



**WEST WINDSOR-PLAINSBORO REGIONAL SCHOOL DISTRICT**  
321 Village Road East, P.O. Box 505, West Windsor, NJ 08550-0505

**Mission Statement**

*Building upon our tradition of excellence, the mission of the West Windsor-Plainsboro Regional School District is to empower all learners to thoughtfully contribute to a diverse and changing world with confidence, strength of character and love of learning.*

**FEBRUARY 6, 2024: BOARD OF EDUCATION MEETING**

**Central Office**  
321 Village Road East, West Windsor, NJ 08550

**ACTION MAY BE TAKEN**

**6:30 PM Closed Executive Session – Room C110/111**  
**7:30 PM Public Meeting – Multi-Purpose Room**

**Board of Education**

Graelynn McKeown, President  
Rachel Juliana, Vice-President  
Pooja Bansal  
Elizabeth George-Cheniara  
Louisa Ho  
Dana Krug  
Loi Moliga  
Shwetha Shetty  
Robin Zovich

**Student Representatives**

Mihir Shankar and Johnson Lin, High School North  
Eliana Du and Rachel Joseph, High School South

**Liaison Appointments**

New Jersey School Boards Association: Dana Krug  
Plainsboro Township Committee: Rachel Juliana  
Superintendent's Advisory Council: Dana Krug  
West Windsor Board of Recreation Commissioners: Dana Krug  
West Windsor Township Council: Louisa Ho  
West Windsor-Plainsboro Regional School District PTA-PTSA: Loi Moliga & Elizabeth George-Cheniara

**Administration**

David Aderhold, EdD, Superintendent of Schools  
Lee McDonald, EdD, Deputy Superintendent of Schools  
Christopher Russo, EdD, Assistant Superintendent, Finance/Board Secretary  
Barbara Gould, EdD, Chief Academic Officer  
Charity Comella, Assistant Superintendent for Personnel /Affirmative Action Officer  
Patrick Duncan, Special Assistant for Labor Relations  
Kia Bergman, Director of Communications  
Susan Totaro, Chief Equity Officer

**I. OPENING/CALL TO ORDER**

In accordance with the State’s Sunshine Law, adequate notice of this meeting was provided by sending a notice of the time, date, location, and, to the extent known, the agenda of this meeting on January 05, 2024, and February 2, 2024 to the *Home News Tribune* and *The Times*, posted on the district website, placed in the Board Office and in each of the district schools, and sent to Plainsboro and West Windsor Public Libraries and Plainsboro and West Windsor township clerks.

**RECESS INTO CLOSED EXECUTIVE SESSION**

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances;

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session;

NOW THEREFORE BE IT RESOLVED by the West Windsor-Plainsboro Regional School District Board of Education that it is necessary to meet in executive session to discuss certain items involving:

1. Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:	<b>Personnel Matters</b>
2. Matters in which the release of information would impair the right to receive government funds, and specifically:	
3. Matters which, if publicly disclosed, would constitute and unwarranted invasion of individual privacy, and specifically:	
4. Matters concerning negotiations, and specifically:	<b>WWPEA Sidebar</b>
5. Matters involving the purchase of real property and/or the investment of public funds, and specifically:	<b>District Property Acquisition</b>
6. Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically:	
7. Matters involving anticipated or pending litigation, including matters of attorney client privilege, and specifically:	<b>American Masonry v. Wilkinson &amp; WWPRSD</b>
8. Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically:	
9. Matters involving quasi-judicial deliberations, and specifically:	

BE IT FURTHER RESOLVED that any discussion held by the Board, which need not remain confidential, will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the Board will return to open session to conduct business at the conclusion of the executive session.

II. **PRESENTATIONS/REPORTS**

- A. Board President's Comments
- B. Superintendent's Comments
- C. Student Representative Comments
- D. 2024-2025 Budget Presentation/Discussion

III. **FIRST OPPORTUNITY FOR PUBLIC COMMENTS**

The Board invites thoughts and reactions on agenda items and items of concern from members of our community who are present. Each participant is asked to give his or her name and address prior to making a statement, which will be limited to 3 minutes in accordance with Board policy 0167. All statements shall be directed to the presiding officer. This public comment period shall be limited to 60 minutes.

IV. **BOARD OF EDUCATION COMMITTEE REPORTS – (None)**

V. **MEETING**

A. **ADMINISTRATION**

*To be voted on 02/06/24:* Recommend approval of the following resolutions:

**Harassment, Intimidation, and Bullying**

1. Affirm superintendent of school’s recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Bill of Rights for a report dated January 23, 2024, for the following case numbers: 257424-MRS-12222023; 257202-CMS-12192023; 257126-TCE-12182023; 257119-HSS-12182023; 257040-MRS-12182023; 256702-TCE-12132023; 256401-MHE-12082023; 256307-MRS-12072023; 256208-MHE-12062023; 256203-MRS-12062023; and 253549-HSN-10202023.
2. Review superintendent of school’s recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Bill of Rights for a report dated February 6, 2024, for the following case numbers: 258554-MRS-01232024; 257864-GMS-01092024; 257863-GMS-01092024 and 257622-HSS-01042024.

**School Security Drills**

3. Acknowledge the following fire and security drills were performed in January, 2024 in compliance with N.J.S.A. 18A:41-1:

<u>Fire Date</u>	<u>Security Date</u>	<u>School</u>
01/30/24	01/05/24	Dutch Neck Elementary School
01/31/24	01/08/24	Maurice Hawk Elementary School
01/05/24	01/11/24	Town Center Elementary School
01/11/24	01/22/24	J.V.B. Wicoff Elementary School
01/23/24	01/26/24	Millstone River School
01/12/24	01/31/24	Village School
01/30/24	01/11/24	Community Middle School
01/11/24	01/25/24	Thomas Grover Middle School
01/04/24	01/05/24	WW-P High School North
01/05/24	01/29/24	WW-P High School South

**Special Services – Consultants/Evaluators**

4. Approve Hand over Hand, LLC, not to exceed \$175/hour for Functional Behavioral Assessment and up to \$5,000 through June 30, 2024.

**B. CURRICULUM AND INSTRUCTION**

*To be voted on 02/06/24:* Recommend approval of the following resolutions:

**Overnight Field Trip**

1. Approve an overnight field trip for High School North Model Congress to Model Congress Conference Columbia University, New York City, New York, from March 7, 2024 through March 10, 2024. The cost of the trip is approximately \$550 per student.

**C. FINANCE**

*To be voted on 02/06/24:* Recommend approval of the following resolutions:

**Business Services**

1. Payment of bills as follows:
  - a) Bills List General for February 6, 2024 (run on 01-30-24) in the amount of \$6,740,676.55.
  - b) Bills List General for February 6, 2024 (run on 01-31-24) in the amount of \$4,344,989.46.
  - c) Bills List Capital for February 6, 2024 (run on 01-31-24) in the amount of \$2,085.00.

**Bid Rejection – Capital Reserve**

2. Reject all bids, per N.J.S.A. 18A:18A-22, from the January 25, 2024 BID #2023-09 Moisture Remediation at Wicoff Elementary School Project (Architect/Planners Project FVHD #5046), as the lowest bid substantially exceeds the cost estimates for the project. The district will rebid the project at a later date.

Bids Received:      Senco Metals, LLC of Patterson, NJ                      \$375,000

**Cooperative Purchase Over the Bid Limit**

3. Authorize a purchase utilizing Educational Data Services Bid #12288 (MSRP – Furniture), as awarded through December 1, 2024, to Hertz Furniture Systems, LLC for classroom furniture, desks, chairs, and tables at Millstone River School at an amount not to exceed \$24,700.

**Equipment Disposal**

4. The disposal of obsolete equipment that has met the district's life expectancy. [The age and/or physical condition of the equipment rendered it infective.]

High School South

Cabinet, mobile heated, Metro  
Container, travel, Fencing equipment, Datrek – 2

Grover Middle School

Cabinet, File – 2  
Cabinet, mobile, heated, Wilder  
Chair, desk, rolling  
Chair, teacher, red rolling - 12  
White board/easel

Dutch Neck

Piano, Baldwin  
Piano, Madison

**Transportation**

Quotes – School Related Activities

5. Award the 2023-2024 Student Transportation Contract – School Related Activities, Multi Contract Number 28131 to Irvin Raphael, Inc. as follows:

<u>Trip ID#</u>	<u>Destination</u>	<u>Cost Per Bus</u>	<u># Buses</u>	<u>Adj Cost Per Hour</u>
28131	Franklin Institute Philadelphia, PA	\$ 875.00	5	n/a

6. Award the 2023-2024 Student Transportation Contract – School Related Activities, Multi Contract Number 28132 to Irvin Raphael, Inc. as follows:

<u>Trip ID#</u>	<u>Destination</u>	<u>Cost Per Bus</u>	<u># Buses</u>	<u>Adj Cost Per Hour</u>
28132	Franklin Institute Philadelphia, PA	\$ 875.00	5	n/a

Bid Awards - Public Routes

7. Award the January 11, 2024, Bid Number PUB24-8, 2023 – 2024 Student Transportation Contract as follows:

- a) Multi Contract Number RB-PUB24-8 to Rick Bus Company:

<u>Route</u>	<u>Destination</u>	<u>Cost per Diem</u>	<u>#Days</u>	<u>Aide per Diem</u>	<u>Inc/Dec</u>
NC60A	High School North & Community Middle School	\$ 289.00	87	\$ 72.00	\$ 4.00

- b) Multi Contract Number RT-PUB24-8 to Roots Transportation, LLC.:

<u>Route</u>	<u>Destination</u>	<u>Cost per Diem</u>	<u>#Days</u>	<u>Aide per Diem</u>	<u>Inc/Dec</u>
NC61A	High School North & Community Middle School	\$ 278.00	87	\$ 68.00	\$ 1.99

c) Multi Contract Number SM-PUB24-8 to St. Mary Transportation LLC.:

<u>Route</u>	<u>Destination</u>	<u>Cost per Diem</u>	<u>#Days</u>	<u>Aide per Diem</u>	<u>Inc/Dec</u>
MIDLAND12A	The Midland School	\$ 351.00	83	\$ 33.00	\$ 0.50
TRUBINOA	Thomas J Rubino Academy	\$ 151.00	83	N/A	\$ 0.50

Jointures

8. Approve the following agreement/jointures payable by the West Windsor-Plainsboro Regional School District to Camden County Educational Services Commission for the 2023-2024 school year as follows:

<u>Route</u>	<u>Location</u>	<u># Students</u>	<u>Total Expenditure</u>
1	DCF Regional School	1	\$6,709.04

**Travel and Related Expenses Reimbursement**

9. As required, pursuant to *N.J.S.A. 18A:11-12*, Board Policy 6471 requires the Board of Education to approve in advance certain travel expenditures of Board members and school district employees. Travel expenditures incurred by the Board of Education or reimbursed to Board members or employees must comply with the requirements and limitations contained in *N.J.S.A. 18A:11-12*, the aforementioned Board bylaw and policies, and are subject to the annual limitation on the district's travel expenditures established by the Board of Education. All requests for approval of travel by school district employees that require the approval of the Board of Education have been reviewed and approved by the Superintendent of Schools. To approve the following:

- a) One central office administrator to attend the NJASA Women’s Leadership Conference in Somerset, NJ, from March 18, 2024 through March 19, 2024, at a cost not to exceed \$518, plus travel.
- b) One Board member to attend the NJSBA's Women's Leadership Conference 2024 in West Windsor, New Jersey, on April 19, 2024, at a cost of \$99.

**D. PERSONNEL**

*To be voted on 02/06/24:* Recommend approval of the following resolutions:

**Personnel**

- 1. Personnel Items:
  - A. Administrators
  - B. Certificated Staff
  - C. Non-Certificated Staff
  - D. Substitutes/Other
  - E. Extracurricular/Extra Pay
  - F. Community Education Staff
  - G. Emergent Hiring

**VI. APPROVAL OF BOARD OF EDUCATION MINUTES**

*To be voted on 02/06/24:*

A. January 23, 2024 Meeting

**VII. BOARD LIAISON REPORTS**

**VIII. NEW BUSINESS**

**IX. SECOND OPPORTUNITY FOR PUBLIC COMMENTS**

The Board invites comments from members of our community who are present. Each participant is asked to give his or her name and address prior to making a statement, which will be limited to 3 minutes in accordance with Board policy 0167. All statements shall be directed to the presiding officer. This public comment period shall be limited to 15 minutes.

**X. ADJOURNMENT**



# WEST WINDSOR - PLAINSBORO REGIONAL SCHOOL DISTRICT

## AUTOMATED PERSONNEL AGENDA REPORT

**Agenda Date: 2/6/2024**

**Deadline for next Agenda: 2/7/2024**

### Abbreviation Chart

AAPPL	Assessment of Performance toward Proficiency in Languages
AP	Advanced Placement
AVID	Advancement Via Individual Determination
CC	Child Care
CE	Community Education
CJ PRIDE	Central to Jersey Program for the Recruitment of Diverse Educators
CR	Classroom
CST	Child Study Team
DEAC	District Evaluation Advisory Committee
DLI	Dual Language Immersion
EDCOT	Education with Digital Courseware and Online Technologies
EDP	Extended Day Program
EFMLEA	Emergency Family and Medical Leave Expansion Act
EPSLA	Emergency Paid Sick Leave Act
ESL	English Second Language
ESSER	Elementary and Secondary School Emergency Relief
ESY	Extended School Year
FMLA	Family Medical Leave Act
KE	Kindergarten Extension
LOA	Leave of Absence
MODEL	Measure of Developing English Language
NGSS	Next Generation Science Standards
NJFLA	New Jersey Family Leave Act
ODE	Outdoor Education
OG	Orton Gillingham
OOD	Out of District
SAC	Student Assistance Counselor
SES	Supplemental Educational Services
SPED	Special Education
TCRWP	Teachers College Reading and Writing Project

If you have any questions or concerns, please contact Charity Comella at [charity.comella@wwprsd.org](mailto:charity.comella@wwprsd.org)  
or at the WWP School Board Office: 609-716-5000 ext. 5015.



# Personnel Agenda

It is recommended that approval be given to the following personnel actions as recommended by the Superintendent of Schools.

Name (Last, First)	Nature of Action	Position	Step	Salary	Loc.	Date Effective	Date Term.	Discussion
<b>A. Administration</b>								
<b>Leave of Absence</b>								
Jablonski, Lindsay	Leave-FMLA/NJFLA/CC	Supervisor of Language Arts K-5		N/A	DIST	3/1/24	3/29/24	FMLA/NJFLA/CC: 3/1/24-3/29/24 unpaid, with benefits. (RTW: 4/1/24)
<b>B. Certificated Staff</b>								
<b>Appoint</b>								
Martin, Kristen	Appoint	School Psychologist	12MA+30	\$88,300.00 (prorated)	GMS	TBD	6/30/24	Appoint as School Psychologist, pending employment verification, replacing Elle Sky, who resigned. (Tenure Date: TBD)
<b>Change</b>								
Thomas-Ridgway, Sally	Change %	Teacher Special Education	3BA	\$64.00/day	HSS	2/1/24	TBD	Additional per diem payment for an extra section.
Mastroianni, Elisa	Change %	Teacher Mathematics-120%	5BA	\$66.00/day	HSS	9/1/23	1/31/24	Change end date from TBD to 1/31/24 for per diem payment for an extra section.
<b>Leave of Absence</b>								
Carbonaro, Cynthia	Leave- FMLA/CC	Teacher Mathematics		N/A	CMS	9/1/24	11/22/24	FMLA/CC: 9/1/24-11/22/24 unpaid, with benefits. (RTW: 11/25/24)
Coulter, Kristen	Leave-FMLA	School Transition Coordinator		N/A	HSN	2/9/24	3/8/24	FMLA: 2/9/24-3/8/24 unpaid, with benefits. (RTW: 3/11/24)
Backman, Mary	Leave- NJFLA/CC	Teacher Social Studies		N/A	CMS	5/14/24	10/15/24	NJFLA/CC: 5/14/24-10/15/24 unpaid, with benefits. (RTW: 10/16/24)
Gerstacker, Caitlin	Leave-FMLA/NJFLA/CC	Teacher IRLA		N/A	CMS	9/1/24	6/30/25	FMLA/NJFLA/CC: 9/1/24-11/22/24 unpaid, with benefits. CC: 11/25/24-6/30/25, unpaid, no benefits. (RTW: 9/1/25)
Gerstacker, Kaitlyn	Leave-FMLA/NJFLA/CC	Teacher Resource Specialist		N/A	MH	9/1/24	11/22/24	FMLA/NJFLA/CC: 9/1/24-11/22/24 unpaid, with benefits. (RTW: 11/25/24)
Jorge, Rachel	Leave-FMLA/NJFLA/CC	Teacher Language Arts		N/A	GMS	9/1/24	11/22/24	FMLA/NJFLA/CC: 9/1/24-11/22/24 unpaid, with benefits. (RTW: 11/25/24)
<b>Resignation</b>								
Bower, Daniel	Resign	Teacher Science		N/A	CMS	3/22/24	3/22/24	Resign from position.
Green, Hughbert	Resign	Teacher Mathematics		N/A	GMS	6/30/24	6/30/24	Resign, after 26 years in the District, for the purpose of retirement.



It is recommended that approval be given to the following personnel actions as recommended by the Superintendent of Schools.

Kessler, Leslie	Resign	Teacher Technology		N/A	GMS	6/30/24	6/30/24	Resign, after 25 years in the District, for the purpose of retirement.
Totaro, William	Resign	Teacher Business Education		N/A	HSN/HSS	6/30/24	6/30/24	Resign, after 20.5 years in the District, for the purpose of retirement.
<b>Payment</b>								
Loveland, Eric	Payment	Teacher French		\$19,344.28	HSN	2/7/24	2/7/24	Payment for unused sick days, as per contract.
<b>C. Non Certificated Staff</b>								
<b>Change</b>								
Halder, Smita	Change	Instructional Assistant	1	\$20.61/hr.	MH	2/5/24	6/30/24	Change from Cafeteria Aide to Instructional Assistant for 6.75 hrs/day, replacing Cynthia Calotta, who resigned.
<b>Leave of Absence</b>								
Crowley, Robert	Leave-FMLA/NJFLA/CC	District Courier		N/A	DIST	1/30/24	2/12/24	FMLA/NJFLA/CC: 1/30/24-2/12/24 unpaid, with benefits. (RTW: 2/13/24)
<b>Rescind</b>								
Ueda, Sawako	Rescind	Cafeteria Aide	0	\$15.43/hr.	MR	TBD	6/30/24	Rescind appointment as Cafeteria Aide.
<b>Payment</b>								
Pherwani, Sunita	Payment	Instructional Assistant		\$4,503.32	MH	2/7/24	2/7/24	Payment for unused sick days, as per contract.
<b>D. Substitute / Other</b>								
<b>Appoint</b>								
Buck Jr., Eugene	Appoint	Substitute Teacher		\$125.00/day	DIST	3/1/24	6/30/24	Appoint as a Substitute Teacher (NJ Cert), pending employment verification, as needed for temporary assignments.
Magliozzo, Melissa	Appoint	Substitute Teacher		\$125.00/day	DIST	2/7/24	6/30/24	Appoint as a Substitute Teacher (NJ Cert), pending employment verification, as needed for temporary assignments.
Blanchard, Sophia	Appoint	Substitute Teacher		\$115.00/day	DIST	2/7/24	6/30/24	Appoint as a Substitute Teacher (County Cert), pending employment verification, as needed for temporary assignments.
Kothari, Kavita	Appoint	Substitute Teacher		\$115.00/day	DIST	2/7/24	6/30/24	Appoint as a Substitute Teacher (County Cert), pending employment verification, as needed for temporary assignments.
Kumari, Manita	Appoint	Substitute Teacher		\$115.00/day	DIST	2/7/24	6/30/24	Appoint as a Substitute Teacher (County Cert), pending employment verification, as needed for temporary assignments.



# Personnel Agenda

It is recommended that approval be given to the following personnel actions as recommended by the Superintendent of Schools.

Upadhyay, Priti	Appoint	Substitute Teacher	\$115.00/day	DIST	2/7/24	6/30/24	Appoint as a Substitute Teacher (County Cert), pending employment verification, as needed for temporary assignments.
<b>Change</b>							
Krishnan, Rajeswari	Change	Substitute Teacher	N/A	DIST	1/23/24	1/23/24	Change end date from 6/30/24 to 1/23/24 for Substitute Teacher, County Certified.
<b>Resignation</b>							
Cochinwala, Khadija	Resign	Substitute Teacher	N/A	DIST	1/31/24	1/31/24	Resign from position.
<b>E. Extracurricular / Extra Pay</b>							
<b>Curriculum</b>							
Sreenivasan, Samhitha	Extra Duty	Curriculum	\$50.00/hr.	DIST	1/16/24	6/30/24	PARCC portfolio assistance for Math, <u>total program</u> not to exceed 36 hours.
Ellingson, Caitlin	Extra Duty	Curriculum	\$50.00/hr.	DIST	1/16/24	6/30/24	PARCC portfolio assistance for Math, <u>total program</u> not to exceed 36 hours.
Brown, Lisa	Extra Duty	Curriculum	\$50.00/hr.	DIST	1/16/24	6/30/24	PARCC portfolio assistance for Math, <u>total program</u> not to exceed 36 hours.
<b>Professional Development Planning</b>							
Agnella, Laura	Extra Duty	Professional Development Planning	\$50.00/hr.	DIST	1/15/24	2/16/24	Planning and presenting at Professional Development Day, not to exceed 3 hours.
Aliseo, Brian	Extra Duty	Professional Development Planning	\$50.00/hr.	DIST	1/15/24	2/16/24	Planning and presenting at Professional Development Day, not to exceed 3 hours.
Backman, Mary	Extra Duty	Professional Development Planning	\$50.00/hr.	DIST	1/15/24	2/16/24	Planning and presenting at Professional Development Day, not to exceed 3 hours.
Bailin, Sarah	Extra Duty	Professional Development Planning	\$50.00/hr.	DIST	1/15/24	2/16/24	Planning and presenting at Professional Development Day, not to exceed 2 hours.
Brack, Daniel	Extra Duty	Professional Development Planning	\$50.00/hr.	DIST	1/15/24	2/16/24	Planning and presenting at Professional Development Day, not to exceed 3 hours.
Bridgewater, Jennifer	Extra Duty	Professional Development Planning	\$50.00/hr.	DIST	1/15/24	2/16/24	Planning and presenting at Professional Development Day, not to exceed 3 hours.
Cook, Jaime	Extra Duty	Professional Development Planning	\$50.00/hr.	DIST	1/15/24	2/16/24	Planning and presenting at Professional Development Day, not to exceed 3 hours.



# Personnel Agenda

It is recommended that approval be given to the following personnel actions as recommended by the Superintendent of Schools.

Ely, Rachel	Extra Duty	Professional Development Planning	\$50.00/hr.	DIST	1/15/24	2/16/24	Planning and presenting at Professional Development Day, not to exceed 3 hours.
Farreny, Erin	Extra Duty	Professional Development Planning	\$50.00/hr.	DIST	1/15/24	2/16/24	Planning and presenting at Professional Development Day, not to exceed 3 hours.
Fiocco, James	Extra Duty	Professional Development Planning	\$50.00/hr.	DIST	1/15/24	2/16/24	Planning and presenting at Professional Development Day, not to exceed 3 hours.
Frazier, Briana	Extra Duty	Professional Development Planning	\$50.00/hr.	DIST	1/15/24	2/16/24	Planning and presenting at Professional Development Day, not to exceed 2 hours.
Gerstacker, Kaitlyn	Extra Duty	Professional Development Planning	\$50.00/hr.	DIST	1/15/24	2/16/24	Planning and presenting at Professional Development Day, not to exceed 6 hours.
Gottel, Morgan	Extra Duty	Professional Development Planning	\$50.00/hr.	DIST	1/15/24	2/16/24	Planning and presenting at Professional Development Day, not to exceed 3 hours.
Haines, Kimberly	Extra Duty	Professional Development Planning	\$50.00/hr.	DIST	1/15/24	2/16/24	Planning and presenting at Professional Development Day, not to exceed 3 hours.
Hannon, Christa	Extra Duty	Professional Development Planning	\$50.00/hr.	DIST	1/15/24	2/16/24	Planning and presenting at Professional Development Day, not to exceed 3 hours.
Harrington, Honour	Extra Duty	Professional Development Planning	\$50.00/hr.	DIST	1/15/24	2/16/24	Planning and presenting at Professional Development Day, not to exceed 3 hours.
Heavers, Katherine	Extra Duty	Professional Development Planning	\$50.00/hr.	DIST	1/15/24	2/16/24	Planning and presenting at Professional Development Day, not to exceed 3 hours.
Jackson, Michael	Extra Duty	Professional Development Planning	\$50.00/hr.	DIST	1/15/24	2/16/24	Planning and presenting at Professional Development Day, not to exceed 3 hours.
Jinks, Melissa	Extra Duty	Professional Development Planning	\$50.00/hr.	DIST	1/15/24	2/16/24	Planning and presenting at Professional Development Day, not to exceed 1.5 hours.
Jones, Linda	Extra Duty	Professional Development Planning	\$50.00/hr.	DIST	1/15/24	2/16/24	Planning and presenting at Professional Development Day, not to exceed 1.5 hours.
Kabak, Amy	Extra Duty	Professional Development Planning	\$50.00/hr.	DIST	1/15/24	2/16/24	Planning and presenting at Professional Development Day, not to exceed 1.5 hours.
King, L. Rebecca	Extra Duty	Professional Development Planning	\$50.00/hr.	DIST	1/15/24	2/16/24	Planning and presenting at Professional Development Day, not to exceed 2 hours.



# Personnel Agenda

It is recommended that approval be given to the following personnel actions as recommended by the Superintendent of Schools.

Kloutis, Kimberly	Extra Duty	Professional Development Planning	\$50.00/hr.	DIST	1/15/24	2/16/24	Planning and presenting at Professional Development Day, not to exceed 3 hours.
Lowden, Kimberly	Extra Duty	Professional Development Planning	\$50.00/hr.	DIST	1/15/24	2/16/24	Planning and presenting at Professional Development Day, not to exceed 6 hours.
Lucas, Kimberly	Extra Duty	Professional Development Planning	\$50.00/hr.	DIST	1/15/24	2/16/24	Planning and presenting at Professional Development Day, not to exceed 6 hours.
Lynch, Kevin	Extra Duty	Professional Development Planning	\$50.00/hr.	DIST	1/15/24	2/16/24	Planning and presenting at Professional Development Day, not to exceed 3 hours.
Manz, Tara	Extra Duty	Professional Development Planning	\$50.00/hr.	DIST	1/15/24	2/16/24	Planning and presenting at Professional Development Day, not to exceed 3 hours.
Marchitelli, Olivia	Extra Duty	Professional Development Planning	\$50.00/hr.	DIST	1/15/24	2/16/24	Planning and presenting at Professional Development Day, not to exceed 2 hours.
Massih, Devin	Extra Duty	Professional Development Planning	\$50.00/hr.	DIST	1/15/24	2/16/24	Planning and presenting at Professional Development Day, not to exceed 3 hours.
Matrale, Ashley	Extra Duty	Professional Development Planning	\$50.00/hr.	DIST	1/15/24	2/16/24	Planning and presenting at Professional Development Day, not to exceed 3 hours.
McClendon, Teresa	Extra Duty	Professional Development Planning	\$50.00/hr.	DIST	1/15/24	2/16/24	Planning and presenting at Professional Development Day, not to exceed 2 hours.
McFall, Renee	Extra Duty	Professional Development Planning	\$50.00/hr.	DIST	1/15/24	2/16/24	Planning and presenting at Professional Development Day, not to exceed 3 hours.
Mulhall, Maureen	Extra Duty	Professional Development Planning	\$50.00/hr.	DIST	1/15/24	2/16/24	Planning and presenting at Professional Development Day, not to exceed 3 hours.
O'Connell, Sarah	Extra Duty	Professional Development Planning	\$50.00/hr.	DIST	1/15/24	2/16/24	Planning and presenting at Professional Development Day, not to exceed 3 hours.
Palmer, Anna	Extra Duty	Professional Development Planning	\$50.00/hr.	DIST	1/15/24	2/16/24	Planning and presenting at Professional Development Day, not to exceed 3 hours.
Pandolpho, Beth	Extra Duty	Professional Development Planning	\$50.00/hr.	DIST	1/15/24	2/16/24	Planning and presenting at Professional Development Day, not to exceed 6 hours.
Paul, Julia	Extra Duty	Professional Development Planning	\$50.00/hr.	DIST	1/15/24	2/16/24	Planning and presenting at Professional Development Day, not to exceed 1.5 hours.



# Personnel Agenda

It is recommended that approval be given to the following personnel actions as recommended by the Superintendent of Schools.

Saleh, Emily	Extra Duty	Professional Development Planning	\$50.00/hr.	DIST	1/15/24	2/16/24	Planning and presenting at Professional Development Day, not to exceed 2 hours.
Schiff, Mali	Extra Duty	Professional Development Planning	\$50.00/hr.	DIST	1/15/24	2/16/24	Planning and presenting at Professional Development Day, not to exceed 2 hours.
Thompson, Michael	Extra Duty	Professional Development Planning	\$50.00/hr.	DIST	1/15/24	2/16/24	Planning and presenting at Professional Development Day, not to exceed 3 hours.
Walling, Barbara	Extra Duty	Professional Development Planning	\$50.00/hr.	DIST	1/15/24	2/16/24	Planning and presenting at Professional Development Day, not to exceed 2 hours.
Woodward, Amy	Extra Duty	Professional Development Planning	\$50.00/hr.	DIST	1/15/24	2/16/24	Planning and presenting at Professional Development Day, not to exceed 3 hours.
<b>Supervision</b>							
Levine, Randi	Extra Duty	PM Supervision	\$19.48/hr.	HSS	9/1/23	6/30/24	PM Supervision, as scheduled, not to exceed 5 hrs. per week.
Fisher, Michelle	Extra Duty	PM Supervision	\$19.48/hr.	CMS	9/1/23	6/30/24	PM Supervision, as scheduled, not to exceed 5 hrs. per week.
Merkert, Ashley	Extra Duty	PM Supervision	\$19.48/hr.	CMS	9/1/23	6/30/24	PM Supervision, as scheduled, not to exceed 5 hrs. per week.
<b>Title I</b>							
Valeriani, Lisa	Extra Duty	Title I- Winter/Spring 2024 Committee	\$50.00/hr.	MR	2/7/24	6/30/24	Title I Winter/Spring; <b>total program</b> not to exceed 200 hours.
Gura, Elizabeth	Extra Duty	Title I- Winter/Spring 2024 Committee	\$50.00/hr.	MR	2/7/24	6/30/24	Title I Winter/Spring; <b>total program</b> not to exceed 200 hours.
Davis, Krista	Extra Duty	Title I- Winter/Spring 2024 Committee	\$50.00/hr.	MR	2/7/24	6/30/24	Title I Winter/Spring; <b>total program</b> not to exceed 200 hours.
Callea, Natalie	Extra Duty	Title I- Winter/Spring 2024 Committee	\$50.00/hr.	MR	2/7/24	6/30/24	Title I Winter/Spring; <b>total program</b> not to exceed 200 hours.
Paetow, Devin	Extra Duty	Title I- Winter/Spring 2024 Committee	\$50.00/hr.	MR	2/7/24	6/30/24	Title I Winter/Spring; <b>total program</b> not to exceed 200 hours.
Nemeth, Ashley	Extra Duty	Title I- Winter/Spring 2024 Committee	\$50.00/hr.	MR	2/7/24	6/30/24	Title I Winter/Spring; <b>total program</b> not to exceed 200 hours.
Ross, Alexa	Extra Duty	Title I- Winter/Spring 2024 Committee	\$50.00/hr.	MR	2/7/24	6/30/24	Title I Winter/Spring; <b>total program</b> not to exceed 200 hours.



It is recommended that approval be given to the following personnel actions as recommended by the Superintendent of Schools.

Torres, Gianna	Extra Duty	Title I- Winter/Spring 2024 Committee	\$50.00/hr.	MR	2/7/24	6/30/24	Title I Winter/Spring; <b>total program</b> not to exceed 200 hours.
Johnson, Lauren	Extra Duty	Title I- Winter/Spring 2024 Committee	\$50.00/hr.	MR	2/7/24	6/30/24	Title I Winter/Spring; <b>total program</b> not to exceed 200 hours.
James, Hannah	Extra Duty	Title I- Winter/Spring 2024 Committee	\$50.00/hr.	MR	2/7/24	6/30/24	Title I Winter/Spring; <b>total program</b> not to exceed 200 hours.
Skinner, Kristin	Extra Duty	Title I- Winter/Spring 2024 Committee	\$50.00/hr.	MR	2/7/24	6/30/24	Title I Winter/Spring; <b>total program</b> not to exceed 200 hours.
Toth, Alyssa	Extra Duty	Title I- Winter/Spring 2024 Committee	\$50.00/hr.	MR	2/7/24	6/30/24	Title I Winter/Spring; <b>total program</b> not to exceed 200 hours.
Young, Janette	Extra Duty	Title I- Winter/Spring 2024 Committee	\$50.00/hr.	MR	2/7/24	6/30/24	Title I Winter/Spring; <b>total program</b> not to exceed 200 hours.
Behrend, Caroline	Extra Duty	Title I- Winter/Spring 2024 Committee	\$50.00/hr.	MR	2/7/24	6/30/24	Title I Winter/Spring; <b>total program</b> not to exceed 200 hours.
Grey, Shannon	Extra Duty	Title I- Winter/Spring 2024 Committee	\$50.00/hr.	MR	2/7/24	6/30/24	Title I Winter/Spring; <b>total program</b> not to exceed 200 hours.
Fedorczyk, Ashley	Extra Duty	Title I- Winter/Spring 2024 Committee	\$50.00/hr.	MR	2/7/24	6/30/24	Title I Winter/Spring; <b>total program</b> not to exceed 200 hours.
<b>E. Stipend Athletic</b>							
<b>Baseball</b>							
Fiocco, James	Stipend- Athletic	Baseball-Coach	\$3,264.00	CMS	Spring 2024	Spring 2024	Baseball - Coach, 4 yrs. exp., paid in FULL in June.
Goode, Douglas	Stipend- Athletic	Baseball-Coach	\$3,109.00	CMS	Spring 2024	Spring 2024	Baseball - Coach, 1 yr. exp., paid in FULL in June.
<b>Lacrosse</b>							
McCarthy, Emily	Stipend- Athletic	Girls Lacrosse - Assistant Coach	\$4,353.00	HSN	Spring 2024	Spring 2024	Girls Lacrosse - Assistant Coach, 4 yrs. exp., paid in FULL in June.
Serughetti, Beth	Stipend- Athletic	Girls Lacrosse - Assistant Coach	\$5,181.00	HSN	Spring 2024	Spring 2024	Girls Lacrosse - Assistant Coach, 22 yrs. exp., paid in FULL in June.
Ely, Jaime	Stipend- Athletic	Boys Lacrosse- Coach	\$3,109.00	CMS	Spring 2024	Spring 2024	Boys Lacrosse - Coach, 2 yrs. exp., paid in FULL in June.



# Personnel Agenda

It is recommended that approval be given to the following personnel actions as recommended by the Superintendent of Schools.

Serughetti, David	Stipend- Athletic	Boys Lacrosse-Coach	\$3,109.00	CMS	Spring 2024	Spring 2024	Boys Lacrosse - Coach, 0 yrs. exp., paid in FULL in June.
<b>Softball</b>							
Palmer, Morgan	Stipend- Athletic	Softball -Coach	\$3,264.00	CMS	Spring 2024	Spring 2024	Softball - Coach, 3 yrs. exp., paid in FULL in June
DeSantis, Samantha	Stipend- Athletic	Softball -Coach	\$3,109.00	CMS	Spring 2024	Spring 2024	Softball - Coach, 0 yrs. exp., paid in FULL in June.
<b>Tennis</b>							
Mastropasqua, Taylor	Stipend- Athletic	Boys Tennis - Head Coach	\$5,699.00	HSN	Spring 2024	Spring 2024	Boys Tennis - Head Coach, 0 yrs. exp., paid in FULL in June.
<b>Track</b>							
Adams, Jon	Stipend- Athletic	Spring Track - Assistant Coach	\$4,145.00	HSN	Spring 2024	Spring 2024	Spring Track - Assistant Coach, 0 yrs. exp., paid in FULL in June
Barnes, Tyler	Stipend- Athletic	Spring Track - Assistant Coach	\$4,559.00	HSN	Spring 2024	Spring 2024	Spring Track - Assistant Coach, 6 yrs. exp., paid in FULL in June.
Maida, Daniel	Stipend- Athletic	Spring Track - Assistant Coach	\$4,145.00	HSN	Spring 2024	Spring 2024	Spring Track - Assistant Coach, 1 yrs. exp., paid in FULL in June.
Pacheco, Alexis	Stipend- Athletic	Spring Track - Assistant Coach	\$4,145.00	HSN	Spring 2024	Spring 2024	Spring Track - Assistant Coach, 0 yrs. exp., paid in FULL in June.
Drascher, Annie	Stipend- Athletic	Spring Track-Coach	\$3,109.00	CMS	Spring 2024	Spring 2024	Spring Track - Coach, 2 yrs. exp., paid in FULL in June.
Musumeci, Caitlin	Stipend- Athletic	Spring Track-Coach	\$3,109.00	CMS	Spring 2024	Spring 2024	Spring Track - Coach, 2 yrs. exp., paid in FULL in June.
Gottel, Morgan	Stipend- Athletic	Spring Track-Coach	\$3,109.00	CMS	Spring 2024	Spring 2024	Spring Track - Coach, 1 yr. exp., paid in FULL in June.
Markley, Kirk	Stipend- Athletic	Spring Track-Coach	\$3,886.00	CMS	Spring 2024	Spring 2024	Spring Track - Coach, 11 yrs. exp., paid in FULL in June.
<b>Change</b>							
Fityere, Christine	Change	Softball - Assistant Coach	\$5,181.00	HSN	Spring 2024	Spring 2024	Change years of experience from 6 to 16 for Softball - Assistant Coach, 16 yrs. exp., paid in FULL in June. Change salary to \$5,181.00.





It is recommended that approval be given to the following personnel actions as recommended by the Superintendent of Schools.

John, Jeffrin	Stipend- Athletic	Volunteer Volleyball	\$0.00	HSS	1/30/24	6/30/24	Change start date from TBD to 1/30/24 for Volunteer Volleyball.
<b>E. Stipend Non-Athletic</b>							
None							
<b>F. Community Education</b>							
None							
<b>G. Emergent Hires</b>							
None							



It is recommended that approval be given to the following personnel actions as recommended by the Superintendent of Schools.

Name (Last, First)	Nature of Action	Position	Step	Salary	Loc.	Date Effective	Date Term.	Discussion
<b>B. Certificated Staff</b>								
<b>Change</b>								
Adams, Michael	Change %	Teacher Health & Physical Education 120%	15BA	\$120,660.00 (prorated)	HSS	1/31/24	3/22/24	Change salary from 100% to 120%.
Colon, David	Change %	Teacher Health & Physical Education 120%	5BA	\$79,200.00 (prorated)	HSS	1/31/24	3/22/24	Change salary from 100% to 120%.
Gambino, Joseph	Change %	Teacher Health & Physical Education 120%	5MA	\$81,600.00 (prorated)	HSS	1/31/24	3/22/24	Change salary from 100% to 120%.
Hayden, Lisa	Change %	Teacher Health & Physical Education 120%	14BA	\$109,200.00 (prorated)	HSS	1/31/24	3/22/24	Change salary from 100% to 120%.
O'Connell, Jill	Change %	Teacher Health & Physical Education 120%	15BA	\$121,620.00 (prorated)	HSS	1/31/24	3/22/24	Change salary from 100% to 120%.
Merkert, Ashley	Change Location	School Psychologist		N/C	CMS/GMS	2/5/24	4/5/24	Change location from 100% CMS to 60% CMS 40% GMS.
<b>Leave of Absence</b>								
Andersen, Brittany	Leave-FMLA/NJFLA/CC	Teacher Mathematics		N/A	CMS	9/1/24	11/22/24	FMLA/NJFLA/CC: 9/1/24-11/22/24 unpaid, with benefits. (RTW: 11/25/24)
Lee, Kelly M.	Leave- FMLA	Teacher Science		N/A	CMS	2/27/24	3/20/24	FMLA: 2/27/24-3/20/24 unpaid, with benefits. (RTW: 3/21/24)
<b>Resignation</b>								
Leonard, Rose	Resign	Teacher Language Arts		N/A	HSS	6/30/24	6/30/24	Resign, after 33 years in the District, for the purpose of retirement.
<b>C. Non Certificated Staff</b>								
<b>Change</b>								
Zorn, Stephanie	Change	Human Resources Manager		\$90,000.00 (prorated)	CO	2/26/24	6/30/24	Change start date from TBD to 2/26/24.
Husain, Ayesha	Change	Instructional Assistant		N/C	TC	2/5/24	6/30/24	Change hours from 7.0 hrs/day to 6.5 hrs/day.
<b>D. Substitute / Other</b>								



It is recommended that approval be given to the following personnel actions as recommended by the Superintendent of Schools.

Name (Last, First)	Nature of Action	Position	Step	Salary	Loc.	Date Effective	Date Term.	Discussion
<b>Appoint</b>								
Nash, Ariana	Appoint	Substitute Teacher		\$115.00/day	DIST	2/7/24	6/30/24	Appoint as a Substitute Teacher (County Cert), pending employment verification, as needed for temporary assignments.
<b>E. Extracurricular / Extra Pay</b>								
<b>Title I</b>								
Barnes, Tyler	Extra Duty	Title I		\$50.00/hr.	HSS	2/9/24	2/10/24	Black History Month Family Night held on February 9, 2024 for DN & MH, <b>total program</b> not to exceed 6 hours.
Jackson Escogido, Jennifer	Extra Duty	Title I		\$50.00/hr.	HSS	2/9/24	2/10/24	Black History Month Family Night held on February 9, 2024 for DN & MH, <b>total program</b> not to exceed 6 hours.
Motley, Patricia	Extra Duty	Title I		\$50.00/hr.	HSN	2/15/24	2/16/24	Black History Month Family Night held on February 15, 2024 for TC & WIC, <b>total program</b> not to exceed 6 hours.
Washington, Rosalyn	Extra Duty	Title I		\$50.00/hr.	HSN	2/15/24	2/16/24	Black History Month Family Night held on February 15, 2024 for TC & WIC, <b>total program</b> not to exceed 6 hours.
<b>E. Stipend Non-Athletic</b>								
<b>Robotics</b>								
Stevens, Michael	Stipend Non-Athletic	Volunteer		\$0.00	HSN	2/7/24	6/30/24	Volunteer, Robotics.



**PERSONNEL ADDENDUM #2**

**RECOMMENDATION**

**D. PERSONNEL**

*To be voted on 2/06/24:* Recommend approval of the following resolution:

**Hourly Rates**

1. Approve the amended hourly and per diem rates for 2023-2024, originally approved on November 14, 2023.



**WEST WINDSOR- PLAINSBORO HOURLY AND PER DIEM RATES FOR 2023-2024**

\*Effective January 1, 2024

**a) WW-P Substitute Hourly Rates**

POSITION	EXPERIENCE	RANGE OF PAY
Teacher	County Certified	\$115.00/day
	NJ Teacher Certified	\$125.00/day
	Certified in the content area and beyond 20th consecutive day in the same assignment.	\$305.00/day
Administrator (Certified)	n/a	\$500/day
Media Center Coverage (9 hour day)	n/a	\$142.74/day
On-Call Athletic Trainer	n/a	\$65.00/unit
Instructional Assistant	n/a	\$15.86/hr.
Nurse (NJ Certified and County Certified)	School Day	\$210.00/day
	School Trip (Overnight)	\$100.00/night
Computer Support Specialist	0-10 Years	\$21.00/hr. - \$23.00/hr.
	11+ years	\$24.00/hr. - \$25.00/hr.
Secretary (hired as of 9/28/16) (Higher rate for school district experience)	High School Student	\$20.00/hr. - \$21.00/hr.
	0-10 Years	\$21.00/hr. - \$23.00/hr.
	11+ years	\$24.00/hr. - \$25.00/hr.
Security Aide	n/a	\$15.13/hr.
Bus/Cafeteria Aide	n/a	\$14.13/hr.
		\$15.13/hr. (Effective 1/1/2024)
Bus/Cafeteria Aide (hired prior to 2010)	n/a	Frozen at current hourly rate for those exceeding \$15.13/hr effective January 2024.)
On-Call Bus Driver	n/a	\$19.00/hr.
Learning Assistant	n/a	\$19.00/hr.
<b><u>SUMMER WORK</u></b>	<b>EXPERIENCE</b>	<b>RANGE OF PAY</b>
Painter	High School Student	\$14.13/hr. \$15.13/hr. (Effective: 1/1/2024)
	Post High School	\$15.13/hr. - \$16.75/hr.
Mover	High School Student	\$14.13/hr. \$15.13/hr. (Effective: 1/1/2024)
	Post High School	\$15.13/hr. - \$16.00/hr.
Computer Assistant	High School Student	\$14.13/hr. \$15.13/hr. (Effective: 1/1/2024)
	Post High School	\$15.13/hr. - \$16.75/hr.
<b><u>EXTRACURRICULAR (NON-AFFILIATED)</u></b>	<b>EXPERIENCE</b>	<b>RANGE OF PAY</b>
<b><u>LIGHTING</u></b>		
Lighting Assistant	n/a	\$50.00/hr.
<b><u>VIDEO</u></b>		

Videographer	n/a	\$75.00/hr.
<b><u>BUILDING USE</u></b>		
Coordinator	n/a	\$14.13/hr. - \$17.50/hr. \$15.13/hr. - \$17.50/hr. (Effective: 1/1/2024)
<b><u>POOL</u></b>		
CPO	n/a	\$15.13/hr. - \$22.00/hr.
Lifeguard	0 - 4 years	\$14.13/hr. \$15.13/hr. (Effective: 1/1/2024)
	5+ years	\$14.13/hr. - \$15.00/hr. (Effective: 7/1/2023) \$15.13/hr. - \$16.00/hr. (Effective: 1/1/2024)
Swim Instructor	n/a	\$14.13/hr. - \$15.00/hr. (Effective: 7/1/2023) \$15.13/hr. - \$16.00/hr. (Effective: 1/1/2024)
Title 1 Funded Program Support	n/a	\$19.00/hr.
<b>b) WW-P Community Education and Summer Work Hourly Rates</b>		
<b>POSITION</b>	<b>EXPERIENCE</b>	<b>RANGE OF PAY</b>
<b><u>EDP</u></b>		
High School Student	0 - 1 years	\$14.13/hr. \$15.13/hr. (Effective: 1/1/2024)
	2 years	\$15.13/hr. \$16.00/hr. (Effective: 1/1/2024)
Assistant Group Leader	0 - 1 years	\$15.25/ hr.
	5+ years	\$15.25/hr. - \$15.50/hr.
Group Leader	0 - 1 years	\$15.75/hr. - \$16.00/hr.
	5+ years	\$15.75/hr. - \$19.00/hr.
Site Supervisor	0 years	\$18.00/hr. - \$20.00/hr.
	1+ years	\$20.00/hr. - \$23.00/hr.
	5+ years	\$23.00/hr. - \$28.00/hr.
Substitute EDP & Summer	n/a	\$14.13/hr. \$15.13hr. (Effective: 1/1/2024)
<b><u>AFTERSCHOOL SUMMER AND ENRICHMENT</u></b>		
Instructor	0 years	\$20.00/hr.
	1+ years	\$20.00/hr. - \$24.00/hr.
	5+ years	\$22.63/hr. - \$27.00/hr.
	10+ years	\$28.00/hr.
ESL Instructor	n/a	\$25.00/hr. - \$35.00/hr.
Assistant	0 - 1 years	\$15.50/hr. - \$16.50
	5+ years	\$16.50/hr. - \$17.50/hr.
Coordinator Summer & After-School	n/a	\$20.00/hr. - \$25.00/hr.
Supervision by Certified Staff	n/a	\$19.48/hr.
Special Needs Coordinator (Certified)	n/a	\$50.00/hr.
Special Needs Assistant (One-On-One)	0 years	\$14.13/hr. \$15.13/hr. (Effective: 1/1/2024)
	1+ years	\$15.13/hr. *\$15.13 start effective 1/1/2024
	5+ years	\$15.13/hr. - \$15.50/hr. *\$15.13 start effective 1/1/2024

**PERSONNEL ADDENDUM #3**

**RECOMMENDATION**

**D. PERSONNEL**

*To be voted on 2/06/24:* Recommend approval of the following resolution:

**WWPEA – Sidebar Agreement**

1. Approve a sidebar agreement with the West Windsor-Plainsboro Education Association (WWPEA) whereby:
  - a) Article 11:16 is modified to include compensation for a tuition based Marine Science Course.

## **ADMINISTRATION ADDENDUM**

### **RECOMMENDATION**

#### **A. ADMINISTRATION**

*To be voted on 2/06/24:* Recommend approval of the following resolutions:

#### **Additional or Compensatory Special Education and Related Services (ACSERS)**

1. Submit an application to the New Jersey Department of Education, Division of Finance and Business Services for Additional or Compensatory Special Education and Related Services (ACSERS) for Students with Disabilities who were 21 years of age as of July 1, 2021.

#### **Tuition Agreement**

2. Authorize the execution of tuition agreement with Middlesex County Magnet Schools for two students for the 2023 – 2024 school year. Total not to exceed \$20,000 through June 30, 2024.



# **FINANCE ADDENDUM**

## **RECOMMENDATION**

### **C. FINANCE**

*To be voted on 02/06/24:* Recommend approval of the following resolutions:

#### **Cooperative Purchases Over the Bid Limit**

1. Authorize the following purchase utilizing Educational Data Services Contract #12210, Time and Materials, as awarded to Robert Griggs Plumbing & Heating, Belle Mead, NJ, through December 1, 2024 to replace water valves at Town Center Elementary School for a total amount not to exceed \$6,740.49.

#### **Transportation**

##### **Bid Awards - Public Routes**

2. Award the January 11, 2024, Bid Number PUB24-8, 2023 – 2024 Student Transportation Contract as follows:
  - a) Multi Contract Number RT-PUB24-8 to Roots Transportation, LLC.:

<u>Route</u>	<u>Destination</u>	<u>Cost</u> <u>per Diem</u>	<u>#Days</u>	<u>Aide</u> <u>per Diem</u>	<u>Inc/Dec</u>
EDEN122A	The Eden School	\$ 319.00	87	\$ 68.00	\$ 1.99

## **CURRICULUM AND INSTRUCTION ADDENDUM**

### **RECOMMENDATION**

#### **B. CURRICULUM AND INSTRUCTION**

*To be voted on 2/06/24:* Recommend approval of the following resolutions:

##### **Grant**

1. Submission of a grant application on behalf of the district's Social Studies department to the New Jersey Department of Education to support the establishment of an Advanced Placement African American Studies course at High School North and High School South, in the amount of \$10,000. Funds will be used for the period April 1, 2024, through December 31, 2024.

# Budget DISCUSSION 2024 - 2025

WW-P Board of Education  
Regular Meeting  
02.06.2024

## WW-P MISSION STATEMENT

Building upon our tradition of excellence, the mission of the West Windsor-Plainsboro Regional School District is to empower all learners to thoughtfully contribute to a diverse and changing world with confidence, strength of character, and love of learning.

## WWPRSD Strategic Goals

### Goal 1

Understanding that all students have diverse needs, backgrounds, and approaches to learning, we will integrate tools and structures to appropriately challenge and enable students to realize their full potential.

### Goal 2

Embracing a rapidly changing world, we will empower learners to assume active roles in their communities, to face and engage global challenges and to contribute proactively toward a more peaceful, just, inclusive, and secure world.

### Goal 3

Recognizing that children need to balance physical, social, emotional and academic needs, we will maintain a supportive culture and build structures for the health, safety, and well-being of the Whole Child.

### Goal 4

West Windsor-Plainsboro Regional School District will cultivate a diverse and inclusive community where members of every race, sexual orientation, gender, gender identity, ability, religion, socio-economic class, ethnicity, and national origin are welcomed, valued, respected, and celebrated.

3

## PROPOSED BUDGET: 2024 - 2025

### ► WHAT IS A SCHOOL BUDGET?

- Budget is a planning tool
- Budget considers contingencies
- Budget manages risk
- Budget must be fiscally responsible
- Budget is a reflection of our values
- Budget must consider safeguards and buffers

## 2024 - 2025 Budget Discussion

- **Special Services** - Tuition Increases
- **Facilities** - Custodial Contract Renewal
- **Health Care Cost** - Increase district cost for NJ Educator Health Care Plan and Garden State Health Care Plan
- **Staffing Needs** - Special education/ELL
- **Transportation** - Cost of route renewals/CPI (Consumer Price Index), Driver shortages and fuel increases
- **Facilities and Capital Projects**
- **Salary Increases** - As per negotiated agreements

## Budget Considerations

## Staff Increases/Salaries

- ▶ Teaching staff - ELL and Special Education
- ▶ New Salary guides in place
- ▶ Increase in stipend amounts for extra-curricular activities and athletics
- ▶ Summer curriculum writing - elementary LA/Math

## Health Care

- ▶ Completing third year of being self-insured.
- ▶ Use rates have been significantly increasing along with inflation for a 11.6% renewal

# Transportation

- ▶ Route Renewals - CPI increase of more than 8% (?)
- ▶ Fuel Prices
- ▶ Lack of Drivers
- ▶ Hourly Rate Increases
- ▶ Insurance Increases

# Insurance

- ▶ Increase in insurance renewals
  - ▶ COVID
  - ▶ Natural Disasters
  - ▶ Theft
- ▶ Cyber Security

## ABM - Building and Grounds

- ▶ Annual Renewal – Year 5 of 5
- ▶ Renewal rate plus additional square footage

## Capital Projects

- ▶ Town Center Roof - ROD Grant (?)
- ▶ HSN Theater Lighting - Replacement of controls and fixtures
- ▶ HSN Tennis Courts - Repair or Replace
- ▶ HSN Bleachers - Investigating costs
  
- ▶ Exciting News: the start of an new Energy Savings Improvement Project (ESIP)



## Budget Parameters

### Unknown Budget Contributors

- ▶ Prescription Increases in December 2024
- ▶ Health Care Benefits Increase in December 2024
- ▶ Staffing challenges due to statewide shortages

## Revenues

- ▶ 2% General Fund Tax Increase and Allowances - \$3,635,303
- ▶ Adjustments:
  - ▶ Banked Cap from 23-24 Health Care Adjustment - SGLA - \$1,487,956 (balance of prior year SGLA)
    - ▶ May recommend the utilization of \$1,487,956
  - ▶ Enrollment Adjustment - None
  - ▶ Banked Cap generated in 24-25 from Health Care SGLA – \$1,258,970
- ▶ Cap Reserve Allocation
- ▶ State Aid Increase – Anticipating \$500k

## Categorical Increases

- ▶ Health Care Costs - Increase of \$1.9M
- ▶ Salary Increases - Increase of \$3.5M
- ▶ Transportation - Increase of \$1.27M - at 8.6% CPI (?)
- ▶ Building and Grounds - Increase of \$277K
- ▶ Technology - \$100K
- ▶ Insurance - Increase of \$290K
- ▶ ABM - Increase of \$210K
- ▶ Special Education - \$780K
- ▶ Capital Projects - TBD

**Expenditures Increases:**

ABM (Custodial)	210,000
Healthcare	1,900,000
Insurance (Propoerty & W/C)	290,000
Transportation (24/25 CPI 8.6%)	1,269,000
Buildings and Grounds	276,500
Technology	100,000
Special Ed.	780,000
Salaries	<u>3,500,000</u>
	\$ 8,325,500

**Revenue Increases:**

Tax Levy (2%)	3,635,303
SGLA (Healthcare)	<u>1,487,956</u>
Total Tax Levy	5,123,259
State Aid Increase (Projected)	<u>500,000</u>
	\$ 5,623,259

**Revenue Shortfall: \$2,702,241**