

**MINUTES OF THE BOARD OF EDUCATION
REORGANIZATION & MEETING HELD
January 2, 2024**

I. CALL TO ORDER

The Annual Reorganization Meeting and Business Meeting of the West Windsor-Plainsboro Board of Education was called to order by Assistant Board Secretary, Ms. Bonnie Cheney, at 7:35 p.m. in the Multipurpose Room of the District Administration Building. The following Board members were present:

Ms. Pooja Bansal	Ms. Rachel Juliana	Loi Moliga
Ms. Elizabeth George- Cheniara	Ms. Dana Krug	Ms. Shwetha Shetty
	Ms. Graelynn McKeown	Ms. Robin Zovich

Board member Louisa Ho was absent. Present also were: Dr. David Aderhold, Superintendent of Schools; Dr. Lee McDonald, Deputy Superintendent of Schools; Dr. Barbara Gould, Chief Academic Officer; Ms. Charity Comella, Assistant Superintendent for Personnel; Derek Mead, Assistant Business Administrator; Mr. Patrick Duncan, Special Assistant for Labor Relations; Ms. Susan Totaro, Chief Equity Officer; and Ms. Bonnie Cheney, Assistant Board Secretary. Also present was Board attorney, Jeffrey Caccese, Esquire, of Comegno Law Group.

II. CONVENE

This is the Reorganization Meeting of the West Windsor-Plainsboro Regional School District for the period January 2024 through January 2025. In accordance with the State’s Sunshine Law, adequate notice of this meeting was provided by sending a notice of the time, date, location, and, to the extent known, the agenda of this meeting on January 10, 2023, and December 22, 2023 to the *Home News Tribune* and *The Times*, posted on the district website, placed in the Board Office and in each of the district schools, and sent to Plainsboro and West Windsor Public Libraries and Plainsboro and West Windsor township clerks.

III. RESULTS of the November 7, 2023 Election – Assistant Board Secretary

Ms. Cheney announced the results from the November 7, 2023 School Board Election. She welcomed returning Board members Dana Krug and Shwetha Shetty representing West Windsor and returning Board member Loi Moliga representing Plainsboro.

IV. OATH OF OFFICE ADMINISTERED TO FOLLOWING INDIVIDUALS

Ms. Cheney administered the oath of office to the following individuals:

1. Dana Krug, Board member for West Windsor, took the oath of office.
2. Shwetha Shetty, Board member for West Windsor, took the oath of office.
3. Loi Moliga, Board member for Plainsboro, took the oath of office.

V. NOMINATIONS FOR PRESIDENT

Ms. Cheney accepted nominations for Board president. Board member Rachel Juliana nominated Graelynn McKeown for president. Board member Robin Zovich seconded the nomination. By roll call vote, each Board member present voted for Ms. Graelynn McKeown for president. Ms. Cheney announced the election of Ms. Graelynn McKeown as Board president.

Ms. McKeown assumed the presidency and assumed control of the meeting. Ms. McKeown thanked the previous Board president, Rachel Juliana, for her leadership and thanked her colleagues for their votes.

VI. NOMINATIONS FOR VICE-PRESIDENT

Board President Graelynn McKeown accepted nominations for Board vice-president. Board member Shwetha Shetty nominated Rachel Juliana for vice-president. Board member Pooja Bansal seconded the nomination. By roll call vote, each Board member present voted for Ms. Rachel Juliana as vice-president. The Assistant Board Secretary and Board president congratulated Ms. Juliana on her election as vice-president.

Upon motion by Ms. Juliana, seconded by Ms. George-Cheniara, and by roll call vote with all board members present voting yes, the following board actions were approved:

- VII. **It is recommended that** approval be given to designate Christopher J. Russo, EdD, as Board Secretary and as temporary chair to conduct officer elections for the period of January 2024 through January 2025.
- VIII. **It is recommended that** members of the Board of Education authorize Christopher J. Russo, EdD, Board Secretary/Assistant Superintendent for Finance, or his designee, to advertise and solicit bids/quotes for the following commodities: audio-visual supplies, arts and crafts supplies, technology (hardware and software), office supplies, teaching supplies, photocopiers, paper products and related supplies, athletics supplies, plaques and awards, building and ground equipment, services and supplies, gasoline and diesel fuel, industrial art supplies, furniture, and leases. These bids, when accepted by the members of the Board of Education, will be encumbered against the budget.
- IX. **It is recommended that** approval be given to designate Christopher J. Russo, EdD, or his designee, as Public Agency Compliance Officer (P.A.C.O.) under *N.J.A.C. 17:27-3.2* and appointment of purchasing agent and authorization to award contracts up to bid threshold and set quote threshold at 15 percent of bid threshold amount for the year.
- X. **It is recommended that** approval be given to appoint Assistant Superintendent/School Business Administrator, Christopher J. Russo, EdD, as the West Windsor-Plainsboro Regional School District's Qualified State Purchasing Agent (*18A:18A-2b*) for the school year in accordance with the New Jersey State Statutes and be authorized to advertise for and received bids and purchase through state contracts wherever practical in the best interest of the Board of Education; and to authorize that West Windsor-Plainsboro Regional School District evoke the supplemental authority of *N.J.S.A. 18A:18A-3* and *18A:18A-4.3* to set the District's bid threshold to the statutory bid threshold of \$44,000 (quote threshold for local units with a QPA is \$6,600 - 15% of the \$44,000 QPA bid threshold).
- XI. **It is recommended that** approval be given to designate Kia Bergman as Custodian of District Records under New Jersey Open Public Records Act (P.L.2001, Chapter 404) for the year.

- XII. **It is recommended that** approval be given to designate responsibility for Integrated Pest Management and Asbestos to Thomas Daly or his designee the responsibility for HAZCOM, Right-To-Know, and Indoor Air Quality, and Environmental Regulations under the Public Employees Occupational Safety and Health Program Hazard Communication Standard (*N.J.A.C. 12:100-7*) for the year.
- XIII. **It is recommended that** approval be given to designate Superintendent or designee as district liaison for the education of homeless children under Students At Risk of Not Receiving a Public Education (*N.J.A.C. 6A:17-2.5*); NJ Department of Children and Families, Division of Child Protection and Permanency (formerly Division of Youth and Family Services); and appointments of: 504 Committee Coordinator(s), ADA Officer, Issuing Officer for Working Papers, collection and maintenance of student records (*N.J.A.C. 6A:32-7.3*), and approval of Emergency Operations Plan, Crisis Intervention Procedures Manual, and Emergency Management Plan; for the year.
- XIV. **It is recommended that** approval be given to designate Superintendent or designee as Title IX Coordinator under the Education Amendments of 1972, 20 U.S.C. (United States Code) Section 1681 et seq.; 34 C.F.R. (Code of Federal Regulations), Part 106, for the year.
- XV. **It is recommended that** approval be given to designate Superintendent or designee to implement the approved safety and health plan in accordance with *N.J.A.C. 6A:19-6.5*, for the year.
- XVI. **It is recommended that** approval be given to designate Lee McDonald, Deputy superintendent, as school safety specialist in accordance with state law (P.L. 2017 c. 162).
- XVII. **It is recommended that** approval be given to designate Lee McDonald, Deputy Superintendent, as the Handle With Care (HWC) Point of Contact under Attorney General Law Enforcement Directive No. 2020-09.
- XVIII. **It is recommended that** approval be given to designate Jill Liedtka as Treasurer of School Monies for the year.

XIX. NAME FINANCIAL DEPOSITORIES

- A. **It is recommended that** approval be given to designate the following financial institutions as Depositories for School Funds:

- Bank of America
- Bank of New York Mellon
- The Bank of Princeton
- Citizens Bank, N.A.
- JP Morgan Chase Bank
- New Jersey Cash Management
- NJARM
- Oceanfirst Bank, N.A.
- PNC Bank
- Santander Bank, N.A.
- TD Bank
- US Bank
- Wells Fargo Bank, N.A.
- WSFS Bank

- B. **It is recommended that** approval be given for the Assistant Superintendent for Finance or designee to designate bank accounts and authorized signatories.

XX. ADOPT THE BOARD POLICIES NOW EXISTING

It is recommended that approval be given to adopt all Board policies and regulations now existing, subject to review, recession, or addition during the year.

XXI. ADOPT CURRICULA

It is recommended that approval be given to adopt all existing curricula based upon the New Jersey Student Learning Standards (21st Century Life and Careers/Career Readiness, Life Literacies and Key Skills; Comprehensive Health and Physical Education; English Language Arts; Mathematics; Science; Social Studies; Technology/Computer Science & Design Thinking; Visual and Performing Arts, and World Languages), textbooks, and course offerings for the district and each school.

XXII. ESTABLISH TIME, DATE, AND PLACE OF MEETINGS

It is recommended that approval be given to:

a) Establish the time, date, and place of the meetings of the Board of Education, in which action may be taken, from February 2024 through January 2025, beginning at 7:30 p.m. at Central Office, Multi-Purpose Room as follows:

- February 06, 2024
- February 20, 2024
- March 19, 2024
- April 09, 2024
- April 30, 2024
- May 14, 2024
- May 28, 2024
- June 11, 2024
- June 25, 2024
- July 30, 2024
- August 27, 2024
- September 17, 2024
- October 08, 2024
- October 29, 2024
- November 19, 2024
- December 10, 2024
- January 7, 2025 Reorganization Meeting
- January 28, 2025

b) Establish the time, date, and place of two Special Meetings of the Board of Education for the purpose of Board Retreats, in which action will not be taken, at 6:00 p.m. at Central Office, Multi-Purpose Room, as follows:

- February 29, 2024
- December 17, 2024

Public Hearings: April 30, 2024, 2024-2025 Budget; May 14, 2024, Policy P2361-Acceptable Use of Computer Networks/Computers and Resources; June 11, 2024, Administrator Contracts & Salaries pursuant to P.L. 2007, Chapter 53; July 30, 2024, Semi-Annual District Harassment, Intimidation &

Bullying Report; October 29, 2024, 2023-2024 Annual Report of Student Safety Data; and, January 28, 2025, Semi-Annual District Harassment, Intimidation & Bullying Report.

- XXIII. It is recommended that** approval be given to designate *The Times* and *The Home News Tribune* as the official newspapers for the school district.
- XXIV. It is recommended that** approval be given to adopt the rules and regulations of the New Jersey State Interscholastic Athletic Association as resolved in the July 11, 2000, Resolution for the High Schools' Athletic Departments.
- XXV. It is recommended that** approval be given to empower the Superintendent of Schools and the Board Secretary to implement the budget pursuant to policies and regulations of the New Jersey Board of Education and West Windsor-Plainsboro Regional Board of Education.
- XXVI. It is recommended that** approval be given to empower the Superintendent of Schools and the Board Secretary to audit and approve chart of accounts and demands for payment prior to presentation to the Board.
- XXVII. It is recommended that** approval be given to empower the Superintendent of Schools and the Board Secretary to approve transfers of funds, except for transfers to and from surplus, between meetings of the Board of Education. Transfers approved shall be reported to the Board, ratified, and duly recorded in the minutes at the next Board Business Meeting.
- XXVIII. It is recommended that** approval be given to empower the Superintendent of Schools to authorize routine employment appointments between Board of Education meetings, with the understanding that formal action would be taken at the next voting meeting of the Board.
- XXIX. It is recommended that** approval be given to adopt the existing Nursing Services Plan, subject to review, revision, or addition during the year.
- XXX. It is recommended that** approval be given to adopt all board-approved job descriptions now existing, subject to review, revision, or addition during the year.
- XXXI. It is recommended that** approval be given to use the "Student Safety Data System Incident Report Form," which is available on the state SSDS web page, for the year.
- XXXII. Affirmative Action Officers/Anti-Bullying Specialists/Statement of Assurance**

1. To adopt the following resolution:

Whereas, New Jersey public schools and the West Windsor-Plainsboro Regional School District are required to develop, submit, and implement a Comprehensive Equity Plan to identify and resolve all equity needs affecting its schools, pupils, or staff, as indicated in *N.J.A.C. 6:4-1 et.seq.*; and

Whereas, an Affirmative Action Officer is necessary to uphold the regulations pertaining to *N.J.S.A. 18A:36-20, 10:5, N.J.A.C. 6:4*, Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973; the Americans with Disabilities Act of 1990; and the Individuals with Disabilities Education Act of 1977; now, therefore be it

Resolved, that an Affirmative Action Officer be appointed with the West Windsor-Plainsboro Regional School District, for the school year, as follows:

- Charity Comella, District Affirmative Action Officer
2. To appoint a district anti-bullying coordinator and anti-bullying specialists for the West Windsor-Plainsboro Regional School District, for the year, as follows:
- Jessica Smedley, District Anti-Bullying Coordinator
 - Jamie Crystal, High School North Anti-Bullying Specialist
 - Chelsea Allen, High School South Anti-Bullying Specialist
 - Ariana Efstathios, Community Middle School Anti-Bullying Specialist
 - Wendy Alley, Grover Middle School Anti-Bullying Specialist
 - Lisa Valeriani, Millstone River School Anti-Bullying Specialist
 - Veronica Schumann, Village School Anti-Bullying Specialist
 - Melody Khalifa, Village School Anti-Bullying Specialist
 - Samantha St. Victor, Village School Anti-Bullying Specialist
 - Michelle Obregon, Dutch Neck Elementary School Anti-Bullying Specialist
 - Daniela Pareja, Dutch Neck Elementary School Anti-Bullying Specialist
 - Kelly Marshall, Maurice Hawk Elementary School Anti-Bullying Specialist
 - Marissa Efstathios, Maurice Hawk Elementary School Anti-Bullying Specialist
 - Erica Anas, Town Center Elementary School Anti-Bullying Specialist
 - Ellen Incollingo, J.V.B. Wicoff Elementary School Anti-Bullying Specialist
 - C. Shannon Martin, Community Education Anti-Bullying Specialist

XXXIII. It is recommended that approval be given to empower the Superintendent of Schools and the Board Secretary to enter into agreements in accordance with *N.J.A.C. 6A:14-4.3(b)5*, with county special services school districts, educational services commissions, state operated educational facilities, and private schools for students with disabilities that have been approved by the Department of Education (according to *N.J.S.A. 18A:46-14* and *15*) for the purpose of special education placements.

XXXIV. It is recommended that approval be given to adopt the following resolution:

Whereas, during the fiscal year, there exists a need for a variety of specialized services; and

Whereas, funds are available for this purpose; and

Whereas, the Public School Contracts Law (*N.J.S.A. 18A:18A-5*) requires a resolution authorizing the award of contracts/agreements for "professional services" or "extraordinary unspecifiable services" (*N.J.S.A. 40A:11-5(1)(a)(ii)* and *40A:11-5(1)(m)*) without competitive bids; now therefore be it

Resolved, by the West Windsor-Plainsboro Regional Board of Education:

1. The Superintendent of Schools and Board Secretary are authorized to execute contracts and/or agreements with:

Business Office

Allen & Stults, Co., Inc. – Student Accident Insurance Broker of Record

Brown & Brown Insurance – Health Insurance Broker of Record

Certified Testing Laboratories, Inc. – Engineers & Land Surveyors Consultants

Comegno Law Group, P.C. – School District Board Attorneys

Fraytak Veisz Hopkins Duthie, P.C. - School District Architectural Consultants

French & Parrello Associates – School District Engineering Consultants
Kelter & Gilligo – School District Consulting Engineers
McManimon, Scotland & Baumann, LLC, School District Bond Attorneys
Methfessel & Werbel – School District Board Attorneys
New Road Construction Management - Construction Manager of Record
NV5 – School District Construction Materials Testing & Inspection Services
Parker McCay, P.A. - School District Board Attorneys
Montrose Environmental – School District Health & Safety Compliance Consultants
Montrose Environmental – School District Asbestos Abatement Consultants
Phoenix Advisors, LLC – School District Financial Advisors
Phoenix Advisors, LLC – School District Disclosure Agent of Record
PKF O’Connor Davies, LLP – School District Auditor
Rue Insurance –School District Risk Management Broker of Record (extraordinary unspecifiable services)
Schneider Electric - School District Energy Services Company (ESCO)
Van Cleef Engineering Associates – School District Engineering Consultants

Vendors – Investment Accounts

457 Investment Accounts: AXA/Equitable Life Insurance Co., Voya Financial, Lincoln Investment Planning, MetLife Group Services, Valic/AIG Financial.

403(b) and Roth 403(b) Investment Accounts in accordance with the district’s 403(b) plan’s adoption agreement: Appendix I: AXA/Equitable Life Insurance Co., Voya Financial, Lincoln Investment Planning, MetLife Group Services, and Valic/AIG Financial.

Vendor – Disability Insurance

Hartford Insurance Company
Prudential

Central Office

Legal – Human Resources

Gurnani & Gurnani
Bhagwati & Bhagwati

Medical

Center for Behavioral Health MD, PA
Dr. Rajeswari Muthuswamy, MD
Dr. Adam Naddelman, Medical Services Director
Dr. Joseph Dorfman, Medical Inspector
Dr. Emil Matarese, Comprehensive Neurologic Associates
Interstate Mobile Care (Transportation)
Lawrence Orthopedic Group
Penn Medicine Princeton Medical Center
Princeton Nassau Pediatrics
Robert Wood Johnson Medical Center
University Orthopedic Associates

Medical - Athletics (medical coverage for home football games.)

Dr. William Rossy (Princeton Orthopedic Associates)
Mr. Mark Pressman (Princeton Orthopedic Associates)

Special Services – Consultants/Evaluators

- a) AC Psychological Services, LLC, Dr. Alyssa B. Catuogno, Psy. D. NCSP
- b) Advancing Opportunities
- c) Alfred I. DuPont Hospital for Children Nemours Foundation
- d) Apex Learning
- e) Arc Mercer, Inc.
- f) Arc of New Jersey (Project Hire)
- g) Arin International, LLC (Amea Shah)
- h) ASL Interpreter Referral Services, Inc.
- i) Attachment Trauma Center Institute
- j) B A Vision Education Services
- k) Bayada Home Health Care, Inc.
- l) Behavior Therapy Associates
- m) Beyond Communications, Inc.
- n) BMW Enterprises, Inc.
- o) Marcia L. Baden, PH.D. Licensed Psychologist
- p) Brett DiNovi & Associates, LLC
- q) Bridges to Employment, a division of Alternatives, Inc.
- r) Brookfield School, Jefferson Health Program
- s) Carnegie Healthcare
- t) Center for Hearing & Communications
- u) The Center for Neurological and Neurodevelopmental Health, CNNH
- v) Children's Specialized Hospital
- w) CHOP Educational Services
- x) CHOP Specialty Care Center in Princeton
- y) Communication Technology Resources
- z) Community Options, Inc.
- aa) Cross Country Clinical Educational Services
- bb) Delta-T Group North Jersey, Inc.
- cc) Demonte Therapy Services, OT and PT Services
- dd) Douglass Developmental Disabilities Center
- ee) Eden Autism Services
- ff) Educational Audiology Resources
- gg) Education Inc.
- hh) Educational Services Commission of NJ
- ii) Educational Services Commission of Morris County
- jj) Educere LLC
- kk) Eileen Tresansky, Accredited Training Fellow of Orton- Gillingham Academy
- ll) Family Resource Associates, Lifeworks
- mm) FJC Fiscal Scholarship Program (Lighthouse Guild Braille Transcription)
- nn) G&A Medical Associates LLC (Developmental Pediatrics of Central Jersey)
- oo) Graham Behavioral Services
- pp) Elliot Gursky, MD & Associates
- qq) Hackensack Meridian Health, JFK Rehabilitation Institute
- pp) Hampton Behavioral Health Center
- qq) High Step Summer Program Division of Behavior Therapy Associates
- rr) Homecare Therapies, Inc. LLC
- ss) Hunterdon Care Systems Developmental Pediatric Assn.
- tt) Inlingua Services
- uu) Interim Health Care
- vv) It Takes A Village Speech Therapy
- ww) KDH Enterprises, Inc.

- xx) Kidspace Educational Services
- yy) Learning Tree Multicultural/Multilingual Evaluation & Consulting, Inc.
- zz) LearnWell Educational Services (formally Education Inc.)
- aaa) Life Insight
- bbb) Loving Care Agency, Inc./Aveanna Healthcare
- ccc) MDW Education Services, Marilyn Winograd, Teacher of the Blind & Visually Impaired
- ddd) Mercer County Community College
- eee) Mercer County Special Services
- fff) Mindspace Psychiatry, LLC Dr. Padma Palvai
- ggg) Monmouth Ocean Educational Services Commission
- hhh) Neuroscience Associates and Dr. Kavita Sinha
- iii) Newborn Nurses (NBN Group)
- jjj) Newgrange Educational Outreach Center
- kkk) New Hope Psychological Services, LLC
- lll) Occupational Therapy Associates of Princeton
- mmm) Out of Sight Teaching LLC
- nnn) Oxford Consulting Services
- ooo) Positive Steps Pediatric Occupational Therapy Center
- ppp) Princeton Center for Educational Assessments
- qqq) Princeton Family Care Associates, LLC
- rrr) Princeton Healthcare System/Occupational Medicine Services
- sss) Princeton Mental Health (Dr. Bhalla)
- ttt) Princeton Speech and Language
- uuu) Professional Educational Services, Inc.
- vvv) Rancocas Valley High School
- www) Rutgers University Behavioral Healthcare
- xxx) Silvergate Prep School LLC
- yyy) Somerset County Educational Services Commission
- zzz) The Speech Tree - Feeding Evaluation
- aaaa) State of New Jersey Katzenbach School for the Deaf
- bbbb) Summit Speech School
- cccc) United Therapy Solutions, (formerly Tiny Tots, Inc)
- dddd) Village Counseling Services
- eeee) Vista Rehab Services
- ffff) We Make, Autism at Work
- gggg) Youth Consultation Service
- hhhh) YWCA Princeton/Plainsboro Aquatic Outreach Program

CEIS Special Education Teacher Consultant

- a) Susan Mitcheltree

Special Services – Interpreters

- a) Jun Zheng (Mandarin)
- b) Neera Kothary (Gujarati)
- c) Sandhya Telluri (Telugu)- Sankay Systems
- d) Yvette Roche Muniz (Spanish)

Special Services – Learning Consultants

- a) Amanda Lamoglia
- b) Deborah Canciello
- c) Karen J. Noble, Teacher of the Deaf & Hard of Hearing
- d) Susan Kemler Sibree

- e) Elise Hobson M. Ed. NCED

Special Services – Neurodevelopmental Pediatricians

- a) Dr. Vanna Amorapanth

Special Services – Physical Therapists

- a) Joan Cochrane Greene (Versatile Physical Therapy NJ)
- b) Clare Fannon

Special Services – Psychiatrists

- a) Dr. Jackie Chen (Chinese Bilingual)
- b) Dr. Elliot Gursky
- c) Dr. Pamela F. Moss

Special Services – Psychologists

- a) Barbara Sterlin-Blanc (Haitian Creole)
- b) Yvette Roche Muniz

Special Services – Selective Mutism Specialist

- a) Dr. Elisa Shipon-Blum

Special Services – Social Workers

- a) Jill Gennari

Special Services – Speech Language Specialists

- a) Lori Henicle-Kleppe
- b) Melissa Phillips, Teacher of the Deaf and Hard of Hearing
- c) Kristin Patterson-Maas, Part-Time/Short-Term Speech Services

- 2. These contracts/agreements are awarded without competitive bidding as "professional services" or "extraordinary unspecifiable services" under the provisions of the Public School Contracts Law.

REGULAR BUSINESS ITEMS

XXXV. PRESENTATIONS/REPORTS

SUPERINTENDENT’S COMMENTS

Dr. Aderhold welcomed everyone to the first board meeting of the new year. He mentioned that January is School Board Recognition Month and expressed his thanks to the Board members for their voluntary service to the District.

STUDENT REPRESENTATIVE REPORTS

Rachel Joseph, student co-representative from High School South, reported that various musical groups such as sax quintet, orchestra, choir, and band held several music performances in December. Sports continued over break with wrestling and basketball tournaments and the swim team practicing in Florida. Students Demand Action hosted a toy drive, Interact Club hosted a food drive, and there was a fund drive for PEI Kids and Anchor House. All three drives were successful. Student Council hosted a winter wonderland community event that had a successful turnout. Student Council is hosting a South student volleyball tournament this weekend. Winter Pep Rally was held again this year and saw an increase in participation this year.

Board President McKeown thanked Rachel for her report.

BOARD OF EDUCATION ANNUAL ETHICS TRAINING

Ms. McKeown introduced Mr. Jeffrey Caccese, School Board attorney, to provide the required annual school board ethics training. Mr. Caccese relayed that the Board of Education is required to annually review and discuss the School Ethics Act at a public board meeting. He prefaced his training presentation by stressing that the information he is presenting does not replace the individual ethics training required for all newly elected or appointed board members. The Board attorney began his presentation by outlining the role of a school board member. He then presented a review and analysis of the School Ethics Act, N.J.S.A. 18A:12-24.1, including negotiations, chain of command, and areas of concern or retractions. He provided evidence of violations and case examples for each of the ten items listed in the code of ethics. Mr. Caccese provided information about conflicts of interest; the School Ethics Commission; ethics complaints; advisory opinions; conflicts in definitions between the School Ethics Act and nepotism regulations; volunteering; confidentiality; collective negotiations participation; Board member involvement in hiring/evaluating the superintendent; and board member limitations on hiring/evaluating school staff; and, Doctrine of Necessity. The Board attorney ended the presentation by conveying that WW-P Board of Education members with questions regarding potential conflicts should reach out to his office.

Board President McKeown thanked Mr. Caccese for his presentation.

XXXVI. FIRST OPPORTUNITY FOR PUBLIC COMMENTS

There were no public comments.

XXXVII. BOARD OF EDUCATION COMMITTEE REPORTS *(None)*

XXXVIII. MEETING

A. ADMINISTRATION

Upon motion by Ms. Dana Krug, seconded by Ms. Robin Zovich, and by roll call vote with all Board members present voting yes, the following board actions were approved:

Harassment, Intimidation, and Bullying

1. Affirm the superintendent of school's recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Bill of Rights for a report dated December 12, 2023, for the following case numbers: 255908-MRS-11302023; 255906-MRS-11302023; 255809-MRS-11292023; 255719-MRS-11282023; 255596-VS-11262023; 255519-MRS-11212023; 255509-MRS-11212023; 255470-MRS-11212023; 255347-MHE-11202023; 255215-GMS-11172023; 255003-GMS-11142023; 254888-TCE-11132023; 254799-GMS-11082023; 254725-MRS-11072023; 254710-GMS-11072023; 254667-HSS-11062023; 254573-HSS-11032023; and 254406-GMS-11022023.
2. Review superintendent of school's recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Bill of Rights for a report dated January 2, 2024, for the following case numbers: 256208-MHE-12062023; 256188-GMS-12062023; 256117-HSS-12052023; 255836-CMS-11292023; 255808-MHE-11292023; and 255799-MHE-11292023.

School Board Recognition Month

3. January is School Board Recognition Month in New Jersey and the district would like to acknowledge, with gratitude, the school board members for their contributions to the success of the district and our students for the time they volunteer to set policy and oversee the operations in our schools and to recognize the following resolution:

Whereas, January is School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

Whereas, the West Windsor-Plainsboro Regional School District Board of Education is 1 of more than 581 local school boards in New Jersey who sets policies and oversees operations for public school districts; and

Whereas, the West Windsor-Plainsboro Regional School District Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

Whereas, New Jersey's local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers, and parents for the betterment of public education; and

Whereas, boards of education strive to provide the resources necessary to meet the needs of all students; and

Whereas, boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; now, therefore be it

Resolved, that we recognize January as School Board Recognition Month and honor the following individuals: **Pooja Bansal, Elizabeth George-Cheniara, Louisa Ho, Rachel Juliana, Dana Krug, Graelynn McKeown, Loi Moliga, Shwetha Shetty, and Robin Zovich.**

Professional Services

4. Authorize an agreement with Parchment to provide District Records Services at a cost not to exceed \$1,500 for the 2023-2024, 2024-2025, and 2025-2026 school years.

B. CURRICULUM AND INSTRUCTION (*NONE*)

C. FINANCE

One Finance Addendum was included for purchase of property resolutions and to authorize the use of capital reserve funds.

Upon motion by Ms. Shwetha Setty, seconded by Ms. Pooja Bansal, and by roll call vote with all Board members present voting yes, the following board actions were approved:

Business Services

1. Payment of bills as follows:
 - a) Bills List General for January 2, 2024 (run on 12-14-23) in the amount of \$7,416,466.95.
 - b) Bills List General for January 2, 2024 (run on 12-18-23) in the amount of \$214,826.18.
 - c) Bills List Capital for January 2, 2024 (run on 12-19-23) in the amount of \$6,362.77.

Professional Services - Construction

2. Whereas, the Public School Contracts Law (N.J.S.A. 18A:18A-5) requires a resolution authorizing the award of contracts/agreements for "professional services" or "extraordinary unspecifiable services" [N.J.S.A. 40A:11-5(1)(a)(ii) and 40A:11-5(1)(m)] without competitive bids;

Now therefore be it Resolved, by the West Windsor-Plainsboro Regional Board of Education that the Board Secretary is authorized to execute agreements with NV5-Northeast for School District Construction Materials Testing & Inspection Services at the following rates: Full Day Soil Inspection \$335; Half Day Soil Inspection \$245; Reinforcing Inspection \$355; Full Day Concrete Inspection \$305; Half Day Concrete Inspection \$215; Floor Flatness Inspection \$655; Full Day Masonry Inspection \$550; Half Day Masonry Inspection \$400; Fireproofing Inspection \$505 per visit; Full Day Multi Discipline Inspection \$405; Structural Steel Inspection \$630; Professional Engineer \$148/hour; Project Manager \$97/hour; Laboratory Testing Services from \$15.50 - \$177 each; and, travel at 0.63/mile with tolls and parking at cost, for a total not to exceed \$200,000 through December 31, 2024.

Procurement of Goods and Services

3. Whereas N.J.S.A. 40A:11-11(5) which authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration;

Whereas the Board of Education of the West Windsor-Plainsboro Regional School District, pursuant to Title 18A: 18A-10, and N.J.A.C. 5:34-7.29(c), in order to procure goods and services to meet the needs of the school district on a timely basis, will utilize state contract vendors who agree to sell goods and services to the Board of Education in accordance with all conditions of the individual state contract that may or may not exceed the bid threshold in the aggregate.

Whereas, in accordance with NJSA 18A:18A-10, the Board of Education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefor, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property. The Board of Education may also use, without advertising for bids, or having rejected all bids obtained pursuant to advertising, the Federal Supply Schedules of the General Services Administration or schedules from other federal procurement programs promulgated by the Director of the Division of Purchase and Property in the Department of the Treasury pursuant to section 1 of P.L.1996, c.16 (C.52:34-6.1), subject to the conditions stated in the statutes. Therefore,

Be it Resolved by the Board of Education, in accordance with the New Jersey Local Public Contracts Law N.J.S.A. 40A:11-1 et seq. and Public School Contracts Law N.J.S.A. 18A:18A-1 et seq, that West Windsor-Plainsboro Regional School District may purchase any goods or services pursuant to a contract or contracts awarded through the identifiers:

- CK09-MERCER - Authorized by Mercer County resolution 2007-252, contracting units located within the geographic boundary of Mercer County
- ESCNJ - The Educational Services Commission of NJ/NJ State Approved Co-op #65MCESCCPS
- HCESC - Hunterdon County Educational Services Commission Cooperative Purchasing System
- SOCCP - Somerset County Cooperative Pricing System (#2SOCCP)
- ESC of Morris County - 26-EDCP

PEPPM - (a technology cooperative purchasing program) Administered by the Central Susquehanna Intermediate Unit (CSIU).

Be it Further Resolved by the Board of Education, in accordance with of N.J.S.A. 52:34-6.2 et. seq, may make purchases and contract for services through the use of a nationally recognized and accepted cooperative purchasing agreement that has been developed utilizing a competitive bidding process by another contracting unit within the State of New Jersey, or within any other state, when available, to continue participation in the following National Cooperative Pricing Agreements for supplies and materials, time and material bids, energy aggregation and such other items that two or more participating contracting units in the system agree can be purchased on a cooperative basis:

Omnia Partners/Opus
Sourcewell

The duration of the contracts between the West Windsor-Plainsboro Regional School District and the awarded vendors shall be for the **2023-2024** school year as amended from time to time by the Division of Purchase and Property in the Department of the Treasury or cooperative purchasing programs.

Solar Renewable Energy Certificates

4. Authorization for Sale of Solar Renewable Energy Certificates (SRECs) in accordance with the following notice to bidders:

The West Windsor-Plainsboro Regional School District is soliciting bids for the sale of its Solar Renewable Energy Certificates. The auction will take place over the internet using the FlettExchange, an online auction, located at www.flettexchange.com. [The online auction shall take place on February 14, 2024 between the hours of 11:00 a.m. and 12:00 p.m.]. Furthermore, the Board of Education authorizes entering into an agreement with the Flettexchange for the sale of the SREC's.

Cooperative Purchase Over the Bid Limit

5. Authorize the following purchase from Global Industrial Equipment utilizing Outdoor Furniture & Accessories Cooperative Bid #HCEC-Cat-22-04 awarded through May 9, 2024 for the purchase of outdoor tables and chairs utilizing Food Service Funds.

<u>Quantity</u>	<u>Description</u>
15	46" Round Picnic Table, Blue
10	Bridgeport 6' Folding & Stackable Picnic Table, Gray
12	24" High Metal Indoor-Outdoor Counter Height Stool Black
<hr/>	
Total Not to Exceed	\$16,719.47

6. Authorize the following purchase from School Health Corp per for a total not to exceed \$8,120.00.

<u>Quantity</u>	<u>Description</u>
9 PKS	Generic Epinephrine Auto-Injector, 0.15 mg, 2/pack
7 PKS	Generic Epinephrine Auto-Injector, 0.3 mg, 2/pack
<hr/>	
Total Not to Exceed	\$8,241.84

- Authorize the following emergency order from F.W. Webb utilizing Industrial & Hardware Supplies & Tools Cooperative Bid HCESC-CAT-23-10 for Health & Safety Issue at Millstone River Elementary School.

<u>Quantity</u>	<u>Description</u>		
1	Bradford White Water Boiler Brute Delux Floor 750k BTU		
Total Not to Exceed			\$9,547.00

- Authorize the following emergency order from Firstline Locksmith, LLC utilizing Locksmith Services and Associated Parts Cooperative Bid CK09MERCER2023-07 through August 1, 2024 for Health & Safety Issue at Grover Middle School.

<u>Quantity</u>	<u>Description</u>		
1	Furnish and Install Norton 6000 Series Power Operator		
1	Troubleshoot and Temp Repair		
Total Not to Exceed			\$11,616.00

Cooperative Purchase Over the Bid Limit – Special Services

- Authorize a purchase utilizing ESCNJ Cooperative Contract #65MCESCCPS, Furniture & Accessories Bid #22/23-08, to Virco, Inc., Conway, AR, as awarded through July 1, 2024, to furnish and install, at New Jersey Prevailing Wage rates, tables and file cabinets at 72 Grovers Mill Road for a total amount not to exceed \$18,332.61.

Transportation

Cancellation – To and from School Quote

- Cancel 2023-2024 Student Transportation Contract – Multi Contract Number NC61A route NC61A awarded to R&M Transportation on December 12, 2023. Final route cost is \$4,912.00

Quotes – To and From School

- Award the 2023-2024 Student Transportation Contract – Multi Contract Number NC61A to Garas Trans, LLC. as follows:

<u>Route</u>	<u>Destination</u>	<u>Cost per Diem</u>	<u>#Days</u>	<u>Aide per Diem</u>	<u>Inc/Dec</u>
NC61A	High School North	\$492.00	40	\$60.00	N/A

Quotes – School Related Activities

- Award the 2023-2024 Student Transportation Contract – School Related Activities, Multi Contract Number 27939 to Sheppard Bus as follows:

<u>Trip ID#</u>	<u>Destination</u>	<u>Cost Per Bus</u>	<u># Buses</u>	<u>Adj Cost Per Hour</u>
27939	Massachusetts Institute of Technology. Cambridge, MA	\$3,430.00	1	N/A

13. Award the 2023-2024 Student Transportation Contract – School Related Activities, Multi Contract Number 28006 to Sheppard Bus as follows:

<u>Trip ID#</u>	<u>Destination</u>	<u>Cost Per Bus</u>	<u># Buses</u>	<u>Adj Cost Per Hour</u>
28006	Massachusetts Institute of Technology. Cambridge, MA	\$3,430.00	1	N/A

14. Award the 2023-2024 Student Transportation Contract – School Related Activities, Multi Contract Number 27956 to Rick Bus Company as follows:

<u>Trip ID#</u>	<u>Destination</u>	<u>Cost Per Bus</u>	<u># Buses</u>	<u>Adj Cost Per Hour</u>
27956	Robert Wood Johnson Medical School. Piscataway, NJ	\$584.93	1	\$111.11

Travel and Related Expenses Reimbursement

15. As required, pursuant to *N.J.S.A. 18A:11-12*, Board Policy 6471 requires the Board of Education to approve in advance certain travel expenditures of Board members and school district employees. Travel expenditures incurred by the Board of Education or reimbursed to Board members or employees must comply with the requirements and limitations contained in *N.J.S.A. 18A:11-12*, the aforementioned Board bylaw and policies, and are subject to the annual limitation on the district's travel expenditures established by the Board of Education. All requests for approval of travel by school district employees that require the approval of the Board of Education have been reviewed and approved by the Superintendent of Schools. To approve the following:

- a) One District staff member to attend Principles of Public Purchasing 3 online class through Rutgers University from January 12, 2024 through March 15, 2024 at a cost not to exceed \$944, no travel. This class is required to achieve Registered Public Purchasing Specialist certification as required for position.

Purchase of Property

16. BE IT RESOLVED that, subject to receipt of required approvals from the New Jersey Department of Education and any other applicable State agency, local government division, and/or other governmental entity, the West Windsor-Plainsboro Regional School District Board of Education approves the purchase, through the National Title Agency, and acquisition of the parcel of land at Block 20.07, Lot 12 and Lot 12 QFarm, commonly known as 221 Southfield Road, West Windsor, New Jersey, at a total cost not to exceed \$4,200,000.
17. BE IT RESOLVED that, subject to receipt of required approvals from the New Jersey Department of Education and any other applicable State agency, local government division, and/or other governmental entity, the West Windsor-Plainsboro Regional School District Board of Education approves the purchase, through the National Title Agency, and acquisition of the parcel of land at Block 20.07, Lot 15, commonly known as 223 Southfield Road, West Windsor, New Jersey, at a total cost not to exceed \$700,000.

Capital Reserve Authorization

18. Whereas, the West Windsor-Plainsboro Regional School District Board of Education wishes to transfer funds for the purpose of the above-mentioned land acquisitions into capital outlay from the Capital Reserve account in the amount of \$4,900,000, and whereas, the West Windsor-Plainsboro Regional School District Board of Education has determined that \$4,900,000 is available for such a transfer,

Now, Therefore, BE IT RESOLVED that, the West Windsor-Plainsboro Regional School District Board of Education hereby authorizes the district’s School Business Administrator to transfer funds in the amount of \$4,900,000 from the capital reserve account to the appropriate line-item account(s) for costs related to the purchase and acquisition of the parcels of land at Block 20.07, Lot 12 and Lot 12 QFarm, and Block 20.07, Lot 15, West Windsor, New Jersey, as per N.J.S.A. 18A:7G-31c.16.

D. PERSONNEL

One personnel addendum was included for Item #1 Personnel Items as follows: B. Certificated Staff – eleven changes and two leaves of absence.

Upon motion by Ms. Elizabeth George-Cheniara, seconded by Ms. Loi Moliga, and by roll call vote with all Board members voting yes, the following board actions were approved:

Personnel Items

1. Personnel items: *(See attached)*

Board President McKeown recognized the retirement of Robert Hartley, Elementary Teacher, 25 years, and thanked him for his service to the District.

XXXIX. APPROVAL OF BOARD OF EDUCATION MINUTES (NONE)

XL. BOARD LIAISON REPORTS

XLI. NEW BUSINESS

XLII. SECOND OPPORTUNITY FOR PUBLIC COMMENTS

One member of the public, a staff member, wished the Board a happy new year.

XLIII. RECESS INTO CLOSED EXECUTIVE SESSION

Board President McKeown expressed the need for the Board to adjourn into closed executive and read the following statement:

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances;

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session;

NOW THEREFORE BE IT RESOLVED by the West Windsor-Plainsboro Regional School District Board of Education that it is necessary to meet in executive session to discuss certain items involving:

1. Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:	
2. Matters in which the release of information would impair the right to receive government funds, and specifically:	
3. Matters which, if publicly disclosed, would constitute and unwarranted invasion of individual privacy, and specifically:	
4. Matters concerning negotiations, and specifically:	
5. Matters involving the purchase of real property and/or the investment of public funds, and specifically:	District Property Acquisition Discussion
6. Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically:	
7. Matters involving anticipated or pending litigation, including matters of attorney client privilege, and specifically:	CMS Referendum Project
8. Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically:	
9. Matters involving quasi-judicial deliberations, and specifically:	

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the Board will not return to open session to conduct business at the conclusion of the executive session, if necessary.

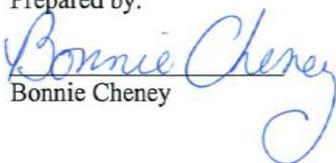
At approximately 8:32 p.m., by motion of Ms. Dana Krug, seconded by Ms. Loi Moliga, with all Board members present voting in favor, the Board adjourned into closed executive session.

XLIV. ADJOURNMENT

At approximately 9:11 p.m., the Board returned to public session to close the meeting. A motion to adjourn the meeting was made by Ms. George-Cheniara and seconded by Ms. Bansal. All Board members present voted in favor of adjourning the meeting.



 Dr. Christopher Russo, Board Secretary

Prepared by:

 Bonnie Cheney



WEST WINDSOR - PLAINSBORO REGIONAL SCHOOL DISTRICT

AUTOMATED PERSONNEL AGENDA REPORT

Agenda Date: 1/2/2024

Deadline for next Agenda: 1/10/2024

Abbreviation Chart

AAPPL	Assessment of Performance toward Proficiency in Languages
AP	Advanced Placement
AVID	Advancement Via Individual Determination
CC	Child Care
CE	Community Education
CJ PRIDE	Central to Jersey Program for the Recruitment of Diverse Educators
CR	Classroom
CST	Child Study Team
DEAC	District Evaluation Advisory Committee
DLI	Dual Language Immersion
EDCOT	Education with Digital Courseware and Online Technologies
EDP	Extended Day Program
EFMLEA	Emergency Family and Medical Leave Expansion Act
EPSLA	Emergency Paid Sick Leave Act
ESL	English Second Language
ESSER	Elementary and Secondary School Emergency Relief
ESY	Extended School Year
FMLA	Family Medical Leave Act
KE	Kindergarten Extension
LOA	Leave of Absence
MODEL	Measure of Developing English Language
NGSS	Next Generation Science Standards
NJFLA	New Jersey Family Leave Act
ODE	Outdoor Education
OG	Orton Gillingham
OOD	Out of District
SAC	Student Assistance Counselor
SES	Supplemental Educational Services
SPED	Special Education
TCRWP	Teachers College Reading and Writing Project

If you have any questions or concerns, please contact Charity Comella at charity.comella@wwprsd.org
or at the WWP School Board Office: 609-716-5000 ext. 5015.

Personnel Agenda

It is recommended that approval be given to the following personnel actions as recommended by the Superintendent of Schools.

Name (Last, First)	Nature of Action	Position	Step	Salary	Loc.	Date Effective	Date Term.	Discussion
A. Administration								
None								
B. Certificated Staff								
Appoint								
Goswami, Ozlem	Appoint	Teacher ESL	0BA	\$61,000.00 (prorated)	WIC	TBD	6/30/24	Appoint as Teacher ESL, pending employment verification, replacing Yuko Kravis who retired. (Tenure date: TBD)
Change								
Biancosino, Gabriele	Change	Teacher Special Education 120%	14MA	\$94.00/day	HSN	11/14/23	12/18/23	Change end date from TBD to 12/18/23 for additional per diem payment for an extra section.
Giordano, Aleksandra	Change	Teacher Social Studies 120%	6MA	\$69.35/day	HSN	11/13/23	12/18/23	Change end date from TBD to 12/18/23 for additional per diem payment for an extra section.
Hannon, Christa	Change	Teacher Social Studies 120%	8MA	\$73.35/day	HSN	11/13/23	12/18/23	Change end date from TBD to 12/18/23 for additional per diem payment for an extra section.
Lagomarsino, Ryan	Change	Teacher Special Education 120%	7MA+30	\$73.35/day	HSN	11/15/23	12/18/23	Change end date from TBD to 12/18/23 for additional per diem payment for an extra section.
Massari, Francesca	Change	Teacher Spanish/AVID 120%	5MA	\$68.00/day	HSN	11/17/23	12/18/23	Change end date from TBD to 12/18/23 for additional per diem payment for an extra section.
Colon, Marissa	Change	Teacher Health & Physical Education- 120%	4BA	\$65.00/day	GMS	10/24/23	1/12/24	Change end date from 3/18/24 to 1/12/24 for additional per diem payment for an extra section.
Ely, Justin	Change	Teacher Health & Physical Education- 120%	6BA	\$67.00/day	GMS	10/24/23	5/28/24	Change end date from 3/18/24 to 5/28/24 for additional per diem payment for an extra section.
McGurney, Brian	Change	Teacher Health & Physical Education- 120%	15MA+30	\$104.17/day	GMS	10/24/23	5/28/24	Change end date from 3/18/24 to 5/28/24 for additional per diem payment for an extra section.
O'Shea, Owen	Change	Teacher Health & Physical Education- 120%	15BA	\$101.35/day	GMS	10/24/23	5/28/24	Change end date from 3/18/24 to 5/28/24 for additional per diem payment for an extra section.
Torralba, Jeffrey	Change	Teacher Health & Physical Education- 120%	8MA	\$73.35/day	GMS	10/24/23	5/28/24	Change end date from 3/18/24 to 5/28/24 for additional per diem payment for an extra section.
Crawford, Nancy	Change	Speech Language Specialist		N/A	TC	1/5/24	1/5/24	Change end date from 1/15/24 to 1/5/24.
Sternotti, Taylor	Change	Teacher Mathematics Interventionist		N/A	CMS	1/19/24	4/18/24	Change FMLA/NJFLA/CC from 1/10/24-4/9/24 unpaid, with benefits to 1/19/24-4/18/24, unpaid, with benefits. (RTW: 4/19/24)



Personnel Agenda

It is recommended that approval be given to the following personnel actions as recommended by the Superintendent of Schools.

Kitson, Mary	Change %	Teacher Special Education 120%	15MA	\$104.57/day	HSN	1/2/24	TBD	Additional per diem payment for an extra section.
Lowrey, Nancyann	Change %	Teacher Special Education 120%	15BA	\$100.75/day	HSN	1/2/24	TBD	Additional per diem payment for an extra section.
Lagomarsino, Ryan	Change %	Teacher Special Education 120%	7MA+30	\$73.35/day	HSN	1/2/24	TBD	Additional per diem payment for an extra section.
Weber, Nicole	Change %	Teacher Special Education 120%	15BA	\$100.35/day	HSN	1/2/24	TBD	Additional per diem payment for an extra section.
DeSantis, Samantha	Change %	Teacher Health & Physical Education- 120%	0MA	\$63.00/day	GMS	1/16/24	5/28/24	Additional per diem payment for an extra section.
Diaz, Lauren	Change %	Teacher Health & Physical Education- 120%	7BA	\$69.00/day	GMS	3/18/24	5/28/24	Additional per diem payment for an extra section.
Baer, Debra	Change Location	Teacher Reading Recovery		N/C	CMS	1/3/24	6/30/24	Change location from 100% TC to 100% WIC.
Leave of Absence								
Kabak, Amy	Leave- FMLA/NJFLA/CC	Teacher Elementary		N/A	TC	9/1/24	11/22/24	FMLA/NJFLA/CC: 9/1/24-11/22/24 unpaid, with benefits. (RTW: 11/25/24)
Witkowski, Amanda	Leave- FMLA/NJFLA/CC	Teacher Elementary		N/A	MH	5/20/24	10/18/24	FMLA/NJFLA/CC: 5/20/24-10/18/24 unpaid, with benefits. (RTW: 10/21/24)
Hankh, Nicolette	Leave- CC Extend	Teacher Language Arts		N/A	HSN	9/1/24	6/30/25	Extend CC leave for the 3rd year. (RTW: 9/1/25)
Gambatese, Jaedi	Leave- CC Extend	Teacher Elementary		N/A	TC	9/1/24	6/30/25	Extend CC leave for the 2nd year. (RTW: 9/1/25)
Liu, Yanqing	Leave- CC Extend	Teacher Science		N/A	GMS	9/1/24	6/30/25	Extend CC leave for 3rd year. (RTW: 9/1/25)
Stonaker, Erika	Leave- CC Extend	Teacher Elementary		N/A	TC	9/1/24	6/30/25	Extend CC leave for 2nd year. (RTW: 9/1/25)
Resignation								
Elfo, Brianne	Resign	Teacher Elementary		N/A	MH	6/30/24	6/30/24	Resign from position.



Personnel Agenda

It is recommended that approval be given to the following personnel actions as recommended by the Superintendent of Schools.

Hartley, Robert	Resign	Teacher Elementary		N/A	VIL	6/30/24	6/30/24	Resign, after 25 years in the District, for the purpose of retirement.
C. Non Certificated Staff								
Appoint								
Kumari Mahale, Jyothsna	Appoint	Instructional Assistant	1	\$19.17/hr.	HSN	TBD	6/30/24	Appoint as Instructional Assistant, pending employment verification, for 7.25 hrs/day, growth position.
Thakkar, Chandni	Appoint	Cafeteria Aide	0	\$15.43/hr.	MH	TBD	6/30/24	Appoint as a Cafeteria Aide, pending employment verification, for 3.5 hrs/day, replacing Melinda Rivera who resigned.
Ueda, Sawako	Appoint	Cafeteria Aide	0	\$15.43/hr.	MR	TBD	6/30/24	Appoint as a Cafeteria Aide, pending employment verification, for 3.5 hrs/day, replacing Rinkoo Thakkar, who transferred.
Change								
Chmielowicz, Henry	Change	Computer Support Specialist-Temporary		\$40,950.00 (prorated)	DIST	12/20/23	TBD	Change start date from TBD to 12/20/23.
Sutradhar, Karuna	Change	Instructional Assistant		N/C	TC	1/2/24	6/30/24	Change from 3.5 hrs/day to 7 hrs/day.
Velcime, Joseph	Change	Security Officer "Eyes on the Door"-substitute		\$16.00/hr.	DIST	12/18/23	6/30/24	Change start date from TBD to 12/18/23. Change from Security Officer "Eyes on the Door" to Security Officer "Eyes on the Door" substitute.
Resignation								
Aminio, Catherine	Resign	Human Resources Manager		N/A	CO	2/16/24	2/16/24	Resign from position.
Payment								
Del Toro, Damary	Payment	Secretary To		\$2,564.69	DIST	1/3/24	1/3/24	Payment for unused vacation days, as per contract.
D. Substitute / Other								
Appoint								
Auleus, Rebecca	Appoint	Substitute Teacher		\$115.00/day	DIST	1/3/24	6/30/24	Appoint as a Substitute Teacher (County Cert), pending employment verification, as needed for temporary assignments.
Dahat, Poonam	Appoint	Substitute Teacher		\$115.00/day	DIST	1/3/24	6/30/24	Appoint as a Substitute Teacher (County Cert), pending employment verification, as needed for temporary assignments.
Tamuzza, Marissa	Appoint	Substitute Teacher		\$115.00/day	DIST	1/3/24	6/30/24	Appoint as a Substitute Teacher (County Cert), pending employment verification, as needed for temporary assignments.
Change								



It is recommended that approval be given to the following personnel actions as recommended by the Superintendent of Schools.

Brazeau, Julia	Change	Substitute Teacher	N/A	DIST	9/1/23	12/19/23	Change end date to 12/19/23.
E. Extracurricular / Extra Pay							
Special Services							
Catuogno-Ash, Alyssa	Extra Duty	Autism Family Nights	\$50.00/hr.	DIST	11/1/23	6/30/24	Planning and facilitating Family Fun Night for families of students with autism for the 2023-2024 school year; total program not to exceed 136 hours.
Chunko, Eileen	Extra Duty	Autism Family Nights	\$50.00/hr.	DIST	11/1/23	6/30/24	Planning and facilitating Family Fun Night for families of students with autism for the 2023-2024 school year; total program not to exceed 136 hours.
Cooke, Jennifer	Extra Duty	Autism Family Nights	\$50.00/hr.	DIST	11/1/23	6/30/24	Planning and facilitating Family Fun Night for families of students with autism for the 2023-2024 school year; total program not to exceed 136 hours.
Eagles, Melissa	Extra Duty	Autism Family Nights	\$50.00/hr.	DIST	11/1/23	6/30/24	Planning and facilitating Family Fun Night for families of students with autism for the 2023-2024 school year; total program not to exceed 136 hours.
Fox, Kelly	Extra Duty	Autism Family Nights	\$50.00/hr.	DIST	11/1/23	6/30/24	Planning and facilitating Family Fun Night for families of students with autism for the 2023-2024 school year; total program not to exceed 136 hours.
Gill, Holly	Extra Duty	Autism Family Nights	\$50.00/hr.	DIST	11/1/23	6/30/24	Planning and facilitating Family Fun Night for families of students with autism for the 2023-2024 school year; total program not to exceed 136 hours.
Gold, Jamie	Extra Duty	Autism Family Nights	\$50.00/hr.	DIST	11/1/23	6/30/24	Planning and facilitating Family Fun Night for families of students with autism for the 2023-2024 school year; total program not to exceed 136 hours.
Grumet, Amanda	Extra Duty	Autism Family Nights	\$50.00/hr.	DIST	11/1/23	6/30/24	Planning and facilitating Family Fun Night for families of students with autism for the 2023-2024 school year; total program not to exceed 136 hours.
Jarvis, Alexa	Extra Duty	Autism Family Nights	\$50.00/hr.	DIST	11/1/23	6/30/24	Planning and facilitating Family Fun Night for families of students with autism for the 2023-2024 school year; total program not to exceed 136 hours.
Kaiser, Alex	Extra Duty	Autism Family Nights	\$50.00/hr.	DIST	11/1/23	6/30/24	Planning and facilitating Family Fun Night for families of students with autism for the 2023-2024 school year; total program not to exceed 136 hours.
Kaufman, Alexis	Extra Duty	Autism Family Nights	\$50.00/hr.	DIST	11/1/23	6/30/24	Planning and facilitating Family Fun Night for families of students with autism for the 2023-2024 school year; total program not to exceed 136 hours.



Personnel Agenda

It is recommended that approval be given to the following personnel actions as recommended by the Superintendent of Schools.

Lee, Susan	Extra Duty	Autism Family Nights	\$50.00/hr.	DIST	11/1/23	6/30/24	Planning and facilitating Family Fun Night for families of students with autism for the 2023-2024 school year; total program not to exceed 136 hours.
Manz, Tara	Extra Duty	Autism Family Nights	\$50.00/hr.	DIST	11/1/23	6/30/24	Planning and facilitating Family Fun Night for families of students with autism for the 2023-2024 school year; total program not to exceed 136 hours.
Snedden, Jenna	Extra Duty	Autism Family Nights	\$50.00/hr.	DIST	11/1/23	6/30/24	Planning and facilitating Family Fun Night for families of students with autism for the 2023-2024 school year; total program not to exceed 136 hours.
Stanek, Shannen	Extra Duty	Autism Family Nights	\$50.00/hr.	DIST	11/1/23	6/30/24	Planning and facilitating Family Fun Night for families of students with autism for the 2023-2024 school year; total program not to exceed 136 hours.
Woodward, Amy	Extra Duty	Autism Family Nights	\$50.00/hr.	DIST	11/1/23	6/30/24	Planning and facilitating Family Fun Night for families of students with autism for the 2023-2024 school year; total program not to exceed 136 hours.
Coulter, Kristen	Extra Duty	Professional Development Planning	\$50.00/hr.	DIST	11/1/23	12/21/23	Planning and Presenting Professional Development, "Transitional Planning for Students with Disabilities," total program not to exceed 3 hours.
Home Programming							
Farreny, Erin	Extra Duty	Home Programming	\$70.00/hr.	DIST	12/20/23	6/30/24	Home programming to address IEP goals, not to exceed 6 hours per student and 90 hours total.
Supervision-Athletics							
Elghazaly, Veronica	Extra Duty	CMS Athletic Supervision	\$19.48/hr.	CMS	Winter 2023-2024	Winter 2023-2024	Athletic Supervision, as scheduled.
Gottel, Morgan	Extra Duty	CMS Athletic Supervision	\$19.48/hr.	CMS	Winter 2023-2024	Winter 2023-2024	Athletic Supervision, as scheduled.
Change							
Crome, Cesia	Change	ESSER - Homework Tutorial	\$50.00/hr.	CMS	11/1/23	6/30/24	Change discussion from Math Camp, total program not to exceed 75 hours to Homework Tutorial, total program not to exceed 125 hours. Paid through ESSER grant funds.
Nemeroff, Catherine	Change	ESSER - Homework Tutorial	\$50.00/hr.	CMS	11/1/23	6/30/24	Change discussion from Math Camp, total program not to exceed 75 hours to Homework Tutorial, total program not to exceed 125 hours. Paid through ESSER grant funds.
Niedermaier, Marissa	Change	ESSER - Homework Tutorial	\$50.00/hr.	CMS	11/1/23	6/30/24	Change discussion from Math Camp, total program not to exceed 75 hours to Homework Tutorial, total program not to exceed 125 hours. Paid through ESSER grant funds.



It is recommended that approval be given to the following personnel actions as recommended by the Superintendent of Schools.

Postlethwait, Brooke	Change	ESSER - Homework Tutorial	\$50.00/hr.	CMS	11/1/23	6/30/24	Change discussion from Math Camp, total program not to exceed 75 hours to Homework Tutorial, total program not to exceed 125 hours. Paid through ESSER grant funds.
Staffieri, Monique	Change	ESSER - Homework Tutorial	\$50.00/hr.	CMS	11/1/23	6/30/24	Change discussion from Math Camp, total program not to exceed 75 hours to Homework Tutorial, total program not to exceed 125 hours. Paid through ESSER grant funds.
E. Stipend Athletic							
Baseball							
Cruder, Thomas	Stipend- Athletic	Baseball - Head Coach	\$6,217.00	HSN	Spring 2024	Spring 2024	Baseball - Head Coach, 0 yrs. exp., paid in FULL in June.
Dula, Jonathan	Stipend- Athletic	Baseball - Assistant Coach	\$4,145.00	HSN	Spring 2024	Spring 2024	Baseball - Assistant Coach, 0 yrs. exp., paid in FULL in June.
E. Stipend Non-Athletic							
Grover Middle School							
Ferrara, Shannon	Stipend Non Athletic	Stage Crafts (2)	\$2,340.00	GMS	1/2/24	6/30/24	Stage Crafts, 0 yrs. exp., paid in FULL in June.
High School South							
Feddema, Sean	Stipend-Non Athletic	Debate League	\$2,080.00	HSS	9/1/23	6/30/24	Debate League, 0 yrs. exp., paid in FULL in June.
Stoddard, Marilyn	Stipend-Non Athletic	Drama Spring Musical, Producer	\$1,560.00	HSS	9/1/23	6/30/24	Drama Spring Musical, Producer, 0 yrs. exp., paid in FULL in June.
Robotics							
Bunca, Kaitlyn	Stipend Non-Athletic	Volunteer	N/A	HSN	9/1/23	6/30/24	Volunteer, Robotics.
Drost, Eric	Stipend Non-Athletic	Volunteer	N/A	HSN	9/1/23	6/30/24	Volunteer, Robotics.
Jaladi, Sarath	Stipend Non-Athletic	Volunteer	N/A	HSN	9/1/23	6/30/24	Volunteer, Robotics.
Wasielewski, Abigail	Stipend Non-Athletic	Volunteer	N/A	HSN	TBD	6/30/24	Volunteer, Robotics.
Change							
Crawford, Nancy	Change	Speech Language Specialist	\$500.00	TC	9/1/23	1/5/24	Change end date from 6/30/24 to 1/5/24 for SEMI Reimbursement Billing, paid 1/2 in Dec. and 1/2 in June.



It is recommended that approval be given to the following personnel actions as recommended by the Superintendent of Schools.

F. Community Education
None
G. Emergent Hires
None



WEST WINDSOR-PLAINSBORO REGIONAL SCHOOL DISTRICT
 BOARD OF EDUCATION MEETING DATE: January 2, 2024
 PLEASE SIGN IN BELOW

	Signature
1	<i>[Signature]</i>
2	<i>[Signature]</i>
3	<i>Rachel Joseph</i>
4	<i>Debbie Baer</i>
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