



WEST WINDSOR-PLAINSBORO REGIONAL SCHOOL DISTRICT
321 Village Road East, P.O. Box 505, West Windsor, NJ 08550-0505

Mission Statement

Building upon our tradition of excellence, the mission of the West Windsor-Plainsboro Regional School District is to empower all learners to thoughtfully contribute to a diverse and changing world with confidence, strength of character and love of learning.

FEBRUARY 20, 2024: BOARD OF EDUCATION MEETING

Central Office
321 Village Road East, West Windsor, NJ 08550

ACTION MAY BE TAKEN

6:30 PM Closed Executive Session – Room C110/111
7:30 PM Public Meeting – Multi-Purpose Room

Board of Education

Graelynn McKeown, President
Rachel Juliana, Vice-President
Pooja Bansal
Elizabeth George-Cheniara
Louisa Ho
Dana Krug
Loi Moliga
Shwetha Shetty
Robin Zovich

Student Representatives

Mihir Shankar and Johnson Lin, High School North
Eliana Du and Rachel Joseph, High School South

Liaison Appointments

New Jersey School Boards Association: Dana Krug
Plainsboro Township Committee: Rachel Juliana
Superintendent's Advisory Council: Dana Krug
West Windsor Board of Recreation Commissioners: Dana Krug
West Windsor Township Council: Louisa Ho
West Windsor-Plainsboro Regional School District PTA-PTSA: Loi Moliga & Elizabeth George-Cheniara

Administration

David Aderhold, EdD, Superintendent of Schools
Lee McDonald, EdD, Deputy Superintendent of Schools
Christopher Russo, EdD, Assistant Superintendent, Finance/Board Secretary
Barbara Gould, EdD, Chief Academic Officer
Charity Comella, Assistant Superintendent for Personnel /Affirmative Action Officer
Patrick Duncan, Special Assistant for Labor Relations
Kia Bergman, Director of Communications
Susan Totaro, Chief Equity Officer

I. OPENING/CALL TO ORDER

In accordance with the State’s Sunshine Law, adequate notice of this meeting was provided by sending a notice of the time, date, location, and, to the extent known, the agenda of this meeting on January 5, 2024, and February 16, 2024, to the *Home News Tribune* and *The Times*, posted on the district website, placed in the Board Office and in each of the district schools, and sent to Plainsboro and West Windsor Public Libraries and Plainsboro and West Windsor township clerks.

RECESS INTO CLOSED EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances;

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session;

NOW THEREFORE BE IT RESOLVED by the West Windsor-Plainsboro Regional School District Board of Education that it is necessary to meet in executive session to discuss certain items involving:

1. Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:	Personnel Matters
2. Matters in which the release of information would impair the right to receive government funds, and specifically:	
3. Matters which, if publicly disclosed, would constitute and unwarranted invasion of individual privacy, and specifically:	
4. Matters concerning negotiations, and specifically:	
5. Matters involving the purchase of real property and/or the investment of public funds, and specifically:	
6. Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically:	
7. Matters involving anticipated or pending litigation, including matters of attorney client privilege, and specifically:	
8. Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically:	
9. Matters involving quasi-judicial deliberations, and specifically:	

BE IT FURTHER RESOLVED that any discussion held by the Board, which need not remain confidential, will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the Board will return to open session to conduct business at the conclusion of the executive session.

II. **PRESENTATIONS/REPORTS**

- A. Board President's Comments
- B. Superintendent's Comments
- C. 2022-2023 Annual Comprehensive Financial Report

III. **FIRST OPPORTUNITY FOR PUBLIC COMMENTS**

The Board invites thoughts and reactions on agenda items and items of concern from members of our community who are present. Each participant is asked to give his or her name and address prior to making a statement, which will be limited to 3 minutes in accordance with Board policy 0167. All statements shall be directed to the presiding officer. This public comment period shall be limited to 60 minutes.

IV. **BOARD OF EDUCATION COMMITTEE REPORTS**

- Administration & Facilities Committee
- Curriculum Committee
- Finance Committee

V. **MEETING**

A. **ADMINISTRATION**

To be voted on 02/20/24: Recommend approval of the following resolutions:

Harassment, Intimidation, and Bullying

1. Affirm superintendent of school's recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Bill of Rights for a report dated February 6, 2024, for the following case numbers: 258554-MRS-01232024; 257864-GMS-01092024; 257863-GMS-01092024 and 257622-HSS-01042024
2. Review superintendent of school's recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Bill of Rights for a report dated February 20, 2024, for the following case numbers: 260099-VS-02122024; 260098-VS-02122024; 259787-HSS-02072024; 259252-DNE-01312024; 258877-HSS-01262024 and 258634-CMS-01242024.

2025-2026 Calendar

3. Approve the 2025-2026 school year calendar.

Reunification Memorandum of Understanding

4. Approve the Memorandum of Understanding(s) with the Church of St. David the King in West Windsor and Princeton Alliance Church in Plainsboro. This allows for relocation of students and staff in the event of an emergency.

B. CURRICULUM AND INSTRUCTION

To be voted on 02/20/24: Recommend approval of the following resolutions:

Professional Contracts

1. Approve District membership in Diversity Council on Global Education and Citizenship with Kean University for the 2024-2025 school year at a cost of \$300.

Middlesex County Community College Dual Enrollment

2. Approve entering into a partnership between West Windsor-Plainsboro School District and Middlesex Community College that will allow West Windsor-Plainsboro students to earn dual enrollment college credits while in high school for the 2023-2024 school year.

Field Trips

3. Approve the following overnight field trips:

High School North

- a) Robotics Team to Lehigh University, Bethlehem, Pennsylvania, from April 3, 2024 through April 6, 2024. The cost of the trip is approximately \$400 per student.
- b) Model Congress to the University of Pennsylvania, Philadelphia, Pennsylvania, from April 11, 2024 through April 14, 2024. The cost of the trip is approximately \$500 per student.
- c) Robotics Team to George R. Brown Convention Center, Houston, Texas, from April 16, 2024 through April 21, 2024. The cost of the trip is approximately \$800 per student.
- d) Science Olympiad to Michigan State University, East Lansing, Michigan, from May 23, 2024 through May 26, 2024. The cost of the trip is approximately \$1,000 per student.

High School South

- e) Model Congress to the University of Pennsylvania, Philadelphia, Pennsylvania, from April 11, 2024 through April 14, 2024. The cost of the trip is approximately \$500 per student.

Grant

4. Approve the submission of a Letter of Intent on behalf of the District to the New Jersey Department of Education for the Developing Resiliency with Engaging Approaches to Maximize Success (DREAMS) Project during the 2024-2025 school year.

C. FINANCE

To be voted on 02/20/24: Recommend approval of the following resolutions:

Business Services

1. Payment of bills as follows:
 - a) Bills List General for February 20, 2024 (run on 02-15-24) in the amount of \$10,358,541.86.
 - b) Bills List Capital for February 20, 2024 (run on 02-15-24) in the amount of \$1,035.00.
2. Budget adjustments as follows:
 - a) 2023-2024 school year as shown on the expense account adjustments for January 31, 2024 (run on 02-12-24) (Adjustment Numbers 300-382).
3. Accept the following reports, this will become a permanent part of the Board Minutes:

A-148 Report of the Secretary to the Board of Education as of December 31, 2023, indicating that no major account is over-expended and the board secretary certifies that no line item is over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

A-149 Report of the Treasurer of School Monies to the Board of Education as of December 31, 2023.

Audit Report – 2022-2023 School Year

4. Accept the audit report for the 2022-2023 school year, as prepared by PKF O'Connor Davies, LLP, for the Annual Comprehensive Financial Report (ACFR) and the Auditor's Management Report (AMR) for the year ending June 30, 2023, which were reviewed and discussed by the Board of Education.
5. There were no findings for the Board of Education to review in the reporting period ending June 30, 2023; therefore, filing a Corrective Action Plan is non-applicable.

Professional Services

These contracts/agreements are awarded without competitive bidding as professional services under the provisions of the Public School Contracts Law, (*N.J.S.A. 18A:18A-5*) because such services are to be performed by a person or persons authorized by law to practice a recognized profession that is regulated by law:

Auditors

6. Authorize the execution of an agreement with PKF O'Connor Davies, Cranford, New Jersey, school district auditors, for the 2023-2024 school year audit at a cost of \$93,000 plus reimbursable expenses not to exceed \$3,000.

And,

Acknowledge the receipt, review, and evaluation of the external peer/quality report as required under *N.J.A.C. 6A:23A-16.2(i)*.

NJ State Contract Purchase Adjustment

7. Increase the annual cost of the current 5-year lease with Keystone Digital Imaging Inc., Mt. Laurel, NJ, by \$539.62 per month beginning April 1, 2024, for the addition of three Ricoh brand copiers, under New Jersey State Contract M2075 Copiers and Managed Print Services – Statewide Ricoh USA Inc. PO24-FOOD-52426, including the maintenance contract as is currently in place. The new cost will be \$2,397.19 per month and the lease runs until 8/1/2028.

Cooperative Purchase Over the Bid Limit

8. Authorize an additional purchase (Change Order #02) through Ricasoli & Santin Contracting Co., Inc., Mercerville, New Jersey, utilizing the New Jersey approved Mercer County Cooperative Contract Purchasing System (CK09-MERCER 2021-14) for Facilities and Systems Repairs for the Pool Bubble Replacement at High School South (Architect/Planner No. 5423), originally approved on July 26, 2022, to provide a pool cover at a total amount not to exceed \$14,583.
9. Authorize the following purchases utilizing the New Jersey State approved Co-op #65MCECCPS – ESCNJ/AAEPA-22G, Technology Supplies and Services as awarded to CDW-G of Chicago, IL through June 30, 2024 for a total not to exceed \$9,758.15.
 - a) To provide Network Switch necessary for J.V.B Wicoff Elementary School’s new administrative office space:
C9200L-48P-4X-EDU Cisco Catalyst 9200L - switch - rack-mountable
C9200L-DNA-E-48-3Y Cisco Digital Network Architecture Essentials – 3-year
C9300-NM-4G= Cisco Catalyst 9300 Series Network Module - Expansion Module
PWR-C5-1KWAC/2 Cisco Config 5 Secondary Power Supply - hot-plug redundant
 - b) General Technology supplies - Staff user needs:
PRIVACY-SCREEN-22MB StarTech 22in Monitor Privacy Screen Protector
CBL-503-300-S00 Honeywell USB cable - 10ft
DELL DW316 Dell slim DW316 - DVD RW (R DL) - USB 2.0 -external
 - c) UPS unit needed to accommodate a power/electrical issue in the MFD at HSN:
BP240V10RT3U Tripp Lite Smart Online UPS 240V External Battery Pack

Donation – non-monetary

10. Accept a donation of Girl Scout Cookies from a West Windsor Township resident in appreciation of, and to be distributed to (1 box each), all staff members.

Equipment Disposal

11. The disposal of obsolete equipment that has met the district’s life expectancy. [The age and/or physical condition of the equipment rendered it infective.]

Grover Middle School
Bookcase – 1

Transportation

Cancellation – To and from School Quote

- 12. Cancel 2023-2024 Student Trans Transportation Contract – Multi Contract Number EDEN122 route EDEN122 awarded to Garas Trans, LLC. on January 23, 2024. Final route cost is \$10,764.00.
- 13. Cancel 2023-2024 Student Transportation Contract – Multi Contract Number NC60 route NC60 awarded to Irvin Raphael, Inc. on November 14, 2023. Final route cost is \$21,500.00.
- 14. Cancel 2023-2024 Student Transportation Contract – Multi Contract Number NC61 route NC61 awarded to Garas Trans, LLC. on January 2, 2024. Final route cost is \$14,904.00.
- 15. Cancel 2023-2024 Student Transportation Contract – Multi Contract Number MIDWWP route MIDWWP awarded to St. Mary Transportation LLC on December 12, 2023. Final route cost is \$16,523.00.
- 16. Cancel 2023-2024 Student Transportation Contract – Multi Contract Number RUBINO route RUBINO awarded to R&M Transportation on November 14, 2023. Final route cost is \$11,160.00.

Quotes – School Related Activities

- 17. Award the 2023-2024 Student Transportation Contract – School Related Activities, Multi Contract Number 28191 to Rick Bus Company as follows:

<u>Trip ID#</u>	<u>Destination</u>	<u>Cost Per Bus</u>	<u># Buses</u>	<u>Adj Cost Per Hour</u>
28191	Allentown High School	\$474.00	1	\$122.00

- 18. Award the 2023-2024 Student Transportation Contract – School Related Activities, Multi Contract Number 28214 to A-1 Limousine, Inc. as follows:

<u>Trip ID#</u>	<u>Destination</u>	<u>Cost Per Bus</u>	<u># Buses</u>	<u>Adj Cost Per Hour</u>
28214	Michigan State University Lansing, MI	\$10,262.00	1	n/a

- 19. Award the 2023-2024 Student Transportation Contract – School Related Activities, Multi Contract Number 28216 to Rick Bus Company as follows:

<u>Trip ID#</u>	<u>Destination</u>	<u>Cost Per Bus</u>	<u># Buses</u>	<u>Adj Cost Per Hour</u>
28216	Sedgwick Theater Philadelphia, PA	\$528.00	2	\$111.00

- 20. Award the 2023-2024 Student Transportation Contract – School Related Activities, Multi Contract Number SOFTBALL to Roots Transportation, LLC. as follows:

<u>Trip ID#</u>	<u>Destination</u>	<u>Cost Per Bus</u>	<u># Buses</u>	<u>Adj Cost Per Hour</u>
SOFTBALL	High School South	\$185.00	1	n/a

Correction – Board Minutes

21. Board Minutes Destination corrections to Student Transportation Multi Contract Number RB-PUB22-1 approved on May 23, 2023 as follows:

<u>Route</u>	<u>Destination</u>
VE17A	Village Elementary School
VE03A	Village Elementary School

Travel and Related Expenses Reimbursement

22. As required, pursuant to *N.J.S.A. 18A:11-12*, Board Policy 6471 requires the Board of Education to approve in advance certain travel expenditures of Board members and school district employees. Travel expenditures incurred by the Board of Education or reimbursed to Board members or employees must comply with the requirements and limitations contained in *N.J.S.A. 18A:11-12*, the aforementioned Board bylaw and policies, and are subject to the annual limitation on the district's travel expenditures established by the Board of Education. All requests for approval of travel by school district employees that require the approval of the Board of Education have been reviewed and approved by the Superintendent of Schools. To approve the following:

- a) One District administrator to attend the New Jersey Association of School Business Officials (NJASBO) 2024 annual conference from June 5, 2024, through June 7, 2024, in Atlantic City, New Jersey, at a cost not to exceed \$1,500 including travel.
- b) Two Board members to attend the NJSBA's Women's Leadership Conference 2024 in West Windsor, New Jersey, on April 19, 2024, at a cost of \$99 per person.
- c) One District administrator and 2 teacher resource specialists to attend Math Recovery Council professional development, virtually, February 1, 2024, through June 30, 2024, at a cost not exceed \$1,000 per person. [Paid through Title II funds].
- d) Ten District staff members to attend AVID Summer Institute from June 23, 2024, through June 26, 2024, in Tampa, Florida, at a total cost not exceed \$2,400 per person, including travel, pending County approval.
- e) One District staff member to attend the Rutgers Public Purchasing Educational Forum in Atlantic City, New Jersey, from April 23-25, 2024, at a cost not to exceed \$1,200, including travel.

D. PERSONNEL

To be voted on 02/20/24: Recommend approval of the following resolutions:

Personnel

1. Personnel Items:

- A. Administrators
- B. Certificated Staff
- C. Non-Certificated Staff
- D. Substitutes/Other
- E. Extracurricular/Extra Pay
- F. Community Education Staff
- G. Emergent Hiring

VI. APPROVAL OF BOARD OF EDUCATION MINUTES

To be voted on 02/20/24:

- A. January 23, 2024 Closed Executive Session
- B. February 6, 2024 Meeting
- C. February 6, 2024 Closed Executive Session

VII. BOARD LIAISON REPORTS

VIII. NEW BUSINESS

IX. SECOND OPPORTUNITY FOR PUBLIC COMMENTS

The Board invites comments from members of our community who are present. Each participant is asked to give his or her name and address prior to making a statement, which will be limited to 3 minutes in accordance with Board policy 0167. All statements shall be directed to the presiding officer. This public comment period shall be limited to 15 minutes.

X. ADJOURNMENT



WEST WINDSOR - PLAINSBORO REGIONAL SCHOOL DISTRICT

AUTOMATED PERSONNEL AGENDA REPORT

Agenda Date: 2/20/2024

Deadline for next Agenda: 3/6/2024

Abbreviation Chart

AAPPL	Assessment of Performance toward Proficiency in Languages
AP	Advanced Placement
AVID	Advancement Via Individual Determination
CC	Child Care
CE	Community Education
CJ PRIDE	Central to Jersey Program for the Recruitment of Diverse Educators
CR	Classroom
CST	Child Study Team
DEAC	District Evaluation Advisory Committee
DLI	Dual Language Immersion
EDCOT	Education with Digital Courseware and Online Technologies
EDP	Extended Day Program
EFMLEA	Emergency Family and Medical Leave Expansion Act
EPSLA	Emergency Paid Sick Leave Act
ESL	English Second Language
ESSER	Elementary and Secondary School Emergency Relief
ESY	Extended School Year
FMLA	Family Medical Leave Act
KE	Kindergarten Extension
LOA	Leave of Absence
MODEL	Measure of Developing English Language
NGSS	Next Generation Science Standards
NJFLA	New Jersey Family Leave Act
ODE	Outdoor Education
OG	Orton Gillingham
OOD	Out of District
SAC	Student Assistance Counselor
SES	Supplemental Educational Services
SPED	Special Education
TCRWP	Teachers College Reading and Writing Project

If you have any questions or concerns, please contact Charity Comella at charity.comella@wwprsd.org
or at the WWP School Board Office: 609-716-5000 ext. 5015.

Personnel Agenda

It is recommended that approval be given to the following personnel actions as recommended by the Superintendent of Schools.

Name (Last, First)	Nature of Action	Position	Step	Salary	Loc.	Date Effective	Date Term.	Discussion
A. Administration								
Appoint								
Welborn, Michael	Appoint	Acting Administrator		\$500.00/day	DIST	2/21/24	6/30/24	Appoint as Acting Administrator, for temporary assignments, as needed.
B. Certificated Staff								
Appoint								
Strominger, Travis	Appoint- Repl.	Teacher Science-LR	3MA	\$68,000.00	GMS	9/1/24	6/30/25	Appoint as leave replacement Science Teacher, replacing Yanqing Liu, who is on leave.
Change								
Smith, Kathleen	Change	Teacher Reading Interventionist	6MA	\$69,350.00 (prorated)	TC/DN	2/1/24	6/30/24	Change salary from BA to MA as per contract.
Drascher, Annie	Change %	Teacher Science	2MA	\$78,000.00 (prorated)	CMS	2/7/24	TBD	Change salary from 100% to 120%.
Marotta, Lauren	Change %	Teacher Science	9MA	\$90,810.00 (prorated)	CMS	2/7/24	TBD	Change salary from 100% to 120%.
Palmer, Morgan	Change %	Teacher Science	5MA	\$81,600.00 (prorated)	CMS	2/7/24	TBD	Change salary from 100% to 120%.
Postlethwait, Brooke	Change %	Teacher Science	7MA	\$85,620.00 (prorated)	CMS	2/7/24	TBD	Change salary from 100% to 120%.
DeSantis, Samantha	Change %	Teacher Health & Physical Education- 120%	0MA	\$75,600.00 (prorated)	GMS	3/1/24	5/28/24	Change from additional per diem payment for an extra section to change salary from 100% to 120%.
Ely, Justin	Change %	Teacher Health & Physical Education- 120%	6BA	\$80,400.00 (prorated)	GMS	3/1/24	5/28/24	Change from additional per diem payment for an extra section to change salary from 100% to 120%.
McGurney, Brian	Change %	Teacher Health & Physical Education- 120%	15MA+30	\$125,004.00 (prorated)	GMS	3/1/24	5/28/24	Change from additional per diem payment for an extra section to change salary from 100% to 120%.
O'Shea, Owen	Change %	Teacher Health & Physical Education- 120%	15BA	\$121,620.00 (prorated)	GMS	3/1/24	5/28/24	Change from additional per diem payment for an extra section to change salary from 100% to 120%.
Torraiba, Jeffrey	Change %	Teacher Health & Physical Education- 120%	8MA	\$88,020.00 (prorated)	GMS	3/1/24	5/28/24	Change from additional per diem payment for an extra section to change salary from 100% to 120%.
Diaz, Lauren	Change %	Teacher Health & Physical Education- 120%	7BA	\$82,800.00 (prorated)	GMS	3/18/24	5/28/24	Change from additional per diem payment for an extra section to change salary from 100% to 120%.



Personnel Agenda

It is recommended that approval be given to the following personnel actions as recommended by the Superintendent of Schools.

Hawkins, Michael	Change %	Teacher Special Education 120%	4MA	\$80,400.00 (prorated)	HSS	1/1/24	6/30/24	Change from additional per diem payment for an extra section to change salary from 100% to 120%.
Levanduski, Karen	Change %	Teacher Special Education 120%	15MA	\$122,244.00 (prorated)	HSS	1/1/24	6/30/24	Change from additional per diem payment for an extra section to change salary from 100% to 120%.
Sobolewski, Karen	Change %	Teacher Special Education 120%	12MA+30	\$105,960.00 (prorated)	HSS	1/1/24	6/30/24	Change from additional per diem payment for an extra section to change salary from 100% to 120%.
Kitson, Mary	Change %	Teacher Special Education 120%	15MA	\$125,484.00 (prorated)	HSN	3/1/24	6/30/24	Change from additional per diem payment for an extra section to change salary from 100% to 120%.
Lagomarsino, Ryan	Change %	Teacher Special Education 120%	7MA+30	\$88,020.00 (prorated)	HSN	3/1/24	6/30/24	Change from additional per diem payment for an extra section to change salary from 100% to 120%.
Lowrey, Nancyann	Change %	Teacher Special Education 120%	15BA	\$120,900.00 (prorated)	HSN	3/1/24	6/30/24	Change from additional per diem payment for an extra section to change salary from 100% to 120%.
Thomas-Ridgway, Sally	Change %	Teacher Special Education	3BA	\$76,800.00 (prorated)	HSS	3/1/24	6/30/24	Change from additional per diem payment for an extra section to change salary from 100% to 120%.
Weber, Nicole	Change %	Teacher Special Education 120%	15BA	\$120,420.00 (prorated)	HSN	3/1/24	6/30/24	Change from additional per diem payment for an extra section to change salary from 100% to 120%.
Guidotti, Cathy	Change Location	School Psychologist		N/C	CMS/ GMS	2/5/24	4/5/24	Change location from 100% CMS to 60% CMS, 40% GMS.
Kelly, Laura	Change Location	School Psychologist		N/C	GMS/VIL	2/5/24	4/5/24	Change location from 80% VIL, 20% WIC to 80% VIL, 20% GMS.
Maggipinto, Gennifer	Change Location	Teacher Special Education		N/C	HSN	TBD	6/30/24	Change location from 100% GMS to 100% HSN Annex.
Leave of Absence								
Kosiras, Caitlyn	Leave-CC Extend	Teacher Elementary		N/A	TC	9/1/24	6/30/25	Extend CC leave for 2nd year. (RTW: 9/1/25)
Resignation								
Savas, Lisa	Resign	Teacher Technology		N/A	HSN/HSS	2/29/24	2/29/24	Resign, after 20.5 years in the District, for the purpose of retirement.
C. Non Certificated Staff								
Appoint								
Bhatt, Dhvani	Appoint	Instructional Assistant	1	\$19.17/hr.	MR	TBD	6/30/24	Appoint as Instructional Assistant, pending employment verification, for 4 hrs/day, replacing Maki Uematsu, who resigned.



Personnel Agenda

It is recommended that approval be given to the following personnel actions as recommended by the Superintendent of Schools.

Grinberg, Anatoly	Appoint	Bus Driver	1	\$28.98/hr.	TRAN	TBD	6/30/25	Appoint as bus driver, pending employment verification, replacing Myrna Perez who resigned.
Change								
Page, Jr., Lamar	Change	Security Officer "Eyes on the Door"		\$16.75/hr.	DIST	2/14/24	6/30/24	Change start date from TBD to 2/14/24.
Polizzi, Kristen	Change	Secretary 12 Months		N/A	HSN	1/23/24	3/18/24	Change FMLA from 1/23/24-2/5/24, unpaid, with benefits, to 1/23/24-3/18/24, unpaid, with benefits. (RTW: 3/19/24)
Leave of Absence								
Estwan, Christine	Leave- FMLA/NJFLA	Security Aide		N/A	HSS	1/29/24	1/28/25	Intermittent FMLA/NJFLA: 1/29/24-1/28/25, unpaid, with benefits.
Matthews, Donna	Leave- FMLA/NJFLA	Secretary To		N/A	CO	2/19/24	5/10/24	FMLA/NJFLA: 2/19/24-5/10/24, paid, with benefits. (RTW: 5/13/24)
Resignation								
Boehm, Ashley	Resign	Instructional Assistant		N/A	TC	2/29/24	2/29/24	Resign from position.
Kothari, Kavita	Resign	Cafeteria Aide		N/A	MR	2/22/24	2/22/24	Resign from position.
Payment								
Aminio, Catherine	Payment	Human Resources Manager		\$6,163.70	DIST	2/21/24	2/21/24	Payment for unused vacation days, as per contract.
D. Substitute / Other								
Appoint								
Juzeniw, Marta	Appoint	Substitute Teacher		\$125.00/day	DIST	2/21/24	6/30/24	Appoint as a Substitute Teacher (NJ Cert), pending employment verification, as needed for temporary assignments.
Rizzo, Angela	Appoint	Substitute Teacher		\$125.00/day	DIST	2/21/24	6/30/24	Appoint as a Substitute Teacher (NJ Cert), pending employment verification, as needed for temporary assignments.
Zychowski, Rachael	Appoint	Substitute Teacher		\$125.00/day	DIST	2/21/24	6/30/24	Appoint as a Substitute Teacher (NJ Cert), pending employment verification, as needed for temporary assignments.
Agarwal, Shilpi	Appoint	Substitute Teacher		\$115.00/day	DIST	2/21/24	6/30/24	Appoint as a Substitute Teacher (County Cert), pending employment verification, as needed for temporary assignments.



Personnel Agenda

It is recommended that approval be given to the following personnel actions as recommended by the Superintendent of Schools.

Austin, Zachary	Appoint	Substitute Teacher	\$115.00/day	DIST	2/21/24	6/30/24	Appoint as a Substitute Teacher (County Cert), pending employment verification, as needed for temporary assignments.
Ayyappan, Kavitha Devi	Appoint	Substitute Teacher	\$115.00/day	DIST	2/21/24	6/30/24	Appoint as a Substitute Teacher (County Cert), pending employment verification, as needed for temporary assignments.
Bagaria, Alka	Appoint	Substitute Teacher	\$115.00/day	DIST	2/21/24	6/30/24	Appoint as a Substitute Teacher (County Cert), pending employment verification, as needed for temporary assignments.
Corcoran, Tiffany	Appoint	Substitute Teacher	\$115.00/day	DIST	2/21/24	6/30/24	Appoint as a Substitute Teacher (County Cert), pending employment verification, as needed for temporary assignments.
Kandaswamy, Vidhya Lakshmi	Appoint	Substitute Teacher	\$115.00/day	DIST	2/21/24	6/30/24	Appoint as a Substitute Teacher (County Cert), pending employment verification, as needed for temporary assignments.
Rizvi, Faiza	Appoint	Substitute Teacher	\$115.00/day	DIST	2/21/24	6/30/24	Appoint as a Substitute Teacher (County Cert), pending employment verification, as needed for temporary assignments.
Saifee, Farzana	Appoint	Substitute Teacher	\$115.00/day	DIST	2/21/24	6/30/24	Appoint as a Substitute Teacher (County Cert), pending employment verification, as needed for temporary assignments.
Scranton, Rachel	Appoint	Substitute Teacher	\$115.00/day	DIST	2/21/24	6/30/24	Appoint as a Substitute Teacher (County Cert), pending employment verification, as needed for temporary assignments.
Selvaraj, Maria Premila	Appoint	Substitute Teacher	\$115.00/day	DIST	2/21/24	6/30/24	Appoint as a Substitute Teacher (County Cert), pending employment verification, as needed for temporary assignments.
Shah, Parul	Appoint	Substitute Teacher	\$115.00/day	DIST	2/21/24	6/30/24	Appoint as a Substitute Teacher (County Cert), pending employment verification, as needed for temporary assignments.
Change							
Loeffel, Meghan	Change	Substitute Teacher	\$125.00/day	DIST	2/13/24	6/30/24	Change from County Substitute Teacher to New Jersey Certified Substitute Teacher.
Tamuzza, Marissa	Change	Substitute Teacher	\$125.00/day	DIST	1/16/24	6/30/24	Change from County Substitute Teacher to New Jersey Certified Substitute Teacher.
Kretzmann, Angela	Change	Substitute Teacher	N/A	DIST	2/1/24	2/1/24	Change end date from 6/30/24 to 2/1/24 for Substitute Teacher, County Certified.



It is recommended that approval be given to the following personnel actions as recommended by the Superintendent of Schools.

E. Extracurricular / Extra Pay							
AVID							
Matrale, Ashley	Extra Duty	AVID	\$50.00/hr.	HSN	2/12/24	6/30/24	AVID exploration and planning meetings for the 2023-2024 school year, not to exceed 7 hours.
Demuth, Melissa	Extra Duty	AVID	\$50.00/hr.	HSN	2/12/24	6/30/24	AVID exploration and planning meetings for the 2023-2024 school year, not to exceed 7 hours.
Kallens, Scott	Extra Duty	AVID	\$50.00/hr.	HSS	2/12/24	6/30/24	AVID exploration and planning meetings for the 2023-2024 school year, not to exceed 7 hours.
Errico, Megan	Extra Duty	AVID	\$50.00/hr.	HSS	2/12/24	6/30/24	AVID exploration and planning meetings for the 2023-2024 school year, not to exceed 7 hours.
Classroom Material and Grading Support							
Juhasz, Szilvia	Extra Duty	Extra Duty	\$50.00/hr.	DIST	2/1/24	6/30/24	French Classroom Material Creation and Grading Support, total program not to exceed 8 hours per week.
Cantatore, Giovanna	Extra Duty	Extra Duty	\$50.00/hr.	DIST	2/1/24	6/30/24	French Classroom Material Creation and Grading Support, total program not to exceed 8 hours per week.
Martinez, Devin	Extra Duty	Extra Duty	\$50.00/hr.	DIST	2/1/24	6/30/24	7th Grade Language Arts Material Creation and Grading Support, total program not to exceed 4 hours per week.
Rivera-Gonzalez, Brittany	Extra Duty	Extra Duty	\$50.00/hr.	DIST	2/1/24	6/30/24	7th Grade Language Arts Material Creation and Grading Support, total program not to exceed 4 hours per week.
Spring Break Media Specialist							
Brooks, Lindsey	Extra Duty	Media Specialist-Spring Break	\$50.00/hr.	TC	3/25/24	4/1/24	Media Specialist duties during Spring Break, not to exceed 40 hours.
Bus Duty							
Tamuzza, Melissa	Extra Duty	Bus Duty	\$15.84/hr.	MH	2/1/24	4/18/24	Bus Duty, not to exceed 5.5 hrs/wk.
Professional Development Planning							
Musso, Michael	Extra Duty	Professional Development Planning	\$50.00/hr.	DIST	1/15/24	2/16/24	Planning and presenting at Professional Development Day, not to exceed 3 hours.
E. Stipend Athletic							
Athletic Coordinator							
Juarez-Stucker, Telma	Stipend- Athletic	Athletic Coordinator	\$5,441.00	HSS	Spring 2024	Spring 2024	Athletic Coordinator, 3 yrs. exp., paid in FULL in June.



Personnel Agenda

It is recommended that approval be given to the following personnel actions as recommended by the Superintendent of Schools.

O'Shea, Owen	Stipend- Athletic	Athletic Coordinator	\$4,353.00	GMS	Spring 2024	Spring 2024	Athletic Coordinator - MS , 4 yrs. exp., paid in FULL in June.
Baseball							
Ricciardi, Jason	Stipend- Athletic	Baseball Coach	\$3,264.00	GMS	Spring 2024	Spring 2024	Baseball- MS Coach, 3 yrs. exp., paid in FULL in June.
Cricket							
Naud, Melissa	Stipend- Athletic	Cricket - Assistant Coach	\$4,145.00	HSS	Spring 2024	Spring 2024	Cricket - Assistant Coach, 0 yrs. exp., paid in FULL in June.
Bedi, Pro	Stipend- Athletic	Volunteer-Cricket	\$0.00	HSN	Spring 2024	Spring 2024	Volunteer, Cricket.
Golf							
Wood, Drew	Stipend- Athletic	Golf- Boys Head Coach	\$3,886.00	HSN	Spring 2024	Spring 2024	Girls Golf - Head Coach, 1 yr. exp., paid in FULL in June.
Davis, Scott	Stipend- Athletic	Golf - Assistant Coach	\$2,358.00	HSN	Spring 2024	Spring 2024	Golf - Assistant Coach, 0 yrs. exp., paid in FULL in June.
Tabernaro, Nicholas	Stipend- Athletic	Volunteer-Golf	\$0.00	HSN	Spring 2024	Spring 2024	Volunteer, Golf.
Lacrosse							
Gorman, Kristin	Stipend- Athletic	Lacrosse - Girls Assistant Coach	\$4,145.00	HSS	Spring 2024	Spring 2024	Lacrosse - Girls Assistant Coach, 0 yrs. exp., paid in FULL in June.
Feddema, Sean	Stipend- Athletic	Lacrosse - Boys Assistant Coach	\$4,145.00	HSS	Spring 2024	Spring 2024	Lacrosse - Boys Assistant Coach, 1 yr. exp., paid in FULL in June.
Apicella, Dakota	Stipend- Athletic	Lacrosse-Girls Coach	\$3,109.00	CMS	Spring 2024	Spring 2024	Lacrosse-Girls Coach, 1 yr. exp., paid in FULL in June.
Holleran, Bridget	Stipend- Athletic	Lacrosse-Girls Coach	\$3,109.00	CMS	Spring 2024	Spring 2024	Lacrosse- Girls Coach, 0 yrs. exp., paid in FULL in June.
Figel, Griffin	Stipend- Athletic	Lacrosse-Girls Coach	\$3,109.00	GMS	Spring 2024	Spring 2024	Lacrosse - Boys Coach, 0 yrs. exp., paid in FULL in June.
Kallens, Scott	Stipend- Athletic	Lacrosse-Girls Coach	\$3,109.00	GMS	Spring 2024	Spring 2024	Lacrosse - Girls Coach, 0 yrs. exp., paid in FULL in June.
Harrington, Ivy	Stipend- Athletic	Lacrosse-Girls Coach	\$3,109.00	GMS	Spring 2024	Spring 2024	Lacrosse - Girls Coach, 0 yrs. exp., paid in FULL in June.
Softball							



Personnel Agenda

It is recommended that approval be given to the following personnel actions as recommended by the Superintendent of Schools.

Oldehoff, Robert	Stipend- Athletic	Softball Coach	\$3,575.00	GMS	Spring 2024	Spring 2024	Softball - MS Coach, 8 yrs. exp., paid in FULL in June.
Churinkas, Linda	Stipend- Athletic	Softball Coach	\$3,264.00	GMS	Spring 2024	Spring 2024	Softball - MS Coach, 4 yrs. exp., paid in FULL in June.
Tennis							
Seitz, Katherine	Stipend- Athletic	Tennis Coach	\$3,109.00	GMS	Spring 2024	Spring 2024	Tennis - MS Coach, 1 yr. exp., paid in FULL in June.
Track							
Peoples, Heather	Stipend- Athletic	Spring Track-Girls Assistant Coach	\$4,145.00	HSS	Spring 2024	Spring 2024	Spring Track -Girls Assistant Coach, 0 yrs. exp., paid in FULL in June.
Biro, Monica	Stipend- Athletic	Spring Track Coach	\$3,886.00	GMS	Spring 2024	Spring 2024	Spring Track - MS Coach, 12 yrs. exp., paid in FULL in June.
Robinson, Todd	Stipend- Athletic	Spring Track Coach	\$3,886.00	GMS	Spring 2024	Spring 2024	Spring Track - MS Coach, 13 yrs. exp., paid in FULL in June.
Brown, Cameron	Stipend- Athletic	Spring Track Coach	\$3,109.00	GMS	Spring 2024	Spring 2024	Spring Track - MS Coach, 0 yrs. exp., paid in FULL in June.
Kaletski, Adam	Stipend- Athletic	Spring Track Coach	\$3,575.00	GMS	Spring 2024	Spring 2024	Spring Track - MS Coach, 7 yrs. exp., paid in FULL in June.
Reilly, Luke	Stipend- Athletic	Volunteer-Track	\$0.00	HSN	Spring 2024	Spring 2024	Volunteer, Track and Field.
Fitness Supervisor							
Beesley, Lucas	Stipend- Athletic	Fitness Supervision-Spring	\$3,109.00	HSN	Spring 2024	Spring 2024	Fitness Supervisor - Spring, 1 yr. exp., paid in FULL in June.
Garzio, Michael	Stipend- Athletic	Fitness Supervision - Shared	\$1,632.00	HSS	Spring 2024	Spring 2024	Fitness Supervisor , shared 50%, 4 yrs. exp., paid in FULL in June.
Brack, Daniel	Stipend- Athletic	Fitness Supervision - Shared	\$1,787.50	HSS	Spring 2024	Spring 2024	Fitness Supervisor , shared 50%, 7 yrs. exp., paid in FULL in June.
Volleyball							
Uematsu, Maki	Stipend- Athletic	Volleyball -Boys Assistant Coach	\$4,145.00	HSS	Spring 2024	Spring 2024	Volleyball - Boys Assistant Coach, 2 yrs. exp., paid in FULL in June.
Lee, Madeline	Stipend- Athletic	Volleyball -Boys Assistant Coach	\$4,145.00	HSS	Spring 2024	Spring 2024	Volleyball - Boys Assistant Coach, 0 yrs. exp., paid in FULL in June.
Change							



It is recommended that approval be given to the following personnel actions as recommended by the Superintendent of Schools.

Ely, Jaime	Change	Lacrosse-Boys Coach	\$3,264.00	CMS	Spring 2024	Spring 2024	Change years of experience from 2 years to 3 years for Boys Lacrosse - Coach, 3 yrs. exp., paid in FULL in June. Change salary to \$3,264.00.
Serughetti, David	Change	Lacrosse-Boys Coach	\$3,886.00	CMS	Spring 2024	Spring 2024	Change years of experience from 0 years to 14 years for Boys Lacrosse - Coach, 14 yrs. exp., paid in FULL in June. Change salary to \$3,886.00
E. Stipend Non-Athletic							
Dutch Neck							
Wright, Talauria	Stipend Non-Athletic	Coordinator-Special Projects-DN Garden	\$1,550.00 (prorated)	DN	2/20/24	6/30/24	Coordinator, Special Projects-DN Garden, paid in FULL in June.
Lavan, Brenda	Stipend Non-Athletic	Grade Level Leader - Special Area - Shared	\$1,119.50 (prorated)	DN	2/2/24	6/30/24	Grade Level Leader, Special Area, shared 50%, paid in FULL in June.
Mentor							
Burnett, Stefanie	Stipend Non-Athletic	Mentor	\$2,010.00 (prorated)	DN	1/29/24	6/30/24	Mentor for Philippa Wolohan, paid in FULL in June.
Change							
Bartoli, Jenna	Change	Grade Level Leader - Special Area - Shared	\$1,119.50 (prorated)	DN	9/1/23	2/1/24	Change end date for Grade Level Leader, Special Area, shared 50% paid 1/2 in Dec. and 1/2 in June.
Dowling, Jennifer	Change	Coordinator-Special Projects-DN Garden	\$1,550.00 (prorated)	DN	9/1/23	2/19/24	Change end date for Coordinator, Special Projects-DN Garden, paid 1/2 in Dec. and 1/2 in June.
Harrington, Honour	Change	Standard Club Advisor	\$1,560.00 (prorated)	GMS	9/1/23	12/31/23	Change end date from 6/30/24 to 12/31/23 for STEM Club, 0 yrs. exp., paid 1/2 in Dec. and 1/2 in June.
F. Community Education							
Appoint							
Albin, Micah	Appoint	EDP High School Assistant	\$15.13/hr.	MR/MH	2/21/24	6/30/24	Appoint as an EDP High School Assistant.
Majumdar, Aadil	Appoint	CE Lifeguard	\$18.00/hr.	HSN	4/6/24	6/30/24	Appoint as a CE Lifeguard.
Rescind							
Lewis, Tasheika	Rescind	EDP Assistant Group Leader	N/A	MH	1/2/24	6/30/24	Rescind appointment.
Resignation							
Oza, Komal	Resign	EDP Assistant Group Leader	N/A	DN	2/19/24	2/19/24	Resign from position.



It is recommended that approval be given to the following personnel actions as recommended by the Superintendent of Schools.

G. Emergent Hires								
Appoint								
Deepa Arul Arasu, Priyanga Amala	Appoint	Cafeteria Aide	0	\$15.43/hr.	MR	TBD	6/30/24	Appoint as Cafeteria Aide, pending employment verification, for 2.5 hrs/day, replacing Rinkoo Thakkar, who transferred.
Gopalakrishnan, Vinitha	Appoint	Cafeteria Aide	0	\$15.43/hr.	MR	TBD	6/30/24	Appoint as Cafeteria Aide, pending employment verification, for 2.5 hrs/day, replacing Kavita Kothari, who resigned.
Shantaraju, Mamatha Rani	Appoint	Cafeteria Aide	0	\$15.43/hr.	MR	TBD	6/30/24	Appoint as Cafeteria Aide, pending employment verification, for 2.5 hrs/day, replacing Smita Halder, who transferred.



It is recommended that approval be given to the following personnel actions as recommended by the Superintendent of Schools.

Name (Last, First)	Nature of Action	Position	Step	Salary	Loc.	Date Effective	Date Term.	Discussion
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B. Certificated Staff

Leave of Absence

Seitz, Katherine	Leave-FMLA	Teacher Special Education		N/A	DN	3/8/24	3/13/24	Intermittent FMLA: 3/8/21- 3/13/24, unpaid, with benefits. (RTW: 3/14/24)
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E. Extracurricular / Extra Pay

Blejwas, Ellen	Extra Duty	Lesson Planning and Grading Support		\$50.00/hr.	DIST	2/5/24	TBD	Spanish Classroom Material Creation and Grading Support, total program not to exceed 15 hours per week.
Massari, Frances	Extra Duty	Lesson Planning and Grading Support		\$50.00/hr.	DIST	2/5/24	TBD	Spanish Classroom Material Creation and Grading Support, total program not to exceed 15 hours per week.
Verrault, Jessica	Extra Duty	Lesson Planning and Grading Support		\$50.00/hr.	DIST	2/5/24	TBD	Spanish Classroom Material Creation and Grading Support, total program not to exceed 15 hours per week.
Lukacher, Alyson	Extra Duty	Lesson Planning and Grading Support		\$50.00/hr.	DIST	2/5/24	TBD	Spanish Classroom Material Creation and Grading Support, total program not to exceed 15 hours per week.
Jensen, Diana	Extra Duty	Lesson Planning and Grading Support		\$50.00/hr.	DIST	2/5/24	TBD	Mathematics Grading Support, total program not to exceed 4 hours per week.
Marsch, Jill	Extra Duty	Lesson Planning and Grading Support		\$50.00/hr.	DIST	2/5/24	TBD	Mathematics Grading Support, total program not to exceed 4 hours per week.

E. Stipend Athletic

Track and Field

Mangold, Martina	Stipend-Athletic	Volunteer-Track		\$0.00	HSN	Spring 2024	Spring 2024	Volunteer, Track and Field.
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Cricket

Rokade, Deepali	Stipend-Athletic	Cricket- Head Coach		6217	HSN	Spring 2024	Spring 2024	Cricket - Head Coach, 0 yrs. exp., paid in full in June
Odumber, Edward	Stipend-Athletic	Cricket- Head Coach		6217	HSN	Spring 2024	Spring 2024	Cricket - Head Coach, 0 yrs. exp., paid in full in June



FINANCE ADDENDUM

RECOMMENDATION

C. FINANCE

To be voted on 02/20/24: Recommend approval of the following resolution:

Bid Award – Capital Reserve

1. Award the February 8, 2024, Bid 2024-01 for Emergency Radio Enhancement System at Community Middle School, as recommended by Fraytak Veisz Hopkins Duthie, PC (Architect/Planner Project No. FVHD #5448), for a single overall contract to DEC Electrical Contractors, Berlin, New Jersey, for a lump sum bid award of \$272,400, contingent upon receipt by the District of additional documentation not included with the bid, but not deemed a fatal defect as per 40A:11-23.2, or 18A:18A-1 et seq.

Other bid: Zsenak Electric Co, Inc. \$259,000 (Rejected-unresponsive)

Reject Zsenak Electric Co, Inc., numerical low bidder, per N.J.S.A. 40A:11-23.2(e), for failure to submit a written acknowledgement of receipt of addenda, one of the mandatory items deemed a fatal defect that shall render the bid proposal unresponsive.