change from 3.5 hrs/day to 7 hrs/day.
Peters, Frances	Change	Instructional Assistant	N/C	CMS	9/1/23	6/30/24	Change from 7.25 hrs/day to 7.5 hrs/day.
Kafka, Kaleena	Change Location	Secretary 12 Months	N/C	HSS/MH	9/1/23	6/30/24	Change location from 40% CO, 20% TC, 40% HSS to 60% HSS 40% MH.



# Personnel Agenda

It is recommended that approval be given to the following personnel actions as recommended by the Superintendent of Schools.

Badalamenti, AnnMarie	Change Location	Secretary 12 Months	N/C	HSN/TC/CO	9/1/23	6/30/24	Change location from 60% HSN, 40% MH to 60% HSN, 20% TC, 20% CO.
<b>Leave of Absence</b>							
Nordstrom, Jocelyn	Leave-FMLA	Instructional Assistant	N/A	GMS	9/1/23	11/6/23	Intermittent FMLA: 9/1/23-11/6/23, unpaid, with benefits.
<b>Resignation</b>							
Drago, Rose	Resign	Secretary 12 Months	N/A	DN	9/18/23	9/18/23	Resign from position.
Rizvi, Haniya	Resign	Secretary To	N/A	CO	9/29/23	9/29/23	Resign from position.
Santiago, Eira	Resign	Instructional Assistant- Dual Language Immersion	N/A	VIL	9/22/23	9/22/23	Resign from position.
Verdamanickam, Anitha	Resign	Instructional Assistant	N/A	HSN	9/13/23	9/13/23	Resign from position.
Thool, Deepti	Resign	Cafeteria Aide	N/A	DN	9/11/23	9/11/23	Resign from position.
<b>Payment</b>							
Adamo, Jennifer	Payment	Secretary To	\$426.79	CO	9/20/23	9/20/23	Payment for unused vacation days, as per contract.
<b>D. Substitute / Other</b>							
<b>Appoint</b>							
Budnik, Stefanie	Appoint	Substitute Teacher	\$105.00/day	DIST	9/20/23	6/30/24	Appoint as a Substitute Teacher (County Cert), pending employment verification, as needed for temporary assignments.
Kumar, Anita	Appoint	Substitute Teacher	\$105.00/day	DIST	9/20/23	6/30/24	Appoint as a Substitute Teacher (County Cert), pending employment verification, as needed for temporary assignments.
Levy, Ethan	Appoint	Substitute Teacher	\$105.00/day	DIST	9/20/23	6/30/24	Appoint as a Substitute Teacher (County Cert), pending employment verification, as needed for temporary assignments.
Mulcahy, Jenna	Appoint	Substitute Teacher	\$105.00/day	DIST	9/20/23	6/30/24	Appoint as a Substitute Teacher (County Cert), pending employment verification, as needed for temporary assignments.



# Personnel Agenda

It is recommended that approval be given to the following personnel actions as recommended by the Superintendent of Schools.

Rivera, Vanessa	Appoint	Substitute Teacher	\$105.00/day	DIST	9/20/23	6/30/24	Appoint as a Substitute Teacher (County Cert), pending employment verification, as needed for temporary assignments.
Vellore, Ramamalini	Appoint	Substitute Teacher	\$105.00/day	DIST	9/20/23	6/30/24	Appoint as a Substitute Teacher (County Cert), pending employment verification, as needed for temporary assignments.
Budnik, Stefanie	Appoint	Substitute Secretary	\$20.00/hr.	DIST	9/20/23	6/30/24	Appoint as a Substitute Secretary, pending employment verification, as needed for temporary assignments.
<b>Change</b>							
Scialfa, Selena	Change	Substitute Teacher	\$115.00/day	DIST	9/13/23	6/30/24	Change from Substitute Teacher (County Cert), to Substitute Teacher (New Jersey Cert.) as needed for temporary assignments.
<b>Reappoint</b>							
Gallo, Frank	Reappoint	Substitute Teacher	\$115.00/day	DIST	9/1/23	6/30/24	Reappoint as a Substitute Teacher (New Jersey Cert.) as needed for temporary assignments.
Ortepio, Gerard	Reappoint	Substitute Teacher	\$105.00/day	DIST	9/1/23	6/30/24	Reappoint as a Substitute Teacher (County Cert.) as needed for temporary assignments.
<b>Rescind</b>							
An, Betty	Rescind	Substitute Teacher	N/A	DIST	9/1/23	6/30/24	Rescind appointment as Substitute Teacher.
Richardson, Amani	Rescind	Substitute Teacher	N/A	DIST	9/1/23	6/30/24	Rescind appointment as Substitute Teacher.
Anthony, Raheem	Rescind	Substitute Teacher	N/A	DIST	9/1/23	6/30/24	Rescind appointment as Substitute Teacher.
Shulan, Legia	Rescind	Substitute Teacher	N/A	DIST	9/1/23	6/30/24	Rescind appointment as Substitute Teacher.
Lebron-Vashi, Katherine	Rescind	Substitute Nurse (county cert.)	N/A	DIST	7/1/23	6/30/24	Rescind appointment as Substitute Nurse.
<b>E. Extracurricular / Extra Pay</b>							
<b>Curriculum</b>							
Waidelich, Ann Marie	Extra Duty	Curriculum	\$50.00/hr.	DIST	9/11/23	12/15/23	German Classroom Material Creation and Support, not to exceed 7.5 hours per week.
Tomlinson, Petra	Extra Duty	Curriculum	\$50.00/hr.	DIST	9/11/23	12/15/23	German Classroom Material Creation and Support, not to exceed 7.5 hours per week.



# Personnel Agenda

It is recommended that approval be given to the following personnel actions as recommended by the Superintendent of Schools.

<b>Handle with Care</b>							
Ives, Abdu	Extra Duty	Professional Development	As Per Hourly Rate	DIST	8/28/23	8/28/23	"Handle with Care" training, not to exceed 3 hours.
Moon, Alfred	Extra Duty	Professional Development	As Per Hourly Rate	DIST	8/28/23	8/28/23	"Handle with Care" training, not to exceed 3 hours.
Oertel, Lloyd	Extra Duty	Professional Development	As Per Hourly Rate	DIST	8/28/23	8/28/23	"Handle with Care" training, not to exceed 3 hours.
<b>Moving</b>							
Akhlaq, Samirah	Extra Duty	Moving	\$50.00/hr.	HSS	8/1/23	8/30/23	Moving, not to exceed 12 hours.
Leventhal, Nathan	Extra Duty	Moving	\$50.00/hr.	HSS	8/1/23	8/30/23	Moving, not to exceed 12 hours.
Picco, Amy	Extra Duty	Moving	\$50.00/hr.	HSS	8/1/23	8/30/23	Moving, not to exceed 12 hours.
Sullivan, Kristen	Extra Duty	Moving	\$50.00/hr.	DIST	7/1/23	8/31/23	Moving, not to exceed 12 hours.
<b>Summer Tutoring</b>							
Paul, Julia	Extra Duty	Summer Tutoring	\$50.00/hr.	TC	7/11/23	8/31/23	Summer Tutoring, not to exceed 24 hours.
<b>Community Middle School</b>							
Bower, Daniel	Extra Duty	Bus Duty	\$15.84/hr.	CMS	9/1/23	6/30/24	Bus Duty, not to exceed 3 hrs. per week.
Shah, Hetal	Extra Duty	After School Supervision	\$19.48/hr.	CMS	9/1/23	6/30/24	After School Supervision, as scheduled, not to exceed 3 hrs. per week.
McGuinness, Catherine	Extra Duty	AM Supervision	\$19.48/hr.	CMS	9/1/23	6/30/24	Morning Supervision, not to exceed 4 hrs. per week.
Silvers, Lori	Extra Duty	AM Supervision	\$19.48/hr.	CMS	9/1/23	6/30/24	Morning Supervision, not to exceed 4 hrs. per week.
<b>High School North</b>							
Shein, Courtney	Extra Duty	After School Supervision	\$19.48/hr.	HSN	9/1/23	6/30/24	After School Supervision for Tutoring Society, as scheduled.
<b>Village School</b>							



# Personnel Agenda

It is recommended that approval be given to the following personnel actions as recommended by the Superintendent of Schools.

Geisz, Masooma	Extra Duty	Bus Duty	\$15.84/hr	VIL	9/1/23	6/30/24	Bus Duty, not to exceed 5 hrs per week.
Falanga, Michelle	Extra Duty	Bus Duty	\$15.84/hr	VIL	9/1/23	6/30/24	Bus Duty, not to exceed 5 hrs per week.
Peoples, Heather	Extra Duty	Bus Duty	\$15.84/hr	VIL	9/1/23	6/30/24	Bus Duty, not to exceed 5 hrs per week.
<b>Wicoff School</b>							
Incollingo, Ellen	Extra Duty	Bus Duty	\$15.84/hr.	WIC	9/1/23	6/30/24	Bus duty, not to exceed 2.5 hrs per week.
Petrone, Jason	Extra Duty	Bus Duty	\$15.84/hr.	WIC	9/1/23	6/30/24	Bus duty, not to exceed 2.5 hrs per week.
Taylor, Danica	Extra Duty	Bus Duty	\$15.84/hr.	WIC	9/1/23	6/30/24	Bus duty, not to exceed 2.5 hrs per week.
Ronen, Pamela	Extra Duty	Bus Duty	\$15.84/hr.	WIC	9/1/23	6/30/24	Bus duty, not to exceed 2.5 hrs per week.
Cautin, Carolann	Extra Duty	Bus Duty	\$15.84/hr.	WIC	9/1/23	6/30/24	Bus duty, not to exceed 2.5 hrs per week.
<b>Change</b>							
Anders, Sarah	Change	Summer Nurse	\$50.00/hr.	HSN	7/1/23	8/31/23	Change Summer Nurse at HSN, from <b>total program</b> not to exceed 120 hours to <b>total program</b> not to exceed 140 hours.
Calkin, Brydie	Change	Summer Nurse	\$50.00/hr.	HSN	7/1/23	8/31/23	Change Summer Nurse at HSN, from <b>total program</b> not to exceed 120 hours to <b>total program</b> not to exceed 140 hours.
<b>E. Stipend Athletic</b>							
<b>Community Middle School</b>							
Bower, Daniel	Stipend- Athletic	CMS Intramurals Advisor	\$3,109.00	CMS	Fall 2023	Fall 2023	Intramurals Advisor, 0 yrs. exp., paid in FULL in Dec.
<b>High School North</b>							
Case, Jarrett	Stipend- Athletic	Football - Assistant Coach	\$5,181.00	HSN	Fall 2023	Fall 2023	Football - Assistant Coach, 0 yrs. exp., paid in FULL in Dec.
Warner, Jared	Stipend- Athletic	Fitness Supervision	\$3,109.00	HSN	Fall 2023	Fall 2023	Fitness Supervisor - Fall, 0 yrs. exp., paid in FULL in Dec.



# Personnel Agenda

It is recommended that approval be given to the following personnel actions as recommended by the Superintendent of Schools.

Tessarotto, Luiz	Stipend- Athletic	Volunteer Volleyball	\$0.00	HSN	9/20/23	6/30/23	Volunteer Volleyball.
<b>High School South</b>							
Cardenas, Rafael	Stipend- Athletic	Volunteer Soccer	\$0.00	HSS	TBD	6/30/23	Volunteer Soccer.
<b>Soccer</b>							
Barbieri, Christopher	Stipend- Athletic	Soccer - Boys MS Coach	\$3,109.00	GMS	Fall 2023	Fall 2023	Soccer -Boys Middle Sschool Coach, 0 yrs. exp., paid in FULL in Dec.
<b>E. Stipend Non-Athletic</b>							
<b>CJ Pride</b>							
Gagliardo, Theresa	Stipend Non-Athletic	CJ Pride Administrative Assistant	\$5,665.00	DIST	7/1/23	6/30/24	Administrative duties for CJ Pride, paid from CJ Pride Consortium funds, paid 1/2 in Dec. & 1/2 in June.
<b>Coordinator</b>							
Nowak, BethAnn	Stipend Non-Athletic	Coordinator, Speech Therapists	\$1,688.00	DIST	9/1/23	6/30/24	Speech Therapist Coordinator, paid 1/2 in Dec. and 1/2 in June.
<b>Community Middle School</b>							
Bower, Daniel	Stipend Non-Athletic	Lunch Duty	\$1,988.00	CMS	9/1/23	6/30/24	Lunch Duty, paid 1/2 in Dec. and 1/2 in June.
Roseman, Ilyssa	Stipend Non-Athletic	Lunch Duty	\$1,988.00	CMS	9/1/23	6/30/24	Lunch Duty, paid 1/2 in Dec. and 1/2 in June.
<b>Grover Middle School</b>							
Hoeflinger, Kimberly	Stipend Non-Athletic	Student Council Advisor	\$3,380.00	GMS	9/1/23	6/30/24	Student Council Advisor, 0 yrs. exp., paid 1/2 in Dec. and 1/2 in June.
Mann, Mary	Stipend Non Athletic	Standard Club Advisor	\$1,560.00	GMS	9/1/23	6/30/24	24 Game Club, 0 yrs. exp., paid 1/2 in Dec. and 1/2 in June.
Martinez, Devin	Stipend Non-Athletic	Standard Club Advisor-Shared	\$780.00	GMS	9/1/23	6/30/24	Spectrum, shared 50%, 0 yrs. exp., paid 1/2 in Dec. and 1/2 in June.
Giordano, Julia	Stipend Non-Athletic	Lunch Duty	\$1,988.00	GMS	9/1/23	6/30/24	Lunch Duty, paid 1/2 in Dec. and 1/2 in June.
Rathbun, Christian	Stipend Non-Athletic	Lunch Duty	\$1,988.00	GMS	9/1/23	6/30/24	Lunch Duty, paid 1/2 in Dec. and 1/2 in June.
<b>High School North</b>							



# Personnel Agenda

It is recommended that approval be given to the following personnel actions as recommended by the Superintendent of Schools.

Crystal, Jamie	Stipend Non-Athletic	Lunch Duty	\$1,988.00	HSN	9/1/23	6/30/24	Lunch Duty, paid 1/2 in Dec. & 1/2 in June.
Flynn, Alba	Stipend Non-Athletic	Lunch Duty	\$1,988.00	HSN	9/1/23	6/30/24	Lunch Duty, paid 1/2 in Dec. & 1/2 in June.
Gore, Matthew	Stipend Non-Athletic	Lunch Duty	\$1,988.00	HSN	9/1/23	6/30/24	Lunch Duty, paid 1/2 in Dec. & 1/2 in June.
Lee, Kelly	Stipend Non-Athletic	Lunch Duty	\$1,988.00	HSN	9/1/23	6/30/24	Lunch Duty, paid 1/2 in Dec. & 1/2 in June.
Pachas, Annette	Stipend Non-Athletic	Lunch Duty	\$1,988.00	HSN	9/1/23	6/30/24	Lunch Duty, paid 1/2 in Dec. & 1/2 in June.
Santoro, Michael	Stipend Non-Athletic	Lunch Duty	\$1,988.00	HSN	9/1/23	6/30/24	Lunch Duty, paid 1/2 in Dec. & 1/2 in June.
McGrady, Melissa	Stipend Non-Athletic	South Asian American Student Association	\$1,560.00	HSN	9/1/23	6/30/24	SAASA Advisor, 0 yrs. exp., paid 1/2 in Dec. & 1/2 in June.
<b>High School South</b>							
Coburn, Matthew	Stipend-Non Athletic	Film Analysis	\$1,300.00	HSS	9/1/23	6/30/24	Film Analysis, 0 yrs. exp., paid 1/2 in Dec. & 1/2 in June.
<b>Mentor</b>							
Serughetti, David	Stipend Non-Athletic	Mentor	\$2,010.00	CMS	9/1/23	6/30/24	Mentor for Pratibha Raju, paid 1/2 in Dec. and 1/2 in June.
Bhatheja, Shveta	Stipend Non-Athletic	Mentor	\$2,010.00	GMS	9/1/23	6/30/24	Mentor for Gale Shu, paid 1/2 in Dec. and 1/2 in June.
Savur, Rita	Stipend Non-Athletic	Mentor	\$2,010.00	MR	9/1/23	6/30/24	Mentor for Jessica Burns, paid 1/2 in Dec. and 1/2 in June.
Smith, Kathleen	Stipend Non-Athletic	Mentor	\$2,010.00	TC	9/1/23	6/30/24	Mentor for Maripaz Lopez, paid 1/2 in Dec. and 1/2 in June.
Ely, Rachel	Stipend Non-Athletic	Mentor	\$2,010.00	VIL	9/1/23	6/30/24	Mentor for Zhengqing Li, paid 1/2 in Dec. and 1/2 in June.
Saleh, Emily	Stipend Non-Athletic	Mentor	\$2,010.00	VIL	9/1/23	6/30/24	Mentor for Anna Palmer, paid 1/2 in Dec. and 1/2 in June.
Shute, Maria	Stipend Non-Athletic	Mentor	\$2,010.00	VIL	9/1/23	6/30/24	Mentor for Jordyn Young, paid 1/2 in Dec. and 1/2 in June.





# Personnel Agenda

It is recommended that approval be given to the following personnel actions as recommended by the Superintendent of Schools.

Aliseo, Brian	Stipend Non-Athletic	Mentor	\$2,010.00	HSN	9/1/23	6/30/24	Mentor for Rachael Sacatelli, paid 1/2 in Dec. & 1/2 in June.
Brennan, Kathryn	Stipend Non-Athletic	Mentor	\$2,010.00 (prorated)	TC	1/1/24	6/30/24	Mentor for Selena Scialfa, paid in FULL in June.
Tucker, Hillary	Stipend Non-Athletic	Mentor	\$2,010.00 (prorated)	DN	9/13/23	12/31/23	Mentor for Selena Scialfa, paid in FULL in Dec.
Corriveau, Robert	Stipend Non-Athletic	Mentor	\$2,010.00	HSN	9/1/23	6/30/24	Mentor for Kaitlyn Birbohm-Kaminski, paid 1/2 in Dec. & 1/2 in June.
Lyczkowi, Janice	Stipend Non-Athletic	Mentor	\$2,010.00	HSN	9/1/23	6/30/24	Mentor for Bridget McElroy, paid 1/2 in Dec. & 1/2 in June.
Zubrzycki, Walter	Stipend Non-Athletic	Mentor	\$2,010.00	HSN	9/1/23	6/30/24	Mentor for Skylar Guadagno, paid 1/2 in Dec. & 1/2 in June.
<b>Change</b>							
Biro, Monica	Change	Class Advisor, 10th grade, Shared	\$1,716.00	HSN	9/1/23	6/30/24	Change salary for Class Advisor - 10th Grade, shared 50%, 8 yrs. exp., paid 1/2 in Dec. and 1/2 in June. Change years of experience from 8 years to 9 years.
Massih, Devin	Change	Standard Club Advisor-Shared	\$780.00	GMS	9/1/23	6/30/24	Change from Spectrum, 0 yrs. exp., to Spectrum, shared 50%, 0 yrs. exp., paid 1/2 in Dec. and 1/2 in June. Change salary from \$1,560 to \$780.
Robinson, Todd	Change	Lunch Duty	\$3,976.00	GMS	9/1/23	6/30/24	Change salary for Lunch Duty, paid 1/2 in Dec. & 1/2 in June from \$1,988 to \$3,976.
<b>Rescind</b>							
Ma, Hui	Rescind	SAASA	N/A	HSS	9/1/23	6/30/24	Rescind SAASA Advisor, 0 yr. exp., paid in FULL in June.
Dratch, Marnie	Rescind	Literary Magazine Co-Advisor	N/A	CMS	9/1/23	6/30/24	Rescind Panther Press Co-Advisor (1), 4 yrs. exp., paid 1/2 in Dec. and 1/2 in June.
Frost, Amanda	Rescind	Standard Club Advisor	N/A	GMS	9/1/23	6/30/24	Rescind Yoga Club, 8 yrs. exp., paid 1/2 in Dec. and 1/2 in June.
Siano, Valerie	Rescind	Standard Club Advisor	N/A	GMS	9/1/23	6/30/24	Rescind Sign Language, 4 yrs. exp., paid 1/2 in Dec. and 1/2 in June.
<b>F. Community Education</b>							
<b>Appoint</b>							



# Personnel Agenda

It is recommended that approval be given to the following personnel actions as recommended by the Superintendent of Schools.

Hernandez, Laysha	Appoint	EDP Assistant Group Leader	\$15.25/hr.	MR	TBD	6/30/24	Appoint as an EDP Assistant Group Leader (part-time).
Safdar, Nasira	Appoint	EDP Assistant Group Leader	\$15.25/hr.	MH	TBD	6/30/24	Appoint as an EDP Assistant Group Leader (part-time).
Paliwal, Geeta	Appoint	EDP Group Leader	\$15.75/hr.	DIST	TBD	6/30/24	Appoint as an EDP Group Leader (part-time).
Ruffo, Lillia	Appoint	EDP Site Supervisor	\$25.00/hr.	DN	9/19/23	10/25/23	Appoint as a substitute EDP Site Supervisor.
Beauchamp, Marissa	Appoint	EDP Site Supervisor	\$27.72/hr.	DN	9/21/23	10/25/23	Appoint as a substitute EDP Site Supervisor.
Surendran, Menaka	Appoint	EDP 1-to-1 Assistant	As per contract.	MH	9/11/23	6/30/24	Appoint as an EDP 1-to-1 Assistant.
<b>Rescind</b>							
Jackson, Jada	Rescind	EDP Assistant Group Leader	N/A	DN	9/1/23	6/30/24	Rescind appointment.
Nagin, Rebecca	Rescind	EDP High School Assistant	N/A	MR	9/1/23	6/30/24	Rescind appointment.
<b>Resignation</b>							
Santiago, Eira	Resign	EDP Group Leader	N/A	DN	9/12/23	9/12/23	Resign from position.
Thakkar, Rinkoo	Resign	EDP Group Leader	N/A	DN	10/13/23	10/13/23	Resign from position.
Vannatta, Donna	Resign	EDP Group Leader	N/A	MH/DN	9/26/23	9/26/23	Resign from position.
<b>G. Emergent Hires</b>							
None							



WEST WINDSOR-PLAINSBORO REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING DATE: September 19, 2023  
PLEASE SIGN IN BELOW

	Signature
1	Andrea Bean
2	Livie Sewers
3	Shawn Bawg
4	AWEESA CASSIM
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